

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 1st November 2021

Meeting started 7pm

Present

In the Chair Councillor Ruth Crompton Councillor Beverley Robinson Clerk Adele Waddington
Councillor Andrea Beswick Councillor David Storey Councillor Clare Storey
Councillor Ann Holmes Councillor Melva Burton Councillor Emma Jane MacDonald
Councillor David Barritt

Also in attendance: Borough Councillor Sarah Cockburn-Price, Cllr Jenny Purcell (until 7.15pm)

Apologies accepted from: Chairman Barry Hodgson

Minutes

It was resolved that the Minutes of the Meetings held on the 4th October should be signed by the Chairman as a true and accurate record.

Declaration of Interest

None.

County Councillors – Cllr Purcell attended the meeting briefly and advised that there is nothing to report. Cllr Purcell advised that the Cabinet member for Highways is due to visit the area again very soon.

Borough Councillors Update

Cllr Barritt asked for the assistance from Cllr S Cockburn-Price regarding the flooding issues on the footpath which leads from the top of Back Lane to school. There has been an ongoing problem that, during heavy rainfall, the drain that runs down the rear of Weavers Court cannot handle the amount of water, so it escapes onto the footpath, travels along the path and runs, at speed, along the top of Back Lane then down the front. Cllr Barritt has installed an ACO drain to try and stop the water from flooding the properties, but this is becoming increasingly ineffective due to the amount of water. The Clerk has been in contact with the Engineers at Pendle Borough Council over the recent years to try and agree a remedy, but no action has been taken as yet. The Clerk to forward the historic correspondence to Cllr S Cockburn-Price to request assistance to rectify this problem.

Cllr Cockburn-Price raised concerns that the extension to the rear of Hollin Hall Barn is being discussed at the Colne and District Committee meeting on Thursday, and against the Conservation Officers recommendations, it is recommended for approval. Cllr Robinson will attend the meeting on behalf of the Parish Council to raise our concerns. The Clerk to forward the link for the documents for the meeting to Cllr Robinson.

Community Centre Trustees update

No representatives present. The architect has been contacted to draw up plans for the new structures to the rear of the Library building.

Residents Issues – No residents present.

NWIB

Most containers planted. Now have a sponsor the baskets to the front of the Trawden Arms. Plans are in place for a project at Trawden Road for the Queens Platinum Jubilee.

Land to the rear of the Bus Terminus

It was resolved that the problem flags be lifted and the current pathed area will be returned to grass.

Chairmanship Training

Councillors thanked Cllr MacDonald for attending the training and producing the report.

It was resolved that the minutes would be circulated the week after the meeting.

The 'Councillors Issues' has been removed. Councillors to contact the Clerk if there are any issues to report.

It was resolved that Cllr's Hodgson, MacDoanld and Barritt would be the subcommittee for the planning group

23/2021

for anything received which is not a FUL application. All FUL applications are to be brought before the Council. It was resolved that the Clerk is to produce a template for all working groups and sub committees to complete and send as a written report to be included in the agenda documents distributed the week before the meeting.

The dates for the 2022 meetings are to be presented at the December meeting. It was resolved that the dates will include last submission dates for items to be included in the agenda and the date when the documents will be distributed.

Allotments/Garages

Cllr D Storey reported that Plot 45 have not yet installed a gate. There has been no response to the offer of plot 44 to a new tenant. The Clerk to offer to someone else. Cllr C Storey reported that the bonfire is to be on 6th November at 5.30pm. All risk assessments have been completed.

Ball Grove

The Clerk is waiting for a response to the business rates query on the car parks at Ball Grove. The Clerk has also requested information about Business Rates on the building.

The Clerk and Cllr Crompton to investigate the possibility of setting up a Leisure Trust.

Map of Interesting Places - Ongoing

Colne and District Committee meeting – covered by Cllr S Cockburn-Price

Friends of Trawden Playground – Councillors noted the report received. Cllr Holmes advised that the self-contained CCTV system would have to be pursued due to the lack of electricity on the site.

Tree Survey – The Clerk has requested 3 quotes – yet to be received.

Queens Platinum Jubilee – It was resolved that the Clerk to cost up purchase of the trees and root barrier and apply for the Climate Emergency Funding.

Adoption of Policies – Councillors thanked the Clerk for writing the Policies. The Safeguarding Policy brought up many questions. It was resolved that both policies be adopted and will be reviewed in March 2022. Cllr MacDonald feels that the Clerk should be included as an agenda item so that when it is time for the annual appraisal, Councillors are informed of the additional hours that are being completed month on month and extra duties she is undertaking.

Resident Complaint regarding tree on Tram Tracks – It was resolved that the Parish Council will trim the bushes but leave the tree. The long-term issues outweigh the short-term gains.

Grot Spots – The Clerk attached a report for the issues spotted during the walk around. Many of the issues have already been reported, some are still to be done by the Clerk as she has been on leave.

Creation of Sub-committees – It was resolved that the Parish Council will continue as it is, but hopes that the information sent out by the clerk should be read and digested before the meeting, and members should have a clear idea of what they would propose for the agenda items to reduce time. Timings must also be adhered to. The Clerk puts in a lot of work to all the documents before the meeting.

Proposal from Bowling club – It was resolved that the Parish Council will try and gain ownership of the Bowling Club land and lease to the Bowling Club. Details will be drawn up in a formal lease.

Activities for older children – Cllr Holmes feel that the older children in the Parish need activities for them to do. Cllr S Cockburn-Price advised that it has been agreed that a youth club will be held at the Community Centre once per week on a Wednesday evening for 2 hours. Asda have funded a table tennis table, air hockey

24/2021

etc which will be utilised in the group. The children are hanging around outside the Community Centre and want somewhere to go. All Councillors to send the Clerk ideas before 25th November to be included in the agenda.

Public Spaces Protection Order - It was resolved that the documents provided by Tim Horsley put to the Parish Council in the consultation of the new PSPO have been accepted by the Parish Council.

Planning Applications

Planning Application 21/0686/LBC 25 Colne Road Trawden Colne Lancashire BB8 8NX Listed Building Consent: Rebuild wall to rear, replace roof, install double door, two windows and single door. Comments sent: The Parish Council are concerned about the use of uPVC on a listed building, but are pleased to see that the sash windows are being replaced with like-for-like in wood as we would expect. Cllr S Cockburn-Price has called this for review as she feels that the uPVC on the alteration to the garages is unacceptable.

Planning Application 21/0831/HHO Slack Booth House Hollin Hall Trawden Colne Lancashire BB8 8SS. Full: Erection of detached single garage with linked single storey extension. Comments sent: The siting of the garage is much more sensible than the original application, and it is good to see that it is linked to the property. Use of uPVC is a concern as we are in a conservation area.

Correspondence- Thank you received from Church for the increased funding towards the Church Clock upkeep. Letters of thanks received from Mountain Rescue and The Air Ambulance.

Finance

It was resolved that the following payments be made:

Lengthsman's hours -	£397.50
Trawden in Bloom Expenditure	
Andrew Crawshaw for grass cutting contract	£160
Mercer Print – fixing name stickers	£190 + VAT paid
Farnworth Rose – Search Fees for Ball Grove Canal and Rivers Trust	£600 paid
Additional 12 hours overtime for the Clerk	
Clerks Expenses	£26.10

Meeting closed 8.50pm – next meeting Monday 6th December at 7pm.

25/2021

