

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 4<sup>th</sup> April 2022**

**Meeting started 7pm**

### **Present**

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor David Storey

Councillor Clare Storey

Councillor Emma Jane MacDonald

Councillor Andrea Beswick

**Also in attendance:** Borough Councillor Sarah Cockburn-Price, Councillor Jenny Purcell, 2 residents, Mark Yates

**Apologies accepted from:** Councillor Ann Holmes, Councillor Melva Burton, Councillor Ruth Crompton, Councillor David Barritt

**Minutes** - It was resolved that the Minutes of the Meetings held on the 4<sup>th</sup> March 2022 be signed by the Chairman as a true and accurate record.

**Declaration of Interest** None.

**County Councillors** – The Clerk advised that the bid to the County Councillors funding has not been approved. Councillor Purcell to investigate.

Councillor Purcell advised the concerns with Gladstone Terrace has been reported to Lancashire County Council.

Councillor Purcell advised that the footpath 211 near the Pump House in Wycoller has had extended closure.

Lancashire County Council have responded to the Parish Council's concerns regarding parking at Hollin Hall.

No further action to be taken. The leaflets created by the Clerk have been posted.

The concerns raised by a resident regarding the footpath at Leyland Close have been reported to Lancashire County Council.

### **Borough Councillors Update**

Cllr S Cockburn-Price advised that the planning application for Hollin Hall Barn have been refused.

Cllr Beswick has raised concerned regarding fires at Cotton Tree. There will be multi-agency action on this.

Cllr S Cockburn-Price requested a grot spot walk for Wycoller.

Andrew Stephenson MP has been contacted about the lack of post box in the centre of the village.

The planning application regarding an agricultural building on Rock Lane has been called into Colne and District Committee.

Cllr S Cockburn-Price has chased the asset transfer of Ball Grove.

Cllr S Cockburn-Price advised there is still money available in the Capital Expenditure pot.

The Youth Club, run by Colne Youth Action Group will now include a 'chill out' room.

### **Purchase of Speed Indicator Devices**

Response received from Lancashire Association of Local Council's that, if any money is to be spent regarding these devices, it should be s137 money. It was resolved that the Parish Council should meet to discuss as a separate item.

**Colne Area Committee** –the next meeting is in May, following the elections.

**Community Centre Trustees update** – The planning application for the new, temporary structures to the rear of the shop have been submitted.

**Residents Issues** – Mark Yates attended the meeting with reference to proposed development of the land adjacent to 37 Hollin Hall. Draft plans were given to the Councillors, and it was resolved that the Parish Council would be happy to take over the management of the proposed, paid for, parking spaces within the development to help alleviate the parking issues along Hollin Hall. The developer will undertake research as to whether residents would be interested in renting spaces.

A resident attended the meeting to raise her concern about the increase in garage rent and the road surface to the rear of Cotton Tree Lane. She also raised the issue of garages not be used for their intended purposes. It was requested that evidence to support this claim be presented.

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### **Trawden in Bloom**

15 bags of litter were collected during the recent litter pick. Pendle Borough Council to collect. It was resolved that the Terms of Reference for this group be adopted. Thanks to Cllr Crompton for being the liaison with this group and already holding the first meeting. It was resolved that a first aid kit be purchased for the group.

### **Lengthsman**

It was resolved that a soak-away would be installed on land at the well at Well Head to resolve the drainage issues.

### **Allotments/Garages**

It was resolved that, if a tenant was not breaking their tenancy agreement, they could not be evicted from their garage. Residents can, and historically have had, 2 garages to house their vehicles.

The Terms and Conditions for garage rent will be reviewed later in the year.

Cllr D Storey advised that there are 5 available allotments. The Clerk to write to the next people on the waiting list.

All invoices and tenancy agreements have been posted for both allotments and garages.

### **Area at top of Tram Tracks**

In the advertisement for this job, the Clerk requested that quotes be submitted by 31<sup>st</sup> March 2022. 2 enquiries received; no quotes received. When the Council is ready to undertake this work, the only submitted quote will be awarded the work.

### **Potential defibrillator at Recreation Ground and Cockhill Club**

It was resolved that the Clerk will see if there are any other suppliers.

### **Ball Grove Park**

The Queens Platinum Jubilee Avenue was planted on 2<sup>nd</sup> April. Cllr Hodgson will ensure they receive enough water. The measuring wheel used has been broken; the Parish Council need to purchase a replacement. Still no further response with transfer of ownership or response to queries raised by the solicitor.

### **Friends of Trawden Playground**

Councillors noted the minutes provided.

### **Clerks update**

It was resolved that the Clerk research the option of temporarily moving to Colne Town Hall until the new office is available to alleviate the interruptions she is receiving. This will give an accurate representation of whether an increase in hours is required.

### **Grot Spot Walk**

This took place on 26<sup>th</sup> March. It will be updated and distributed as required.

### **Policies**

Item 2.2 within the Financial Regulations requires clarity. It was resolved the Clerk would look at this and bring amendments to the next meeting.

It was resolved that, in the Standing Orders Policy, Item 15 b vi needs 'or equivalent' adding, then this can be adopted.

### **Poetry Garden**

It was resolved that the whole village be invited to write a poem, to be displayed in the Poetry Garden, about the Queen's Platinum Jubilee.

### **Training Opportunity**

It was resolved that the Parish Council had no requirement for First Aid training.

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### Road to the rear of Cotton Tree Lane

The Parish Council owns half of the street adjacent to the garages. Repairs were undertaken in 2016/7, but these are needed again. It was resolved that Cllr Hodgson will report back with how much stone is needed and the Parish Council will undertake work to repair the potholes, with compacted stone again.

### Tram Track Access

It was resolved that the council would like to grant Mr & Mrs Harper an express right of way over the tram tracks, and verge to the one and only holiday let property. It should not be transferable, and the Parish Council require their expenses to be paid.

### Planning Applications

It was resolved that the quorate number should be 3, and then Terms of Reference will be adopted. Councillors noted the report supplied by Cllr MacDonald.

### Correspondence

It was resolved that the Chairman would not attend.

### Finance

It was resolved that the following payments be made:

Lengthsman Hours	£195
Grass cutting contract	£80
LALC Subscription	£512.73
Clerks additional hours x 8	
Clerks Expenses	£7.47
Mercer Print Parking Leaflets	£25

Meeting closed 9.50pm – next meeting Monday 9<sup>th</sup> May 2022 to include the Annual Parish Meeting, Annual Parish Council Meeting and the Ordinary Parish Council Meeting.

03/2022

