

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 4<sup>th</sup> February 2019**

**Meeting started 7.00pm**

### **Present**

Vice Chairperson Paul Reyner

Clerk Adele Waddington

Cllr David Barritt

Cllr Beverley Robinson

Cllr Ian Hartley

Cllr Ruth Crompton

Cllr David Storey

Cllr Clare Storey

**Apologies** Chairperson Barry Hodgson, Cllr John Dransfield

**Also present:** Cllr Margaret Foxley, CCllr Whipp, Damian Hemmingway, Dan Bryan, Katie John

### **Minutes**

The minutes of the meeting of 3<sup>rd</sup> December 2018 were approved. Proposed by Cllr, seconded by Cllr

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.

### **County Councillors Report**

Cllr Reyner advised that CCllr Purcell is currently unwell, and the Councillors hope that she is better very soon. CCllr Whipp advised that Keith Iddon and Phil Dunnell from Lancashire County Council Highways are due to visit the area soon. CCllr Whipp has agreed to show them the problem areas.

CCllr Whipp advised that the County Council budget meeting is w/c 11<sup>th</sup> February and there are a lot of cuts suggested. The cuts are more generic than of late. Any issues affecting our Parish will be reported back to us. Cllr Robinson is now very concerned about Coal Pit Lane. The road is sinking even more, and with the addition of potholes, it is getting very dangerous. CCllr Whipp has this on his agenda for Keith Iddon.

### **Wycoller Repairs**

The repairs in Wycoller have still not commenced as far as anyone knows. Adele to chase.

### **Trough at Gladstone Terrace**

Adele has spoken to Gareth at Pendle Council who advises that they are still looking at the issues with the water escaping from underneath the trough at Gladstone Terrace. He believes that there is either a blocked or broken pipe to the rear of the wall which is causing the water to back up and escape onto the road. They have placed a camera in the pipe, but it is so full of water, they cannot see anything. Pendle Council are currently recruiting a replacement engineer who will look at this again for us. The issues are still outstanding on their list.

### **Borough Councillors Update**

Cllr M Foxley thanked Adele for circulating the report about Scar Top Mill. There have been huge concerns from residents as this problem has been on-going for over a year now. There's not much that Pendle Council can do; it is down to the residents, land owners and insurers to rectify. If anyone wants an update, the report is available on Pendle Councils website. Cllr M Foxley will ensure this is kept on the agenda until issues are resolved.

Cllr M Foxley advised that the graffiti issue is on the agenda for the Community Safety Partnership meeting. It was on last month, but there was no Police presence. Adele advised that she is not sure if anyone has been spoken to regarding this, but there have been no further incidents since Christmas Day.

Cllr M Foxley advised that the bids are in for the Trawden in Bloom team and she will update us soon.

### **Community Centre Update**

There have been issues with the planning department regarding the roof tiles and exterior of the library building. These appear to now have been rectified.

Cllr Barritt advised that plans are being drawn up for alterations to the car park.

### **Residents Issues**

2 residents from Hall Meadows attended the meeting to raise their concerns over a new structure that has been built to the front of the row. Planning permission was granted for a replacement building but it has not

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been built to the plans. The residents are concerned that there is equipment housed in the new building that relates to a local garage business. They have created a mezzanine floor inside the building, which according to the plans would not have been tall enough to do so if it had been built to the plans. The builder has also left the land to the front of the new structure in a very messy state. The ground has been ploughed up with the vehicles. It also appears that maybe an electricity supply is being dug into another building, via someone else's land without their permission. Cllr Barritt suggested calling a site meeting with the planning department and enforcement officer. Adele to arrange.

### **Matters Arising**

#### **Lengthsman/NWIB**

Andrew has now completed his weed killing course and certificate has been copied to his file.

Cllr Robinson asked that the gully near to Hill Top (where the tall wall is) is cleared. It is full of debris again.

Adele has received some more 'We are watching you' posters which will be placed around the village as there have been a lot of complaints about dog fouling. Pendle Borough Council are employing an Enforcement Team to deal with littering and dog fouling throughout the borough in a bid to catch people early in the morning and evenings when the offences appear to be occurring.

Adele has received the forms for the competition this year and will complete and return.

Cllr Robinson has had a meeting to discuss the judges' comments and it has been suggested that a toilet is put near to the Victorian Toilet and filled with plants and flowers. Cllr Reyner proposed that this is a good idea.

This was seconded by Cllr C Storey. Put to vote – all in favour.

Adele has asked Housing Pendle whether they would object to a raised planter being placed on the land at Boulsworth Drive but hasn't heard anything back. Adele to chase.

#### **Colne and District Committee meeting**

Cowfield Farm – The agricultural consultant's report has been received and is being reviewed.

Scar Top Mill – see above

Park Cottages enforcement – additional enquiries are to be made

Track at Back Lane – owner has been given an extra 3 months submit a planning application

Stable Cottage, Far Wanless – owner given until 17<sup>th</sup> February to apply for a change of position

Green Meadow – see information below under 'Planning'

Cllr Foxley advised that the Community Investment Fund is for large projects; eg repair of the footpath at Wycoller. Cllr Foxley asked that if there are any bids for this fund, that they are submitted soon.

The Crime statistics are still only detailed with Colne. Cllr Foxley to raise this at the next meeting as it was promised Trawden would receive their own figures.

#### **Neighbourhood Plan**

Cllr Dransfield was unable to attend the meeting

#### **Allotments/Garages**

All plots are currently occupied. Cllr D Storey advised that one of the plots would be available shortly as the tenant had passed away suddenly.

One tenant's hens keep escaping. Cllrs D&C Storey to meet with the tenant and clip the wings.

Adele has received a complaint regarding cockerels on the allotments. Cllr D Storey advised that if there has been a tenant on an allotment for some time and has hens and cockerels, then they are allowed to be kept.

Anyone who is a new tenant or is an existing tenant and gets hens, they cannot have cockerels.

#### **Recreation Ground/Ball Grove**

Katie has produced an action plan regarding issues surrounding the Recreation Ground. The Public Spaces Protection Order is due to be approved and issued in March; after which notices will be put around all the spaces it affects. More dog fouling was noticed over the Christmas period. Katie feels that there are more people picking up after their own dogs and other fouling that has been left. Pendle Borough Council are not keen on putting up dummy CCTV cameras. Pendle Council have agreed that the group can move the access gate and put chicken wire on the lower part of the fence. This should alleviate some of the issues with fouling on the football pitches. Adele has spoken to David Whitfield who has suggested putting signs up when there is

a match on to deter people from exercising their dogs on the pitches. Kieron Roberts at Pendle Council will assist with signs if required. The group have requested costs for running the pavilion, but it still includes sewerage which surely should not be included as all waste goes into a septic tank. Cllr Robinson asked that the group gather evidence on their action plan and report back to the Parish Council.

### **CCTV at Wycoller Car Park**

All parts have now been received by Itus. Installation should be within a week, weather dependant. After the conversation in December regarding the funding for the CCTV maintenance package, Pendle Council have advised that this would not be funded. The quote was for £50 + VAT per year. Adele also advised that we would need to fund a Sim card at £25 per month so that data can be retrieved. Cllr Reyner proposed that this should be paid by the Parish Council. Seconded by Cllr Robinson. Put to vote – all in favour.

### **Wall Near Bankfield Street**

Cllr Barritt spoke to John Cordingley, and he no longer owns half moon meadow, but where the stones have fallen out could possibly belong to the Parish Council. Adele to contact Andrew Crawshaw and ask him to take a look and repair if possible.

Adele has looked back on the information received from Sarah Cockburn-Price regarding the gaps in the walls at Gladstone Terrace. Pendle Council have taken a look and they are not concerned about the walls.

### **Christmas Decorations**

Adele has received a quote from Lite for £500 per column decoration. This includes all electrical works, erection and dismantling of the decoration. The Councillors feel that a site visit is required so that an agreement can be made as to where something could be placed.

Adele has received a suggestion from a member of the public to do an advent display throughout the Parish where residents would decorate their windows and this would change every year. Cllr Crompton feels that this would not work as the Parish is so big and fragmented, so it would be difficult to include the whole Parish.

### **Parish Matters**

Cllr Hartley advised that a family member had his property broken into in the early hours of Sunday morning and car keys and a vehicle stolen. This was reported to the Police.

Cllr Robinson reported that there is water running down the footpath from Well Head to the rear of Gladstone Terrace. Adele to report to Tom Partridge.

Adele has sent off the information for the tree survey to a consultant and should have something to report back at the next meeting.

### **Planning Applications**

APPLICATION: 19/0009/HHO - PROPOSAL: Full: Retain replacement timber shed (Retrospective).

AT: 5 Hall Meadows Trawden Colne FOR: Mr Antony Jones

Planning permission has been granted but the building is significantly larger than detailed on the original plans. It has been built 4m longer and half metre taller than original plans.

### **Planning Appeal: Land At Field No 6800 Hollin Hall Trawden**

Proposed Development: Outline: Erection of three dwelling houses (All Matters Reserved)

(Re-Submission). Planning Inspectorate Ref: APP/E2340/W/18/3213950. Local Authority Appeal Ref: 18/0013/AP/REFUSE. Planning Application Ref: 18/0439/OUT

Mr Roy Pickles has appealed to the Secretary of State against the Council's refusal of the above planning application.

Keith Stephenson 11/12/18 – Fined D Wilkinson £500 for not stopping work on regrading of land in field South of Green Meadow when served with the notice. He pleaded guilty to the charge. PBC are following up with how to amend the damage that has been done. PBC have requested the D Wilkinson suggests how the damage will be put right. If PBC do not receive a response, they will tell him what he has to do. D Wilkinson told the Court that he regarded the land so that children did not hurt themselves when they are sledging on the land. PBC have photos and documents from the Environment Agency about the stream and wildlife in it.

Advice received that the alterations to the walls at Hall House Farm new development have been approved.  
Advice received that the agricultural dwelling on Wycoller Road has been approved  
Advice received that the tree queried on the tram tracks can be removed

**PLE/18/1210 update (15/1/19)** - The field shelter had been reviewed before Christmas; at that stage it met the criteria for a field shelter for animals, including horses, which does not require planning approval. The additional development at the property required the approval of the local planning authority which has not been obtained, the development is currently unauthorised. It significantly changed the field shelter to a building requiring planning approval. The property owner has the right to make a retrospective planning application for the development; this may or may not be approved. Any approval also allows conditions to be placed upon the design, use and operation of the development. The owner is required to remove the structure and hard standing etc. or to submit an application, within 28 days of today's date (Dec 2018).

### **Correspondence**

Notification of the Policy and Resources Committee meeting which is taking place on 18<sup>th</sup> December 2018  
Maintenance costs received from ITUS Security for Wycoller car park CCTV  
Response received from Katie John regarding the increased amount of dog fouling on the Recreation Ground  
Minutes of the Countryside Access Forum meeting received  
Lancashire County Council budget consultation information received. Sent to all Councillors  
Response received from Craig McBeth regarding the vacant position of Parish Councillor for Winewall.  
Email received from Inspector Winter regarding the graffiti. He has discussed the issue with Tim Hitchen and we are conducting an investigation around the person that was previously named.  
Update received from Aron Cross regarding the road at Wycoller  
Information received from Tom Partridge that part of the canal towpath at Barrowford will be closed for 6 months for urgent repairs  
Information on the 'Safe Drive, Stay Alive' initiative by Lancashire Road Safety Partnership received.  
Notification of a meeting of the Events Safety Advisory Committee which will be held on Monday 21st January at Nelson Town Hall.  
Notification of a meeting of the Policy and Resourced Committee which will be held on Tuesday 22<sup>nd</sup> January at Nelson Town Hall.  
Query received from resident of Floats Mill about parking. The Parish Council cannot assist as the land is owned by Block Management. The Councillors feel that the only way to resolve your unfortunate situation is to provide evidence of the additional parking space to Block, and maybe suggest that they write the property numbers on the ground instead of having a sign which could be easily removed.  
Great British Spring Clean Up forms received, completed and returned  
Notification of a meeting of the Accounts and Audit Committee which will be held on Tuesday 29<sup>th</sup> January at Nelson Town Hall.  
Invitation for Adele to attend an Election Briefing on 25<sup>th</sup> February at 7pm at Nelson Town Hall regarding both the parish Council and Borough Council elections to be held in May.  
News release received from Lancashire County Council regarding gritting during the freezing temperatures.  
Email received regarding the dog fouling from the dogs in residence at 203 Cotton Tree Lane  
Minutes of the Events Safety Advisory Group from January received. Next meeting in April.  
Household Waste Recycling Centre consultation received. Consultation Period 28<sup>th</sup> January – 25<sup>th</sup> March 2019. Sent to all Councillors  
Agenda received for the Community Safety Partnership meeting which is on 7<sup>th</sup> February 2019  
Notification that the Calderdale Local Plan has been submitted to their chosen examiner for approval.  
Severe Weather Bulletin from Lancashire County Council received dated 1<sup>st</sup> February 2019.  
Advice received that a new Draft Shopfront and Advertisement Design Supplementary Planning Document for Burnley is available for consultation from 1st February to 15<sup>th</sup> March  
Email received from SCOPE asking whether there is a suitable site for a textile recycling bin within the Parish. The Councillors do not feel that a textile recycling bin would be well used in Trawden. We have a collection point only 2 miles away, and receive the charity bags through letter boxes regularly.

**Finance**

Bank transfer of £25 approved for Sim Card for CCTV

Bank transfer of £2995 approved for balance of cost of CCTV Installation

Bank transfer of £127.50 approved for Lengthsman hours

**Meeting closed 9.30pm – next meeting Monday 4<sup>th</sup> March 2019**

**Meeting dates 2019:** 1<sup>st</sup> April, 13<sup>th</sup> May, 3<sup>rd</sup> June, 1<sup>st</sup> July, No meeting in August, 2<sup>nd</sup> September, 7<sup>th</sup> October, 4<sup>th</sup> November, 2<sup>nd</sup> December

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