

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 6th December 2021

Meeting started 7pm

Present

Chairman Barry Hodgson

Councillor Ruth Crompton

Councillor Beverley Robinson

Clerk Adele Waddington

Councillor David Storey

Councillor Clare Storey

Councillor Ann Holmes

Councillor Melva Burton

Councillor Emma Jane MacDonald

Councillor David Barritt

Also in attendance: Borough Councillor Sarah Cockburn-Price, Cllr Jenny Purcell (until 7.15pm)

Apologies accepted from: Councillor Andrea Beswick

Minutes

It was resolved that the Minutes of the Meetings held on the 1st November should be signed by the Chairman as a true and accurate record.

Declaration of Interest None.

County Councillors – Cllr Purcell has reported all of the outstanding items with Highways. She has requested that blocked gulleys are cleared as a matter of urgency.

The Clerk will report the potholes at Bough Gap to Cllr Purcell. Councillors asked whether the road near to the Recreation Ground had been marked for patching. Cllr Purcell to check.

Cllr S Cockburn-Price asked Cllr Purcell to raise the issue of parking near to LBC/Winewall Road and requested assistance in moving the Speed Indication Device placement forward. Lancashire County Council have advised that, if the devices are to be moved, a risk assessment would be required for every location.

Borough Councillors Update

Cllr S Cockburn-Price asked that the Clerk clarify the size request for the garage at Dean Street to Cllr D Cockburn-Price. In the Neighbourhood Plan, there is a request that a garage size be increased to 3.3 x 7m in order to be able to accommodate a car; the adopted Pendle Plan states that the minimum garage size should be 3 x 6m and the proposals for this property fell below that minimum width.

Cllr S Cockburn-Price confirmed that the post box at Winewall had been replaced.

Colne Area Committee

The next meeting is in January 2022.

Community Centre Trustees update

There have been issues again with youths harassing the cleaner in the shop for 45 minutes. The Police were called and attended. CCTV footage is being viewed.

Residents Issues – No residents present.

NWIB

Cllr Robinson reported damage to the summer house at the Peace Garden. There has been lots of litter from takeaways. Some repairs have been undertaken.

Back Lane won an award in the North West in Bloom competition.

Cllr Robinson to apply to Cllr Purcell for funding to replace some of the planters.

The Clerk has completed the application forms to the Borough councillors Horticulture Fund for the plans for the Queen's Platinum Jubilee at Trawden Road.

Allotments/Garages – Nothing to report

Recreation Ground

It was resolved that the Parish Council will confirm to Pendle Borough Council that we would like transfer of **26/2021**

the site. Costs are high, but the Councillors are confident that these can be reduced. The Clerk has already been approached by a local group who would like to form a group to run the site. The clerk to request the revenue for the site.

Area at top of Tram tracks

It was resolved that this area would benefit from some repairs to the tarmac area. The Clerk to get costs for this.

Ball Grove

- Clerk still waiting for a response from Pendle Borough Council re business rates on Ball Grove car parks.
- Cllr's Hodgson, MacDonald (if available) and the Lengthsman to inspect the maintenance at Ball Grove and report back with any defects.
- Councillors considered the correspondence from a resident of a property on Ball Grove, and it was resolved that the October minutes remain.
- Report from Solicitor noted.
- It was resolved that Cllr's Hodgson, Crompton, Robinson and Barritt, as well as the Clerk would form a sub committee to deal with the all the building issues, including the lease. The Clerk to contact Petty's commercial to request a valuation of the building.

It was suggested that the Clerk, Cllr Burton and Cllr S Cockburn-Price meet in January to look at a Leisure Trust.

2022/23 Budget proposals

It was resolved that there would be a price increase for allotments and garage sites. Allotments would increase to 30p for growable areas and 20p for other areas. Garage sites would have a £10 per year increase. It was resolved that the Parish Council would buy into the Scribe accounting system.

Tree Survey

Cllr D Storey would like to show the person with the lowest quote around as it is significantly different. Councillors delegated the decision to the Clerk following this reinspection and potential re-quote.

Grot Spots

It was resolved that the bus shelter panels that were dangerous would be removed. The Parish Council cannot justify replacing these panels at the moment. There are currently issues with the one at Dean Street, Hopkinson Street and Gladstone Terrace.

Cllr Holmes advised there was an issue with one of the dog fouling bins on the Recreation Ground. The Clerk to update Cllr S Cockburn-Price on the outstanding bin situation.

Activities for older children

Cllr S Cockburn-Price advised that a 2 hour youth club would commence in January, once a week. There is still Martial Arts on a Saturday. Cllr Holmes reported that the teenagers would like somewhere to hang out. A shelter would cause issues with safeguarding. More conversations to be had.

Proposed Trampers at Ball Grove

It was resolved that the Clerk would see if Pendle Council would like to try the spare trampers currently at Wycoller before anything is purchased.

Meeting dates for 2022

It was resolved that the following meeting dates be approved:

27/2021

Month	Meeting date	Latest Submission Dates	Agenda Distribution Date
January	17 th		
February	7 th	26 th January	31st January
March	7 th	23 rd February	28th February

April	4 th	23 rd March	28th March
May	9 th	27 th April	2 nd May
June	6 th	22 nd May	26th May
July	4 th	22 nd June	27th June
August - Provisional	1 st ?	20 th July	25th July
September	5 th	24 th August	30th August
October	3 rd	21 st September	26th September
November	7 th	24 th October	31st October
December	5 th	23 rd November	28th November

The Clerk to upload these to

the website.

Clerks update

It was resolved that the additional hours and expenses be paid.

It was resolved that Cllr's Hodgson, MacDonald and Holmes complete the Clerks appraisal before 31st March 2022.

Parking issues at Cotton Tree - It was resolved that the properties at Winewall Road and Trawden Road be issued with the proposed letter.

Purchase of Speed Indicator Devices - Cllr Purcell to follow this up with Lancashire County Council.

Lancashire Association of Local Council's conference 'Working Together Better' – Report noted. Thanks to Cllr MacDonald for attending.

Swim Passes – It was resolved that the Parish Council continue with the current system of reimbursement upon submission of the receipt.

Planning Applications

Comments already submitted to Planning dept before meeting:

Planning Application 21/0868/LBC. Seg Hole Farm Hollin Hall Trawden Colne Lancashire BB8 8PU. Listed Building Consent: Proposed new windows, new external door, new chimney stack, internal alterations and removal of flue pipe. Comments submitted: The proposed layout does make a better streamlined layout and Councillors can see the need to remove the external chimney stack. Externally, the dwelling will be improved.

Planning Application 21/0841/HHO. Becks House Wycoller Road Trawden Colne Lancashire BB8 8SY. Full: Erection of single storey rear extension. Comments submitted: Any alterations to this property would have to be in-keeping with the area, but Councillors are not concerned about any of the proposals included in this application.

Planning Application 21/0928/HHO 27 New Row Winewall Colne Lancashire BB8 8BS. Full: Demolition of existing single storey extension to the rear and erection of a two-storey replacement extension to rear. Comments submitted: There is already another property within the vicinity who has this sort of extension. The Councillors have no objections to the proposal.

Correspondence- None outstanding

Finance

It was resolved that the following payments be made:

Lengthsman's hours -	£502.50
Reimbursement to Lengthsman for Red Label Chemical	£15.96
Reimbursement to D Storey for lock approved at November meeting	£35
Additional 6 hours overtime for the Clerk	
Clerks Expenses	£6.30

Meeting closed 8.50pm – next meeting Monday 17th January 2022 – BUDGET MEETING at 7pm.

28/2021

A handwritten signature in black ink, appearing to read "J B Heaton". The signature is written in a cursive style with a large, sweeping initial "J".