



Minutes of the Meeting held on Monday 5th February 2024

Meeting started 7.00pm

Present

Chairman Barry Hodgson

Councillor Ann Holmes

Councillor Andrea Beswick

Clerk Adele Waddington

Councillor Jonathan Wiggins

Councillor Philippa Osborne

Councillor Eleanor Jolley

Councillor David Barritt

Also in attendance: County Councillor Jenny Purcell, one resident

Apologies accepted from: Councillor Emma Jane MacDonald, Councillor Mark Watts, Councillor Malcolm Pate.

Minutes - It was resolved that the Minutes of the Meeting held on the 15th January 2024 be signed by the Chairman as a true and accurate record. Councillor Hodgson would like to add that the Parish Council thanks Bernard Ross and Ryan Waine for their generous donations of a Christmas Tree and the lights for both trees at the Community Centre, over the festive period.

Declaration of Interest – None.

County Councillors Report

- The Clerk has still not received any information from Lancashire County Council on the meeting regarding proposed double yellow lines at Hollin Hall, or the issues identified with poor parking at the Church corner and the egress of Boulsworth Drive. Cllr Purcell to chase.
- Cllr Purcell to chase any updates on the request from the Parish Council for Lancashire County Council to open an area at Trawden Road for additional parking.

Borough Councillors Update/ Colne and District Committee

- Cllr S Cockburn-was unable to attend the meeting.

Community Centre Trustees update

- Councillors noted the report the Clerk received from the Chair of Trustees. No firm plans in place for 10th anniversary and the groundworks are on-going.

Residents Issues

The resident advised that he would like to clear the air and that he has escalated his complaint regarding a Councillor to the ombudsman. Cllr Wiggins felt that this had not cleared the air, rather muddied the waters for the upcoming conversation.

The resident attended the meeting to raise concerns regarding the maintenance, safety of all users and the state of the historic highway through Wycoller to Parson Lee Farm. Cllr Purcell to call a meeting with all stakeholders so the concerns can be discussed and a way forward planned.

Trawden in Bloom

- Budget figures noted.
- Councillors noted the minutes of last meeting held on 8th January 2024

Clerks update

- It was resolved that the Clerks expenses and additional 6.75 hours be paid.

- The Clerks annual appraisal was conducted in November, but the information for Councillors is not fully complete. Move to March meeting.
- Councillors noted that the Fire Safety officer will conduct an assessment of the office and building at Ball Grove on 21st February 2024.

Lanehouse Lane Playground

- Councillors noted that the works have commenced and comments were made that they have been very careful with covering the grass instead of walking on it, so it doesn't make too much of a mess. The updates posted have been very well received.

Ball Grove

- Councillors noted that the Green Flag application has been submitted. The final Interim Management Plan will be submitted as soon as it is ready.
- Councillors noted that the electrician has done a site visit.
- Councillors noted that a gas safe engineer has done a site visit.
- The Clerk raised an urgent issue regarding the receipt of a gas bill. It was resolved that the Parish Council would pay for all gas bills, and retrospectively invoice the café tenant for half of the standing charge and their usage. It was resolved that the Parish Council would also pay half of the standing charge for the electricity bills too.
- It was noted that the Clerk is having issues with Waterplus.
- It was resolved that the first issues to be dealt with would be the gas and electricity supplies, the issues with the entry doors, and that the Clerk would get costs for replacement windows.
- It was resolved that the monthly inspection sheet be approved. The Clerk will keep copies of these. Councillors thanked Cllr Hodgson for sweeping the car park at the Winewall entrance to the Park.
- It was resolved that the Clerk write to both the café tenant and Pendle Borough Council to ask them to remove their items from the building. If we clear and costs are incurred, we would recoup costs from them.
- Councillors considered the quote for surfacing on the access ramp, and felt that any works on this should be left until other works have been completed.

Grot Spot Walk

- Councillors Wiggins, Holmes and Jolley confirmed attendance. Cllr Hodgson will attend, if he is able to.
- It was resolved that the Clerk will write to all residents of Sydney Terrace advise that they could be responsible for the steps as well as the terrace and that the Parish Council would like to see the railings repaired.

2024/5 Budget

- It was resolved that final submitted budget be approved for the financial year 2024/5.
- Councillors noted that the precept request has been confirmed by Pendle Borough Council.

Launch event for NHP

It was resolved that the Clerk will make enquiries for a session to be held, in the library, in an evening between 5-8pm in late May/early June.

D-Day 80th Anniversary Commemorations

The Chair of the Community Centre Trustees advised that plans are in place to mark this occasion with the Friendship Group. It was resolved that the Parish Council will support these plans, where possible.

Cotton Tree Allotments

- It was resolved that the problem tree identified, on the allotments, be removed at a cost of £400.
- Councillors noted the latest newsletter from the Allotment Association to tenants.

Map of the Parish

It was resolved that Cllr Hodgson will supply a sample map for the next meeting.

Safe for Parish Council Chains and Spade

Since the agenda distribution, the Clerk has received a further email stating that the office would not be suitable to house these. It was resolved that Cllr Barritt speak to the Trustees to see if there is anywhere in the Community Centre where these could be safely stored in a safe.

New plaque at Recreation Ground

It was resolved that the Parish Council is happy with the new plaque and the agreed funding part will be paid when the invoice is received.

Wycoller Car Park Proposal Consultation

It was resolved that the Clerk respond stating that Councillors are concerned that the mobile signal is problematic in Wycoller, which may lead to people not being able to download an app and/or pay. This could impact the parking on the road, which will cause issues.

Street lighting on Hawley Street

Cllr Wiggins to supply the lamppost number, if available, or take a photo of the issue so that the Clerk can report to Lancashire County Council.

Planning Applications - None

Correspondence - None

Finance

It was resolved that the following payments be made:

Clerk's expenses – Mileage	£10.40
Clerk's additional hours	6.75 hrs
Ace Home Services – Christmas Stars	£180
ITUS Security – new recorder and batteries for cameras at Wycoller (+ VAT)	£455
Community Centre Trustees – Electricity for office (+ VAT)	£16.59
Leo Brightley – Clearance of gutters and downspouts at Ball Grove	£100

Meeting closed 8.50pm.

Next meeting Monday 4th March 2024 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

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