

TRAWDEN FOREST PARISH COUNCIL

Minutes of the Meeting held on Monday the 13th May 2019

Meeting started 7.00pm

Present

Chairperson Barry Hodgson	Clerk Adele Waddington	Councillor Ruth Crompton
Councillor David Storey	Councillor Clare Storey	Councillor Emma Jane MacDonald
Councillor Craig McBeth	Councillor David Barritt	

Apologies

Vice Chairperson Paul Reyner, Councillor Beverley Robinson, Borough Councillor Margaret Foxley, Borough Councillor Sarah Cockburn-Price, County Councillor Jennifer Purcell

Also present: Charlotte Waddington, Karen Pugh

Minutes

The minutes of the meeting of 1st April 2019 were approved. Proposed by Cllr C Storey, seconded by Cllr D Storey

Declaration of Interest

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.

Wycolter Repairs

No update available

Trough at Gladstone Terrace

This issue is still on the investigations list.

Community Centre Update

Adele reported that plans are being presented to Pendle Council for alterations to the Community Centre and Library car parks, addition of cold store rooms and some exterior amendments very soon. Hopefully these will be submitted before the next Parish Council meeting.

Residents Issues

Charlotte Waddington attended the meeting regarding fires on allotments. The terms and conditions were changed this year to advise tenants that they should not have allotment fires, but this contradicts the Allotment Act. Unfortunately, Charlotte's house is in a wind tunnel and she is affected by all fires on the plots. Cllr Hodgson advised that we cannot stop tenants having fires as diseased plants must be burned, but we must come to a compromise. Cllr D Storey advised that he's very happy to have restrictions on when fires can and cannot happen, and the tenants who he has spoken to are also happy with this. It was resolved that fires can be held on Wednesday evening after 6pm, and Saturday morning between 8am and noon. Adele has a list of conditions to add to the note that will go out to all allotment tenants. Adele will also create a leaflet for Cotton Tree Lane, Hollington Street and Lambeth Street so all residents are also aware.

Karen Pugh attended the meeting to ask when the empty garage plot would be built. The tenant has responded to the request from Adele and will start work by the end of the month. They have asked that Adele contact the neighbouring tenant to ask whether they would like to do any work before work commences so that they have easy access. The new garage is to be built from concrete blocks. This was approved by the Councillors present.

Matters Arising

Lengthsman/NWIB

Adele issued an invoice to Lancashire County Council for reimbursement of the hours the Lengthsman had done for the clearing of the gully on Colne Road. They advised they are likely not to pay this as an agreement was not in place before work was undertaken.

The new contract should have been issued to the Lengthman at the beginning of April. Cllr Crompton proposed that this be re-issued as he is doing a fantastic job. This was seconded by Cllr MacDonald. Put to vote – all in favour.

NWIB – Cllr Hodgson has received a couple of queries asking why money is being reimbursed rather than being agreed by Councillors at the meetings. There are items that are consumables where the Trawden in Bloom team need to purchase compost, plants etc when they are working. Adele has developed a form which was

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presented to Councillors suggesting the Cllr Robinson take control of the consumables within the budget allowed at the beginning of the year. The Councillors thought this was a good idea, and the form with its invoices/receipts will be presented at the meeting and agreement to pay them will then be decided. Any items which are an asset to the Council will be approved before purchased by Purchase Order by Adele. Adele has received a quote for the repairs to the millennium garden wall where the top stones have been stolen. The maximum cost is £390. This is to replace the ones taken and clean and re-set any which are loose. Proposed by Cllr Hodgson, seconded by Cllr Crompton. Put to vote – all in favour. Adele to order the works. Adele has received queries with regards to sponsorship of some new planters. If everybody pays for the sponsorship for this year, then it would mean that the Parish Council would have to buy an additional 3 planters. Adele to fully cost and contact the interested parties. The funding for the raised community planters at the Community Centre and Boulsworth Drive has been approved. Cllr Robinson has not received any information back from Eco Arts, so is willing to use the design created by Shuttleworth Joinery. She would like to see the planter a little wider and the returns shortened a bit to make the inside seating more accessible. Adele to ask for these changes and drawings and cost to be resubmitted.

Colne and District Committee meeting

Cllr Hodgson attended the meeting with regards to the development at Black Carr Mill. This was withdrawn just before the meeting as new drawings had been presented. It is set to be reviewed at the June meeting now. Cllr Hodgson advised that the old Kippax building conversion was approved, and work is underway to make this into an entertainment venue with roller disco, climbing walls etc. This is a great use of this old building and hopefully will be a place where young people can go in the evenings.

Cllr Hodgson attended the Community Safety Partnership meetings and crime figures are still not available just for Trawden Parish. This is being looked at. Cllr Hodgson also met with Rob Richards who is a Community Engagement Officer for Lancashire Constabulary. He's part of the Lancashire Voluntary Partnership and is interested in recruiting people who would be a uniformed approachable person who would be able to answer queries and direct people around the Parish. A poster will be put up in the library to see if anyone is interested. Funding is available which comes from the proceeds of crime, and Rob was impressed with the community values in Trawden.

Neighbourhood Plan

John Dransfield has contact Gillian Greenwood in a bid to take the Local List further. John has counted all the Vaccary wall stones so far.

Cllr Hodgson and Adele attended the Neighbourhood Plan presentation which went very well. It was well attended by other town and parish councils and hopefully this will encourage them to start the process of writing their own plan.

Allotments/Garages

Cllr's D&C Storey have done an inspection of all allotments and garages and submitted a list to Adele to follow-up.

Recreation Ground/Ball Grove

Following the last meeting, Adele has been in contact with Philip Mousdale to ask how the boundary issues at Ball Grove can be rectified if the Parish Council takes over ownership next year. Adele is waiting for a reply. Cllr MacDonald proposed that, in the AGM agenda, it should include 'Attendance at Friends of Ball Grove meetings'. Currently Cllr's D&C Storey attend these, but if the Parish Council takes ownership of the site, this should be a standard item on the AGM agenda. Seconded by Cllr Crompton. Put to vote – all in favour. Adele has received information from the Enforcement Team that they are building a case against a business that is using the recreation ground to exercise many dogs at once, but not keeping them under control/picking up after them.

Christmas Decorations – Cotton Tree

It is the wrong time of year to be looking for a root-ball Christmas tree. Adele has received a quote of £100 for a battery box from Marlyn Engineering. This cost was proposed by Cllr Hodgson and seconded by Cllr Barritt.

Put to vote – all in favour. Adele to place the order.

Cllr C Storey advised that she knows someone involved with LED lighting on Lomeshaye. She will ask if they are willing to donate a set of lights to the new tree later in the year.

Tree Survey

The survey has been completed and everything looks OK. Adele to find out how often the surveys need to be done

Parking Issues

Adele knows that a parking ticket has been issued on Colne Road for people who have parked on double yellow lines.

Cllr Foxley reported the issues to the Community Safety Partnership meeting, and they have asked that any double yellow lines that need repainting are reported. Adele to report them. It was queried whether the ones at Orchard Terrace need to be so long. Adele to also ask that these be re-assessed and shortened if possible.

Wheelie Bin Storage

Cllr Foxley has been pursuing this for the Parish Council and the official line is:

A resident can place their bin on an unadopted back street if their deeds show that the area they own, at the rear of their property extends into 50% of the road. They must not cause any sort of obstruction.

Swim Passes for Schools

The overall figures are good and another pass will be issued for the half term at the end of May. Pendle Leisure has created a poster with the swim times on them. Adele to send this to school to add to their newsletter. Adele has also asked if school will ask the children who used them during the holiday. New information has also been received, that if a child resides in the Parish but does not attend Trawden School, they can still benefit from the pass by providing proof of address at the leisure centre.

New bin at Harmabee Surgery

Pendle Borough Council will only put a bin at Harambee if the Parish Council pays for it at a cost of £160.

There is a bin at the bus stops at the bottom of Dean Street and Holme Crescent. Cllr Hodgson proposed that the Council do not pay for this bin. Seconded by Cllr Barritt. Put to vote – all in favour

Parish Matters

Cllr Foxley advised Adele that the issues with the dog fouling off Burnley Road have been resolved. It has been agreed that a regular waste bin will be placed on the lane, and Adele advised that the Lengthsman will add it to his list to strim around so it is always accessible.

Cllr McBeth noticed that cars are parking outside the hairdressers at the top of Cotton Tree Lane making it difficult now that the new island has been installed. Adele to ask Lancashire County Council to review for double yellow lines.

Cllr Hodgson asked who was responsible for the fence on the footpath from Skipton Road to Holme Crescent. Adele to ask Tom Partridge.

Cllr Hodgson reported that there has been a couple of minor accidents with cars coming out of Hall Road onto Holme Crescent as there are no road markings. Adele to ask Lancashire County Council to consider some sort of markings.

Adele has been approached by someone who would like to concrete the path from Ash Street to the Tram Tracks. They will do the work voluntarily, but asked if the Parish Council would pay for some cement. A lot of tidying up work has happened on the Tram Tracks and this path needs attention. Concerns were raised over liability. Adele to find out who the path belongs to.

Planning Applications

APPLICATION: 18/0768/FUL. PROPOSAL: Full: Major: Conversion of upper floors and part-ground floor of Mill building to form 8 dwellinghouses; Demolition of Weaving Shed and erection of 7 dwellinghouses and associated external works (Re-Submission). AT: Black Carr Mill Skipton Road Trawden FOR: CRS Plant Ltd Comments sent in - The Parish Council are pleased that the issues with the LLFA and EA have been resolved and that this development should now proceed. The Councillors have no objections to the plans and are happy

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to see this site being developed.

APPLICATION:19/0211/HHO PROPOSAL: Full: Erection of a timber shed in rear garden. AT: Far Wanless Farm Hollin Hall Trawden. FOR: Mr Dominic Pumfrey
Comments sent in – The Parish Council are happy with the location of the proposed shed as should be out of direct sight to the surrounding area

Re: Alleged problem building. Location: The Goat House Rock Lane Keighley Road. Case Ref: PLE/19/0341.
Officers have been to view this and spoken to owner. He has been concentrating on other areas and will make progress on the house this year.

APPLICATION: 19/0210/FUL. PROPOSAL: Full: Change of use of land to a mixed equine and agricultural use and erection of an animal shelter with pen (Retrospective). AT: Land To The North East Of New Laithe Farm Burnley Road Trawden FOR: Mr D. Wilkinson
Comments sent in - The Parish Councillors are concerned that this structure is very close to the neighbouring property, and that vehicles are parking outside of the field. There is sufficient parking and access from the owners property to site the structure closer to the house. The current access is off a busy road which is used as a shortcut to Colne, Nelson and Burnley.

APPLICATION: 19/0291/HHO. PROPOSAL: Full: Demolition of outrigger and erection of single storey extension to rear. AT: 11 Back Lane Trawden Colne FOR: Mrs Sarah Cordingley
The Parish Council have no objections to the proposals on the application

APPLICATION: 19/0261/FUL

PROPOSAL: Full: Demolition of garage and erection of single storey side (East) Extension and implementation of roof lift to rear (Moorland Cottage only). AT: Oak Cottage Bright Terrace Trawden FOR: Mr D. Walker
The Parish Council have no objections to the proposals on the application, although in the Neighbourhood Plan, a property of 4 bedrooms or more should have 4 parking spaces. The Councillors would therefore like to see an additional parking space within the changes.

Correspondence

Notification of a meeting of the Council Housing Scrutiny Task Group which is to be held on 12th April 2019
Notification of the Events Safety Advisory Group meeting at 10:30am on Monday 15 APRIL 2019 in the Wilson Room at Nelson Town Hall.

Minutes of the ESAG meeting received.

Public Rights of Way – Local Delivery Scheme opt-in letter received.

Email received regarding from Martin Hughes regarding speeding in village. This has been reported to the Community Safety Partnership for monitoring.

Email received from Adrian Lord advising that he can accommodate up to 5 caravans or motorhomes and up to 10 tents for a maximum of 28 consecutive days without planning permission

Email received from Kay Bruce asking for permission to park 55/60 horseboxes at Wycoller (not car park) for a British Horse Society gathering. Are there any land alternatives available? Adele to contact Kay and advise her to contact Slack Farm.

Thank you received from Keep Britain Tidy for participating in the Great British Spring Clean Up

Lancashire County Council Opt-in for Public Rights of Way – Local Delivery Scheme annual letter received. The Councillors will not take this up this year.

Invitation to have a stall at the Pendle Heritage Centre Summer Event on 21st July. Passed to Cllr Robinson for consideration for Trawden in Bloom

Email received from Rob Richards from 'Our Lancashire', Community Engagement Officer (East) regarding a visit to the Shop and to see if they can support the volunteers and to speak to the Parish Council about Community Champions; a project involving uniformed volunteers in communities.

Notification of a meeting of the Annual Council meeting which is to be held on 16th May at Nelson Town Hall.

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Email received from Michael Bailey regarding the opportunity for planning permission to the rear of Skipton Road. Adele to respond advising that the Parish Council has no influence on planning applications and can only comment on the applications brought before the Council.

Finance

Bank transfer of £787.50 to A Crawshaw for Lengthsman Services in April

Bank transfer of £384 to Ian Salter for grass cutting services in April

Bank transfer of £1200 to Trawden Forest Community Centre for annual office rent

Bank transfer of £144 to Mercer Print for Poetry Garden Plaques

Bank transfer of £522 to Pendle Borough Council for Traffic Management Course (£290 reimbursed from Trawden Agricultural Show)

Bank transfer of £585.42 to Zurich Insurance

Bank transfer of £875.72 to Pendle Leisure Trust for annual swim passes for school children

Bank transfer of £34.56 to D Storey for purchase of fencing posts

Bank transfer of £30 to Mercer Print for Trawden in Bloom banner

Bank transfer of £226.80 to A Crawshaw for reimbursement of weedkiller for Council use

Meeting closed 9.50pm – next meeting Monday 3rd June 7pm

Meeting dates 2019: 1st July, No meeting in August, 2nd September, 7th October, 4th November, 2nd December

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