



Minutes of the Meeting held on Monday 4th December 2023

Meeting started 7.10pm

Present

Clerk Adele Waddington

Councillor Eleanor Jolley

Councillor Malcolm Pate

Councillor Ann Holmes

Councillor Mark Watts

Councillor Jonathan Wiggins

Councillor David Barritt

Councillor Andrea Beswick

Councillor Philippa Osborne

Also in attendance: Borough Councillor Sarah Cockburn-Price.

To elect a Chairperson for this meeting – It was resolved that Cllr Holmes chair the meeting.

Apologies accepted from: Councillor Emma Jane MacDonald, Chairman Barry Hodgson, County Councillor Jenny Purcell

Minutes - It was resolved that the Minutes of the Meeting held on the 6th November 2023 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None.

County Councillors Report

- The meeting regarding proposed double yellow lines at Hollin Hall is to be held on Thursday 7th December 2023.
- Lancashire County Council acknowledge that the wall at Spring Garden Villas is their responsibility and works are to be planned. No information from CCllr Purcell regarding the leaking trough at Gladstone Terrace. The Clerk to chase again.

Borough Councillors Update/ Colne and District Committee

- Cllr S Cockburn-Price advised that the edges of the road to Wycoller have been trimmed and Lancashire County Council will return to clear away the debris; the gulleys on this road will also be added to the maintenance schedule.
- The resurfaced road at Mire Ridge where the gulleys had been improved, had also not been included on any maintenance schedule; this has now been added.
- There is an initiative for potentially making the South Pennines National Park, which would include Trawden.
- Cllr S Cockburn-Price is to meet with Friends of Ball Grove regarding the upper lake.
- Cllr S Cockburn-Price reported that Mr & Mrs Langley at field at Winewall had won their appeal.
- The flooring and decorating have been completed in the Colne Youth Action Group building and sofas have been purchased. There will be an opening of the building. Activities are now being carried out six days a week.
- Cllr S Cockburn-Price advised that the Lancashire Devolution appears to be going ahead which will give the opportunity for more funds for the County.
- Councillors noted the updated Colne Youth Action Group report.
- The next grot spot walk will take place on 10th February 2024 at 1pm.

Community Centre Trustees update - Cllr Pate reported that a booking in/out system is being looked at for the library. The Clerk also advised that some furniture has been delivered for the new cabin.

Residents Issues - No residents present.

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Trawden in Bloom

- Budget figures noted.
- Cllr Barritt advised that the group are meeting for a Christmas meal.
- Cllr Barritt thanked the Clerk for completing the tools inspection and will arrange for the wheelbarrow wheel to be replaced.

Clerks update

- It was resolved that the Clerks expenses and additional 7.5 hours be paid.
- The Clerks annual appraisal has been completed. Update at January meeting.
- Councillors noted the NJC pay increase.
- Councillors approved the Terms of Reference for the HR Committee.

Lanehouse Lane Playground

- Councillors noted the results from the consultations done, both with the whole community and the school council. The Clerk to feed back the results of the school council consultation.
- It was resolved that LPE would be contacted to advise that they have been successful for this work.

Ball Grove

- Councillors noted the Green Flag Quality Evaluation report received.
- Councillors noted the minutes of the meeting held with the café tenant.
- It was resolved that works need to be carried out on the empty part of the building and that the splitting of the gas, water and electricity supplies so each part of the building has its own meter should go ahead. The Clerk to start these processes.
- It was resolved that an on-site meeting should happen in order to establish a schedule of works required for the building. This will take place on Saturday 13th January 2024, at 10am.
- It was resolved that the Clerk should purchase the defibrillator and cabinet.
- Councillors noted that the Solicitor has confirmed completion of the sale and will forward final documents, including land registry documents, in due course.

Christmas Lights Switch On

- Councillors noted the updated proposals form for this event.
- Cllrs Barritt, Holmes, Wiggins and Jolley confirmed their attendance at the event.
- Councillors noted that Cllr Holmes would be the First Aider for the event.
- Councillors noted that the Clerk has purchased Council specific hi-vis vests.

Trawden Forest Neighbourhood Plan

- It was suggested that the decision to appoint either O'Neill Homer or Kirkwells for this project, be made by the Steering Group (yet to be formed).
- It was resolved that the launch event should be carried out in Spring. Item deferred to February meeting.

Trawden Road Bus Shelter

It was suggested that the current bus shelter be removed and replaced with a new style metal shelter with potentially a green roof or solar panels. Cllr Osborne to send some ideas to the Clerk for inclusion at the January meeting. The Clerk to then put together a document of costs for all options.

Bus Shelter Annual Review

It was resolved that Cllr Watts take photographs of all of the bus shelters to determine where any works are required in the next financial year.

Request for a new dog fouling bin

It was resolved that the Clerk get a map with all current bins on for review at the January meeting before any final decision is made on this item.

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Litter Campaign

Councillors noted that the children from school will be designing posters for consideration at the January meeting.

Remembrance Day

Councillors noted the Clerks thanked Cllr's Watts and Holmes for assistance at the Parade, and Cllr Barritt for putting up and taking down the new Remembrance Day lamppost display boards.

Grot Spot Walk

- Councillors noted that the post at Bannister Close has been removed, the step on the path between Holme Crescent and Skipton Road has been repaired and the bench for Bannister Close is ready for installation. It was resolved that the bench is placed towards the top of the site so it is not directly facing properties.
- Councillors noted that the Clerk is still investigating the suggestion of repair to the railings at the steps up to and in front of Sydney Terrace. The home owners are responsible for the terrace and therefore the railings, but not the steps. The Clerk is waiting to hear back from Harambee Surgery as Dr Molyneux sold the whole site to Dr Arshad, who is now living in Australia.

Tram Tracks

It was resolved that the Clerk get a written cost for the repair of the bottom end of the Tram Tracks for consideration at the January meeting.

Planning Applications

- Councillors noted that the refusal of planning permission at 32 Colne Road has gone to appeal.
- Councillors noted that planning permission has been approved for the Recreation Ground for Trawden Junior Football Club. The Clerk confirms that the grant approved, has been paid.

Correspondence

- Councillors reviewed the correspondence received regarding parking and hedge maintenance at Back Lane. It was resolved that the Clerk respond advising that, as there are no parking restrictions or that the parking area is not allocated to individuals, we cannot intervene. It was resolved that the Lengthsman carried out his duties in cutting the hedges, to the required standards of the Parish Council and in accordance with the Biodiversity Policy.
- It was resolved that the Parish Council donate £500 towards the new, proposed bike repair station that is to be located outside the library/shop.

Finance

It was resolved that the following payments be made:

Clerk's expenses - Mileage	£10.80
Clerk's additional hours	7.5 hrs
Lengthsman hours x 16 hrs	£272
Leo Brightley – cleaning of bus shelters	£140
Mandeleigh Plants (paid)	£69
Royal British Legion – Poppy Wreath	£20
New bench for Bannister Close	£300
Repair of step at Holme Crescent and removal of post at Bannister Close	£60
Whitesides Tree Care – works at bus terminus (paid)	£300

Meeting closed 8.30pm.

Next meeting Monday 15th January 2024 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.