



Minutes of the Meeting held on Monday 6th March 2023

Meeting started 7pm

Present

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor Eleanor Jolley

Councillor Melva Burton

Councillor Malcolm Pate

Councillor David Barritt

Councillor Leo Brightley

Councillor Andrea Beswick

Councillor Mark Watts

Also in attendance: Borough Councillor Sarah Cockburn-Price, County Councillor Jenny Purcell, 2 residents, Nick Elliott

Apologies accepted from: Councillor Emma Jane MacDonald

Minutes - It was resolved that the Minutes of the Meetings held on the 6th February 2023 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None.

County Councillors Report

A response has been received from Lancashire County Council regarding the request for double yellow lines at Hollin Hall. They, along with officers from Pendle BC will be arranging a site meeting with the Parish Council to discuss this further. After the meeting is held, it will be considered further at the next traffic liaison meeting. No response has been received regarding the drainage issues raised with Burnley Road. The Clerk to ask Cllr Purcell to chase again.

Cllr Purcell to confirm exactly the area being resurfaced around Winewall, Lane Top and Keighley Road, as there appears to be some confusion.

Borough Councillors Update/ Colne and District Committee

Cllr S Cockburn-Price advised that the new postbox outside of the library/shop has been repainted.

Cllr S Cockburn-Price advised that the rejected planning application for a barn on Rock lane has been appealed.

Cllr S Cockburn-Price reported that a site visit was carried out at Parson Lee Farm, Wycoller, prior to the Colne and District Committee meeting, where it was planned to discuss the planning application, but Neil Watson is not happy with some of the detail. This was not discussed at the above meeting.

Cllr S Cockburn-Price reported that there have been further issues with disruption at the Youth Club. So much so, that the police had to be called. Unfortunately, Cllr S Cockburn-Price had left the centre for a few minutes to collect a member of staff. She assures Councillors that this will not happen again.

Community Centre Trustees update

Cllr Barritt advised that the Annual General Meeting has taken place. They are looking for new volunteers. Sara Swann is a new Trustee and Ann Boocock became Vice Chair.

Residents Issues

The two residents present were looking for feedback, and hopefully support, for their planning application to be discussed at the meeting.

Trawden in Bloom

- Budget figures noted.
- Cllr Barritt confirmed that all the poems have been remarked and have been reinstated.
- One of the volunteers is looking into a design for the suggested plaques to show how many times the competition has been awarded.

- It was resolved that the 3 planters from David Edmundson Design be ordered.
- Councillors noted the meeting minutes.
- Trawden in Bloom are organising the litter pick, as part of the Great British Spring clean, on 25th March, 10am at the Community Centre.

Allotments

- Nick Elliott attended the meeting to give an update on how the allotments is running. All is good. Some of the larger plots have been split, and a new tenants list has been passed to the Clerk in time for the new financial year invoice roll-out.
- Councillors noted the meeting minutes.

Clerks update

- It was resolved that the Clerks expenses and additional 6.75 hours, be paid.
- Councillors noted that the licence for the Tram Tracks remains outstanding, and will review the time span once services are installed.

Lengthsman

Councillors thanked the Lengthsman for carrying out the removal of broken glass in the bus shelters. The Clerk advised that she has received one complaint about this. Situation to be monitored with a view to making a final decision about whether the glass will be replaced.

Lanehouse Lane Playground

Councillors noted the complaint received and asked the Clerk to write to the repeat offender asking parents to remedy the situation, or support Restorative Justice. Photos of the young people to be sent to Cllr S Cockburn-Price to see if she can identify. It was also suggested that some outreach could be done by Colne Youth Action Group and evening collection of those interested, who could attend Byron Road and play football. They will be brought back to the village after the session. Cllr S Cockburn-Price to look into this. Clerk to write to the complainant detailing steps being taken.

Ball Grove

- Councillors noted the minutes of the Friends of Ball Grove meeting.
- The Clerk to see how quickly the double yellow lines could be done. There may be some funding available if it can be done in March.
- The outstanding map has been received and approved by Councillors, with the removal of the building near to the Winewall entrance. Cllr S Cockburn-Price suggested that the Clerk write to the Policy and Resources Committee to ask if they would approve the removal of the restrictions on the building. Cllr Jolley will assist the Clerk in the detail of this letter to ensure all points are covered.

Recreation Ground

- Councillors feel it would be beneficial for Trawden athletic to be involved in the Management Committee.
- Installation of the new defibrillator at the Recreation Ground is imminent.

The King's Coronation

- Councillors noted the minutes, and the Clerk updated Councillors on the latest meeting. It was resolved that the Clerk could purchase pin badges, for school children and lamppost signs. The Clerk to see if Cllr D Cockburn-Price may be able to fund these. Cllr S Cockburn-Price suggested the Clerk contact Pendle Borough Council to see if any permissions are required for the suggested Community Big Lunch, on the school field, on Sunday 7th May 2023. The Parish Council will supply gazebo's, tables and craft supplies. It will be communicated that no glass can be brought onto the field. School have confirmed that we can have access to the car park, playground and field. The Parish Council will be responsible for clean-up of the area.
- It was resolved that the Clerk have delegated authority to spend up to £500 for this event.

- It was resolved that any additional hours the Clerk works for this, will be paid.

Area at top of Tram Tracks

The approved contractor for this job has reassessed the area, and recommends that additional works are carried out, in addition to the original area. The area has deteriorated somewhat, over the past 16 months, and he supplied additional breakdowns for the works recommended. It was resolved that the whole recommended works be carried out as soon as possible, in order to avoid further deterioration. The Clerk to write to the properties affected.

Policies for Review

It was resolved that the word 'customer' be changed to 'resident/complainant' in the Vexatious Complaints Policy, then it will be readopted. The Grants and Social Media Policies are to be checked for grammatical changes, and this will also be re-adopted.

Planning documentation for information

Cllr MacDonald could not attend the meeting, but Councillors feel that this will be of benefit ongoing.

Planning Applications

Planning Application 23/0100/HHO 35-37 New Row Winewall Colne Lancashire BB8 8BS Two storey side extension and single storey rear extension to existing cottage with proposed detached garage and associated boundary and landscaping works. Response: The Councillors are pleased to see these revised plans, and they are much more in-line with the expectations of how any alterations to this property should be undertaken. The Councillors would like to see the front walls reduced in height, so that they are the same height as the running, dry stone wall, to the side of the property. Councillors are also mindful of sightlines when exiting the driveway.

Consultations already responded to for Planning Applications received in January 2023

Planning Application 22/0828/HHO Full: Erection of a single storey rear extension; erection of garage with roof terrace; erection of rear dormer window to roof; front porch extension and insertion of new staircase window in gable wall. At 9 Skipton Road Trawden Colne Lancashire BB8 8QU

This area is not in an area protected by the (TFNP) neighbourhood plan and due to the lay of the land, the rear of the property is not able to be seen from any other and the slope of the public garden to the right means it is hardly visible from the road.

Extension - as the ground slopes upwards, this isn't as high as it would be had the ground been level. There is no property to that side so no there is neighbouring property to affect. There are concerns re the kitchen extension, as its roof slope matches the existing roof, it is difficult to tell the impact this would have on the window of the neighbouring property. There are also concerns in relation to the party boundary.

Garage & Roof Terrace - This is an innovative use of the area. Currently, the garden consists of a high wall with upward sloping garden above. The garage will be created within the existing garden wall and the patio/balcony above. Balconies are covered in 5.25 of the LDFDP which states "Any proposals should therefore pay particular attention to the effect on the privacy

of neighbours. Adequate fencing may overcome potential loss of privacy". Adequate fencing has been proposed, but, as the rear gardens already slope upwards, there isn't a dramatic change in height of the patio area, possibly even a reduction in the existing height at the rear as the garden is levelled off.

Dormer - it does not overlook any other property. It conforms to the siting stipulations. However, it is not proposed to be clad in matching materials, but glass. This would be less obtrusive, making the size appear to be smaller than it is. LDFDP states - 5.15 Dormers should not be so large as to dominate the roof slope resulting in a property which appears unbalanced.

Porch - As outlined in the heritage statement, there are existing porches in the area on buildings of a similar age and design. The visual impact will be lessened as the wall of the doctor's surgery community garden which extends further out than the proposed porch.

Window in Gable wall - there are no neighbouring properties to overlook. No issues with this.

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Windows - Proposed to be u-PVC which goes against the recommendation of the LDFCA which states "UPVC windows cannot replicate the proportions, detailing and pleasing aesthetic qualities of timber windows and will not normally be appropriate in conservation areas."

Parking - as additional parking is being created, this is not an issue.

References: - Trawden Forest Neighbourhood Plan (TFNP), Local Development Framework for Pendle - Conservation Area Design and Development, Guidance - 2008 (LDFCA), Local Development Framework for Pendle - Design Principles - 2009 (LDFDP)

Correspondence

Councillors have no objections to the diversion of the footpath at Higher Stunstead Farm.

It was resolved that the Lancashire Best Kept Village competition would not be entered.

Finance

It was resolved that the following payments be made:

Clerk's expenses - Mileage	£15.75
Clerk's additional hours	6.75hrs
North West in Bloom entry	£85
Lengthsman hours	£427.50
Reimbursement to Lengthsman for purchasing wood for bench repairs	£236.84
Safelincs – Defibrillator for Recreation Ground (+ VAT) (paid)	£1177.88
Office Rent for Community Centre – final payment (paid)	£300
Frank Barnes – Crane Hire (+ VAT)	£1890
JRB Enterprises – dog fouling bags (+ VAT) (Paid)	£83.95
Office supplies & stationery (+ VAT) (Paid)	£100.69
Old Baths Trading Co – Cabinet & Notice Board	£100
eBay – Office Blinds (paid)	£60.45
Lanlee – Posts for allotments	£34.91
Pendle Borough Council – invoice for grounds maintenance – Ball grove	£12630
LALC – Planning Training for Cllr Burton 23/2/23	£40
Scribe Year End Check	£39
LALC – New Councillor Whistlestop tour for Cllr Jolley	£35

Councillors noted that the Clerk has received the credit note in relation to the 2020/21 invoice from Pendle Borough Council for grounds maintenance at Ball Grove.

Meeting closed 9.28pm – next meeting – Monday 3rd April 2023 at 7pm.

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