



Minutes of the Meeting held on Monday 3rd July 2023

Meeting started 7.00pm

Present

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor Ann Holmes

Councillor Melva Burton

Councillor Eleanor Jolley

Councillor Andrea Beswick

Councillor David Barritt

Councillor Malcolm Pate

Councillor Mark Watts

Also in attendance: Borough Councillor Sarah Cockburn-Price, County Councillor Jenny Purcell, Philippa Osborne

Apologies accepted from: Councillor Emma Jane MacDonald

Minutes - It was resolved that the Minutes of the Meeting held on the 5th June 2023 be signed by the Chairman as a true and accurate record.

Declaration of Interest –None

Meeting length and timings – Councillors noted the Clerks instructions and Cllr Holmes offered to time each agenda item. No resolution passed to extend meeting beyond two hours.

County Councillors Report

Cllr Purcell has not received any correspondence back from Pendle Borough Council regarding the joint meeting about double yellow lines at Hollin Hall. Cllr Purcell to chase.

Cllr Hodgson raised a concern that the white lines have not been reinstated on Burnley Road, following the recent resurfacing. Cllr Purcell advised this would be done within 6 weeks.

Cllr Purcell suggested that the Parish Council request all problem gulley's and drains be cleared by autumn. The Clerk to request this. Cllr S Cockburn-Price feels it is important to re-share the contact information for any road defects/blocked gulley's. The Clerk to initiate.

Borough Councillors Update/ Colne and District Committee - No further updates.

Community Centre Trustees update – Cllr Barritt advised that things seem to be going well.

Residents Issues

A resident from Church Street attended the meeting to raise his concerns about parking around Little Blossoms Nursery, Church Street and Lambert Street. Residents are leaving out cones to 'reserve' their parking spaces, and this is pushing the nursery vehicles to park dangerously on the church corner, double park on Church Street and at the entrance to Lambert Street. It is very difficult to egress from Lambert Street as vehicles are parked up to the junction, so it limits visibility onto Church Street. Nursery staff vehicles are parked for the vast majority of the day, causing issues for residents. Lambert Street and the surrounding, unmade roads, are unadopted by Lancashire County Council, so there is nothing that can be legally done. It was suggested that the resident contact the Margaret Chadwick Trust to raise issues with them to see if residents are permitted to 'reserve' spaces. If they are not permitted, this can then be resolved by them.

Parish Council Vacancy

It was resolved to co-opt Philippa Osborne onto the Parish Council to fill the existing vacancy created by the election. Philippa signed her Declaration of Acceptance of Office, so she could participate in the meeting.

Allotments

Nick Elliott attended the meeting to give an update on the Community Composting Initiative, that has been
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funded by the Climate Emergency Fund at Pendle Borough Council. It is now built and plans are in place to start using the 3-bay system. The allotment tenants may not generate enough green waste, so the association are looking at extending the offer to residents. They will put together a plan, and share this with the Parish Council.

Trawden in Bloom

- Budget figures noted.
- New plaque is ready for display, and Trawden in Bloom are seeking permission from CNC Support for erection on their wall.
- The judges parting comments, from their day in Trawden, was that the bar had been set very high and that they had had a wonderful day.

Clerks update - It was resolved that the Clerks expenses and additional 10 hours, be paid.

Lanehouse Lane Playground

- The roundabout has been repaired by the Lengthsman. The large bearing underneath needs greasing twice per year. The Lengthsman will continue to do this to ensure longevity of the piece of equipment. Other repair works should be completed soon due to weather stoppages.
- It was resolved that the Clerk engage with play companies to give advice and quote on the proposals put forward by the Clerk. Cllr Holmes will assist with this project.
- Noted that the Clerk has designed and ordered a new entrance sign.

Ball Grove

- The revised transfer document has been approved by the Solicitor and it was resolved that it is issued to Philip Spurr, Director of Place at Pendle Borough Council, for hopeful inclusion in the next Executive meeting. Cllr S Cockburn-Price suggests meeting with David Whipp to go through the document before the Executive meeting, to bring him up to date with the changes and why we have requested them. Thanks to Cllr Jolley for her work in creating this final document.
- Councillors noted the meeting minutes from Friends of Ball Grove, and that Mel Henley is the new Chair.

Bus Shelter Windows

The replacement mesh panels have been installed in the bus shelters and look good. The colour has been chosen so that, when the bus shelters are painted, they can match these new panels.

Dog Fouling Campaign

- The highlighted area will be monitored and feedback sought, for the proposed route from the bowling green.
- It was resolved that the Clerk buy 8 cans for those Councillors who feel this is a good idea.

Remembrance Day

- Councillors noted the documents for Remembrance Day have been submitted.
- Councillors thanked the Clerk for her idea of re-using the Coronation lamppost signs to create poppy signs, and for carrying out the work to get these completed.

Grot Spot Walk

The Clerk has reported road defects at Hollin Hall and Boulsworth Drive that Lancashire County Council have not inspected. It was resolved that these be reported direct to the highways department for further investigation. The attendees felt it was a good result for the walk, and another will be planned for September.

Tram Tracks Access to field

It was resolved that the Parish Council would seek legal advice before anything is done to block this access. If the Solicitor approves our recommendation, works will commence.

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Next meeting

It was resolved that there would be enough Councillors available for the meeting to be held on 7th August 2023.

Footpaths Officer's Report

The latest report was noted, and thanks are to be conveyed to the Footpaths Officer. It was resolved that the Parish Council will continue paying for the enhanced repairs service for the next 12 months.

Email addresses

It was resolved that the Clerk investigate the costs and advantages of moving all Councillors to .org or .gov email addresses and report back.

Planning Applications

Application 23/0363/HHO 27 Leyland Close Trawden Colne Lancashire BB8 8TB Full: Erection of rear dormer. The Parish Council have no objections to the proposals within this application and would prefer the hanging tile finish, so that it would sit within the colour of the roof better.

Application 23/0384/HHO 4 Park Cottages Hollin Hall Trawden Colne Lancashire BB8 8PT Full: Demolition of existing conservatory and the erection of a single storey rear extension. The Parish Council have no objections to the proposals within this application.

Application 23/0360/HHO 22 Holme Crescent Trawden Colne Lancashire BB8 8RE Full: Erection of a two-storey side extension. Providing that the creation of the new extension does not detract from the required parking standards, the Parish Council have no objections to the proposals within this application.

- Councillors noted that Trawden Water Ltd, have appealed the decision by Pendle Borough Council, to not allow the removal of condition 18, affordable housing, on the site to the rear of Brookside Garage.
- Councillors noted the Framework 54 newsletter from Pendle Borough Council, will consider feedback on the consultation that is being run on the Pendle Local Plan V4.

It was resolved that Planning applications would be prepared by Cllr Osborne and circulated to the Planning Committee before the Council meeting, so it is easier to determine a response.

Correspondence

Councillors noted that the diversion of footpath 148 at Stunstead Cottages, has now been made an Order.

Finance

It was resolved that the following payments be made:

Clerk's expenses - Mileage	£5.40
Clerk's additional hours	10 hrs
Lengthsman hours – 55 hours	£935
Grass Cutting Contract x 2	£350
Textstyles – hi-vis vests for Trawden in Bloom (paid)	£120
Mercer Print – artwork for new Lanehouse Lane Playground sign (estimate)	£50
Trawden Forest Community Centre – Office Electricity (paid)	£9.13
Mercer Print – Poppy stickers for Remembrance Day	£250
Farnworth Rose Solicitor – next interim payment (+ VAT)	£943.50
ICO GDPR/Data Protection Act 2018 - Data protection fee renewal	£40
Pendle Borough Council – Enhanced Countryside Service Option (+ VAT)	£2157

Meeting closed 9.02pm Next meeting Monday 7th August 2023 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

