

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 1<sup>st</sup> July 2019**

**Meeting started 7.00pm**

### **Present**

Chairperson Barry Hodgson	Vice Chairperson Paul Reyner	Clerk Adele Waddington
Councillor David Barritt	Councillor Craig McBeth	Councillor Beverley Robinson
Councillor David Storey	Councillor Clare Storey	

### **Apologies**

Councillor Ruth Crompton, Borough Councillor Margaret Foxley, Councillor Emma Jane MacDonald

**Also present:** County Councillor Jennifer Purcell, Borough Councillor Sarah Cockburn-Price

### **Minutes**

The minutes of the meeting of 3<sup>rd</sup> June 2019 were approved. Proposed by Cllr Reyner, seconded by Cllr Robinson

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.

### **Wycoller Repairs**

Cllr Purcell attended the meeting and she is feeling frustrated with the lack of action from Lancashire County Council whilst she has been ill. No repairs have taken place as agreed in May 2018. Cllr Cockburn-Price advised that Aron Cross of Parson Lee Farm is in court on Wednesday and Thursday regarding his issues and lack of action thereupon.

Cllr Hodgson advised that he had spoken to workmen from Lancashire County Council regarding cutting the trees back from Wycoller car park into Wycoller. They advised that they were told not to do this. This should have been done in 2018 as agreed at the meeting in May 2018. Delivery vehicles are more and more refusing to deliver to Wycoller and meet customers at the car park to hand over goods due to the state of the trees.

### **Trough at Gladstone Terrace**

Gareth Aspey from Pendle Borough Council is planning a site visit w/c 8/7/19 to try and establish the current state of affairs with the trough. They are aware that the problem still exists.

### **Borough Councillors Update**

Cllr Purcell is in Preston on Thursday and asked Adele to send a list of works that have not been carried out. Adele has asked for the white lines at the junctions of Burnley Road and Colne Road, and Colne Road and Lanehouse Lane to be renewed. Lancashire County Council marked this as complete on their system even though works had not been completed. Adele has queried this and is waiting for a response.

Cllr Purcell advised that the Local Government Ombudsman may be approached if we are getting constant disappointment from Lancashire County Council. Cllr Cockburn-Price will send details of outstanding issues to Cllr Purcell.

### **Community Centre Update**

The planned extension to the library is in the process of being built. There is another planning application for discussion, but the Trustees are struggling for volunteers for manning the shop at weekends. The Trustees have suggested that all volunteers are placed on the rota at a weekend so they'd be in roughly once every 8 weeks.

### **Residents Issues**

Mr Barnett from the Goat House attended the meeting to ask about his planning application. He had permission to build, but as he has not discharged his conditions, therefore planning permission has lapsed. His plans are exactly the same as previous plans.

Mark Rowlands attended the meeting to discuss his plans of having 4 camping pods on his land. Access would be from Dark Lane where there would be a car park, then walking to the pods which would be out of site in the woods. He is proposing 4 pods which would be off grid and placed on oak pillars not concrete pads. Cllr Cockburn-Price suggested asking planning for a site visit to iron out any issues they have with the proposals.

Adrian Lord attended the meeting to give an update on his proposals for the field off Rock Lane. The Camping

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and Caravanning Club has rejected his application due to the access (Rock Lane) and lack of passing points. He was looking for a permit for 10 tents and 5 camper vans for a maximum period of 28 days. The Councillors are concerned about disposing of waste from the site and suggested he speak to Pendle Borough Council regarding waste and recycling. He would need a change of use for the part he wanted to use for camping and the rest of the field would stay as agricultural. Councillors are also concerned about noise from the site, but Adrian would have to write something in his agreement for users that they would not be allowed to play loud music. He would like to see the site used for family camping. He would like to access the pavilion to connect to the electric, but this would have to be agreed with Pendle Council. The Councillors would like to see details of the proposals, and Cllr Cockburn-Price advised that he seeks pre-planning advice and would like to see some details on paper.

### **Matters Arising**

#### **Lengthsman**

The Lengthsman has completed 53.5 hours in June. Cllr Cockburn-Price suggested speaking to Naomi at Colne Town Council as they use an app for their Lengthsman so that job sheets don't have to be completed.

#### **NWIB**

The judges are coming at 2pm on 4<sup>th</sup> July and Cllr Robinson thanked everyone for their hard work. Cllr Hodgson advised that Pat will meet them at Wycoller and Cllr Robinson commented on the fantastic job both Cllr Hodgson and Pat did last year. The Mayor is coming at 10am on judging day to meet the volunteers, and Cllr Robinson will take him around the Community Centre area to show him what they have done. Cllr Robinson asked whether the Parish Council would be willing to pay for lunch for the volunteers. This was proposed by Cllr Reyner, seconded by Cllr Barritt. Put to vote- all in favour. Cllr Robinson thanked Adele for her contribution in promoting the judging day.

Cllr Robinson raised concerns about the willow stag and hind as there are fears they could be damaged when the grass is cut. Cllr Hodgson to get some guards and install them.

#### **Colne and District Committee meeting**

Cllr Hodgson advised that the planning application for Black Carr Mill is recommended to be refused again. Cllr Hodgson and Adele attended a meeting where Council leader Iqbal was present, and they spoke to him following the meeting as we feel that the developer is being asked to do things way beyond what is normally required. Cllr Cockburn-Price will speak to her Borough Council associates before the Colne and District meeting and go through the details and ask that it is recommended for approval as it was included in the Neighbourhood Plan and has been approved by the Examiner of that document.

Cllr Hodgson is to attend the Community Safety Partnership meeting on Thursday regarding suspicious a vehicle in the area. Adele has received footage from a resident of another suspicious vehicle travelling from the Trawden Arms to Cotton Tree. This will be forwarded to Cllr Cockburn-Price and has been sent to the Police. The resident does not want this footage made public.

The planning application for the garage at Thornlea is on the agenda again. Cllr Cockburn-Price asked Adele to check some of the wording regarding accessing over Council land. The land directly outside the property was included in the transfer of the Tram Tracks in May 2017.

#### **Neighbourhood Plan**

John Dransfield has contacted Gillian Greenwood in a bid to take the Local List further but hasn't heard back from her as yet. Cllr Robinson is still to speak to her and ask if she's interested in helping out.

#### **Allotments/Garages**

The tenant of plot 9 has advised Cllr D Storey that he has put 5 sheep on his allotment just to eat the grass. They'll be gone by the end of September at the latest.

The tenant of plot 33 has now vacated, and this plot has been split into 2 and offered out to the next 2 people on the waiting list. An existing tenant M Wilson would like another plot if one becomes available.

There is a new tenant on plot 22 who needs their invoice and terms and conditions. Adele to arrange.

Plot 18 – Rachel Carter has had some queries, but has still not been to her plot. She's had 2 letters asking for progress plans. Cllr Hodgson proposed that she should be asked to vacate. Seconded by Cllr Robinson. Put to

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vote – all in favour.

Plot 43 – the tenant has done a little bit of work.

Plot 1 – Cllr's D&C Storey will arrange to meet them now they are more aware of the boundary of the plot. Adele has received an email from Vikki Greenwood regarding some asbestos on the plot. Cllr's Hodgson and D Storey offered to move this a while ago but couldn't locate it on the plot. Cllr D Storey to move whilst Cllr Hodgson is away, then it will be disposed of.

Adele has received complaints that 2 old tenants have left a lot of debris in their sheds on the plots. In states in the terms and conditions that they must remove everything when vacating the plot. Adele to write to them both and ask for the debris to be removed or they will be invoiced for the cost of clearance.

There are certainly 3 people who are using their garages for business purposes. Cllr McBeth to get evidence photo's then Adele will follow up.

### **Recreation Ground/Ball Grove**

Cllr Hodgson and Adele have a meeting with Philip Mousdale from Pendle Borough Council to discuss the next steps for Ball Grove. A report will be presented at the next meeting. It was suggested that we get quotes for insuring the whole Ball Grove site. Cllr Cockburn-Price suggested that a public meeting be held to see if residents are happy with the cost of taking ownership of Ball Grove.

### **Parking Issues/Yellow Lines**

Adele has received the parking posters from the Police and will add the Parish Council logo. These will also be sent to school as they are having difficulties with parking too.

### **Footpath Queries**

Adele is still waiting for Tom Partridge to respond with the request for a handrail at Steps Head, and with the responsibility of clearing the path to the rear of Boulsworth Drive

### **Unregistered land**

Adele to check whether Well Head is registered to the Parish Council and check the ownership details of the grassed area in front of Hartington Street, Winewall. If anyone has any queries on areas of land and ownership, these can be brought to the next meeting.

### **Camping/Glamping pods**

No further sites or queries have been received so far.

### **Assets of Community Value**

Adele has received a query from a resident as to a list of Assets of Community Value. These were discussed when the Neighbourhood Plan was being written, but nothing has been suggested to Pendle Council so far. Adele to check the process of registering the Asset and include Trawden Church, Cotton Tree Inn, Trawden Arms, Library building, White Lee Head Club and St Ursula's Chapel. If anyone has anymore, please bring them to the next meeting.

### **Chapel House Graveyard**

The owner of Chapel House has sought guidance from Devco and some of the gravestones are dangerous. He's having the re-set at his own cost of £600 each. The lease for the graveyard was for 100 years and it is no longer classed as a burial ground. It is a private garden and was signed over by the Wesleyan Chapel when Graham Clegg purchased the land over 30 years ago. 14 gravestones have been moved before the new owners took possession, and the owner has applied to have these reinstated in their correct places, but laid on the ground. The bushes to the front of the site will be kept to a maximum of 6' high, maybe shorter if people exiting the adjacent car park are struggling to see. People are very welcome to knock on his door if they would like to view the graveyard. The owner has approached the Bannister family and they have no concern over the graveyard.

### **Parish Matters**

Cllr Robinson asked that the drain cover on the footpath at Trawden Road is repaired.

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Cllr McBeth advised that the pothole filling vehicle had been in Winewall but had not carried out any repairs. Cllr Purcell to follow this up. Cllr Purcell feels that a visit from the District Lead Officer for Highways should be requested.

### **Planning Applications**

**PLE/19/0538** Alleged unauthorised creation of parking bay to side of property, at 203 Cotton Tree Lane Colne Lancashire.

**19/0318/FUL** PROPOSAL: Full: Change of use from stables to residential annex accommodation (Use Class C3) with external fenestration alterations and insertion of 9 roof lights. AT: The Old Vicarage Church View Trawden FOR: Mr Andrew MacDonald. Comments - The Councillors have no objections to the proposals, but would like to see Heritage rooflights in the development. Rosemary Lyons is being consulted on the location of the rooflights on the road side of the property as there seem to be a lot on that side and appear to be unbalanced. The plans also state an additional 2 parking spaces, but these are not shown on any of the submitted plans. There must be sufficient parking and turning area within the site.

**19/0388/FUL** PROPOSAL: Full: Erection of single-storey extension to side (southwest) of community centre, detached bin store and alterations to the car park to form 5 additional spaces.

AT: Trawden Community Centre Church Street Trawden. Comments - The Councillors have no objections to the proposals, but wondered whether it would be possible to incorporate an electric vehicle charging point within the new spaces? The shop has an eco friendly ethos and it would be great to incorporate this charging point into the scheme.

**19/0229/FUL** PROPOSAL: Full: Change of use of agricultural barn to form two dwellings, external alterations, erection of single storey extensions to side and rear, erection of a detached double garage and change of use of land from agricultural to domestic use. AT: Higher Stunstead Farm Stunstead Road Trawden, FOR: Mr C. Whiteoak. Comments - The Councillors have no objections to the proposals, but the windows and doors should be wood and not UPVC as we are in a conservation area.

**19/0224/FUL** PROPOSAL: Full: Erection of part two storey part single storey extension to the rear, porches to the front, external alterations involved in the conversion of three cottages to two dwellings and change of use of land from agricultural to domestic use. AT: Higher Stunstead Farm Stunstead Road Trawden FOR: Mr C. Whiteoak. Comments - The Councillors have no objections to the proposals, but the windows and doors should be wood and not UPVC as we are in a conservation area.

**19/0434/FUL** PROPOSAL: Full: Change of use of part of field to provide track to private parking area to rear of 11 Back Lane. AT: Land In Part Of Field No 21/698/0064 Back Lane Trawden FOR: Mr John Cordingley. Comments - The Councillors have no objections to the proposals, and welcome the additional parking area that is being created as detailed in the Neighbourhood Plan.

**19/0441/FUL** PROPOSAL: Full: Conversion of Goat House to dwellinghouse and extension to north elevation. AT: The Goat House Rock Lane Keighley Road FOR: Mr G. Barnett. Comments - The Parish Council has no objections to this proposal even though it is outside the settlement boundary. The original planning application was passed before the NHP was written, and is under construction. The Councillors would like to see a reasonable completion date applied to this property as we have received complaints about the state of the site during the time it has been worked on.

**PLE/18/1128** Re Erection of timber workshop at Stable Cottage, Far Wanless Farm, Hollin Hall - Enquires are now complete. It has been established that the original timber workshop, which required the approval of the local planning authority, has now been repositioned and the building painted a dark grey. The current building and location also required planning permission as permitted development rights have been removed from the property.

### **Correspondence**

Breakdown of attendances at the Leisure Centres for May half term for children using their swim pass.

Notification of a meeting of the Health and Social Care Panel which is being held at 7pm on Wednesday 26<sup>th</sup> June at Nelson Town Hall.

Notification of a meeting of the Policy and Resources Committee on 27.06.2019

Invitation to attend the Our Lancashire Website Trial on Wednesday 3rd July between 10am-12noon at St Cuthberts, Lytham Road, Preston

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Lancashire Association for Local Councils newsletter received  
Notification of the ESAG meeting which is to be held on 17<sup>th</sup> July 2019  
Agenda received for the Community Safety Partnership meeting  
Invitation to comment on a new campaign Lancashire County Council are running from 26 June – 30 September to help raise public perception of the excellent work our highways service deliver. Link on the Parish Council Facebook page and the website  
Thank you letter received from Mountain Rescue for the donation sent  
Thank you letter received from North West Air Ambulance for the donation sent  
Thank you received from St Mary's Church for the donation given for the Church clock upkeep.  
Cheque received from St Mary's Church for £50 for upkeep of the Peace Garden.

### **Finance**

Bank transfer of £802.50 to A Crawshaw for Lengthsman Services in June  
Bank transfer of £384 to Ian Salter for grass cutting services in June  
Direct Debit of £15 to EE for Trawden Forest Shop use of mobile phone  
Bank transfer of £147.60 to Plantscape for new planters  
Bank transfer of £10 to A Crawshaw for reimbursement of materials  
Bank transfer of £36.44 to David Storey for fence posts for allotments

### **Trawden in Bloom payments**

Bank transfer of £102.90 reimbursement to B Robinson for plants, compost, gloves and bark  
Bank transfer of £421.80 to Mandeleigh Plants for plants  
Bank transfer of £106.49 to B Robinson for plants and compost

**Meeting closed 10.25pm – next meeting Monday 2<sup>nd</sup> September 7pm**

**Meeting dates 2019:** 7<sup>th</sup> October, 4<sup>th</sup> November, 2<sup>nd</sup> December

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