

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 1st August 2022

Meeting started 7pm

Present

Clerk Adele Waddington

Councillor Andrea Beswick

Councillor Emma Jane MacDonald

Councillor Ann Holmes

Councillor Melva Burton

Councillor Clare Storey

Councillor David Storey

Also in attendance: Borough Councillor Sarah Cockburn-Price, County Councillor Jenny Purcell, 1 resident

Consideration of Councillors for Vice Chairperson

It was resolved that Cllr MacDonald be the new Vice Chairperson. Councillors agreed that, where necessary, the clerk will amend her 'in office' hours to discuss Parish Council business, with Councillor MacDonald in alternative forums. Cllr MacDonald then opened and went on to Chair this meeting.

Apologies accepted from: Chairman Barry Hodgson, Councillor David Barritt, Councillor Mark Watts

Minutes - It was resolved that the Minutes of the Meetings held on the 4th July 2022 be signed by the Chairman as a true and accurate record.

Declaration of Interest - None.

County Councillors Report

Cllr Purcell feels that, with many officers at Lancashire County Council still working from home, this is slowing down response times to requests made to them.

Cllr Purcell has noticed a loose manhole cover on Skipton Road. She will report.

Following the last meeting, a map of the fire hydrants along Hollin Hall has been received from the Fire Service.

Cllr Purcell would like to see repairs to the wall at Gladstone Terrace, very soon, as she is concerned about large stones falling into the road and causing damage to passing vehicles. The Clerk to chase.

Borough Councillors Update/ Colne and District Committee

Cllr Cockburn-Price advised that the developer of the site at Dean Street have asked for the affordable housing part of the permission to be removed. This will be discussed again at Committee on Wednesday. Cllr Burton will attend. Cllr Cockburn-Price will also remind, and push for the allocated S106 monies promised for the Lanehouse Lane playground works.

The proposed development at Hollin Hall is also on the agenda; Cllr Cockburn-Price will give positive feedback on this, as it is an allocated site within the Neighbourhood Plan.

Community Centre Trustees update – No update available.

Residents Issues

A resident from Cotton Tree attended the meeting to raise concerns about potential parking restrictions. There is already a problem with the number of vehicles, and any further restrictions would cause even further issues. The areas to which the resident was referring will not be affected, although she did raise concerns about the people using Ball Grove car park for drug related dealings. Cllr S Cockburn-Price to alert the Police to this at the Community Safety Partnership meeting this week.

Trawden in Bloom

- Dates for installation of planters noted.
- Councillors thanked the Clerk for purchasing the ladder.
- Councillors thanked Cllr Hodgson and Mr Robinson. It is pleasing that no further reports of vandalism have been reported.
- It was resolved that 3 new planters be purchased – 2 for the triangle at well Head and one for Back Lane.

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Allotments/Garages

- Councillors noted that the garage had been removed and wait to see if the owner of the garage pays the invoice. Cllr D Storey advised that there was a hole in the base of the removed structure. This has been temporarily filled with rubble and covered over. It will be finished with concrete in due course.
- Cllr D Storey advised that some more asbestos has been uncovered. The Clerk to get a cost for removal.
- It was resolved that the Parish Council would transfer responsibility of the allotments at Cotton Tree to the new Allotments Association. The Parish Council retain responsibility for invoicing, tree works and capital expenditure.

Map of interesting places

Cllr MacDonald has found an original disk with the Trawden Online interactive map. This will be transferred onto a pen drive, so the Clerk can access it. This may be a good starting point for what we are trying to achieve.

Lanehouse Lane Playground

- The meeting with Kompan went well. The comments from the Council were fed-back to them. Further plans will be submitted to the Clerk so that they can be presented at the September meeting.
- It was resolved that the bird spikes and fencing be purchased and that the Lengthsman will be asked to install these.
- The roundabout is due to be inspected in the next 2 weeks. The Clerk will report back at the next meeting.

Clerks update

It was resolved that the Clerks additional hours and expenses be paid.

Policies

It was resolved that the Community Engagement Strategy be adopted.

Tram Track Access

- Cllr Watts and the Solicitor to discuss the Licence content very soon. This should clear up the outstanding issues. Once the amended Licence is received, the Clerk will send to all Councillors for approval or otherwise.
- It was resolved that the Wayleave Agreement be approved.

Recreation Ground

The Clerk will contact other users of the Recreation Ground and invite them to a meeting after the summer holidays. Cllr Holmes to also be in attendance.

Parking Issues along Hollin Hall

The Clerk to write back to Lancashire County Council regarding the name of the 'Collision report' as this is not a true representation of the content of this page. It is more of a 'Substantial Damage by Collision' page. The content of the letter was disappointing.

Parking problems at the entrance to Ball grove and surrounding area

Double yellow lines are to be costed, by Pendle Borough Council, for the area across from entrance to the car park, and signage is to be moved so it is more visible.

Cllr S Cockburn-Price has written to LBS following concerns raised by residents about their vehicles parking dangerously. It was resolved that leafletting all properties be postponed. 2 Councillors have agreed to leaflet any parked vehicles causing issues or parking illegally. The Clerk to produce a leaflet for them.

Trees on Well Head Green

John Whiteside to provide a cost for works he intends to carry out. This needs to be approved by the Tree Conservation Officer before any works are carried out.

Designation of new footpath

The footpath Cllr Beswick would like to be mapped is from ELE through the woodland to join up the already mapped footpath number 13-4-FP202. Maintenance works have been carried out on this footpath in the past. This request will be put on the Parish Council's social media and Cllr MacDonald will share on the relevant Colne pages. Cllr Beswick will continue to ask neighbours whether they have used it and whether they would complete the relevant form.

Planning Applications

Planning Application 22/0255/FUL - Field To The South West Of 17 To 33 Hollin Hall Trawden Lancashire. Full: Change of Use of land from equine to mixed use of domestic garden and agricultural. Response: The Parish Council have no objections to the proposals within this application.

Planning Application 22/0374/HHO - 1 Becks Close Trawden Colne Lancashire BB8 8TG Full: Proposed First Floor Extension Over Existing Garage & Internal Alterations. Response: Concerns re loss of parking. A 4 bed roomed property should have a minimum of 3 parking spaces. One parking space is due to be lost. Response: Within Trawden, parking is already a big problem, so any loss is against our Neighbourhood Plan Policy 3.2.1 iii - need to retain off street parking.

Planning Application 22/0497/FUL PROPOSAL: Full: Demolition of former poultry sheds, removal of silo feed hoppers and erection of agricultural building (re-submission). AT: Hildene Rock Lane, Keighley Road, Trawden. Response: The Parish Council would still question the size of building to agricultural need. Is this field really suitable for a yield of hay? It is incredibly steep and as stated in the application is an undulating site. It would be suitable for sheep, but they wouldn't need as much space – especially using the comparison of nearby recent application - 18.28 x 9.14 for 10.87 acres (sheep).

The proposal includes housing a substantial amount of agricultural machinery, which appears to be excessive for the size of land it serves.

Correspondence

- The Clerk has received artwork from Birro's today, for the proposed 'Best Place to Live' plaque. Councillors approved the artwork and the cost of £60 per plaque. The Clerk to raise the order for 2 plaques.
- The Clerk received notification from Cllr's D&C Storey that they tender their resignation from September 2022. They would still like to be involved in any works or projects in the Cotton Tree area. Cllr MacDonald thanked them for all of their hard work, with the allotments site, and everything that they have been involved in whilst serving as Councillors.

Finance

It was resolved that the following payments be made:

Clerks additional hours x 6.75	
Clerks expenses	£13.73
Allotment Association cost to join the National Allotment Association	£140
New Lock and Keys for gate to top of Tram Tracks at Cotton Tree (paid)	£32.74
Itus Security – CCTV annual maintenance and SIM card costs	£780
Leo Brightley – painting areas of Victorian Toilet – up to	£75
Lengthsman hours	£622.50
Grass Cutting contract	£320
WR Asbestos Removal	£1500

Meeting closed 8.35pm – next meeting Monday 5th September at 7pm. Advance apologies from Cllr s Cockburn-Price and Cllr Purcell

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