

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 4<sup>th</sup> November 2019**

**Meeting started 7.00pm**

### **Present**

Chairperson Barry Hodgson	Vice Chairperson Paul Reyner	Clerk Adele Waddington
Councillor Beverley Robinson	Councillor David Storey	Councillor Clare Storey
Councillor David Barritt	Councillor Emma Jane MacDonald	Councillor Craig McBeth

### **Apologies**

Councillor Ruth Crompton, County Councillor Jennifer Purcell, Borough Councillor Margaret Foxley

**Also present:** Cllr David Whipp (left 7.20pm), Borough Councillor Sarah Cockburn-Price, Andrea Beswick

### **Minutes**

The minutes of the meeting of 7<sup>th</sup> October 2019 were approved. Proposed by Cllr D Storey, seconded by Cllr MacDonald

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.

### **Wycoller Repairs**

Nothing to report

### **Trough at Gladstone Terrace**

Cllr Hodgson advised that the trough at Gladstone Terrace is drained through the gardens and there is a shut off gate at the end of the drain. The roots from the trees appear to have grown into the drains and therefore causing the issues with water not passing through. The first grid past the trough drains underneath the road and into the river. Cllr Hodgson suggested that the trough be joined into the drainage system on the highway so that the water will stop pouring out of the bottom of the trough. Cllr Whipp didn't think that this would be possible, but would suggest it to the relevant personnel.

Cllr McBeth advised that he has some photos of the issues on Burnley Road. These have already been raised with Lancashire County Council who has asked Pendle Council to take on the project.

Cllr Barritt thanked Cllr Hodgson for continually pursuing the problems on Burnley Road.

### **Borough Councillors Update**

Cllr MacDonald has been on the Lancashire County Council website and has noticed that all the outstanding lining issues have been removed. Cllr Cockburn-Price will follow this up. Adele to supply as much information as possible.

Cllr Cockburn-Price asked about the progress of Black Carr Mill. Adele has spoken to the developer who are in talks with Planning to resolve some minor issues before the decision is determined.

Cllr Cockburn-Price advised that she has responded to the appeals against refusal of planning permission for the structures at Hall Meadows and adjacent to New Laithe Farm, Burnley Road.

Cllr Cockburn-Price advised that a new appeal has been lodged against refusal of planning permission at Cowfield Farm.

### **Community Centre Update**

Cllr Barritt advised that the new heat exchange is being installed in the Community Centre. The Centre is having issues with young people on bikes riding in and out of vehicles on the car park. They have been spoken to, but if anyone knows who the children are, he suggested that they are asked to stop as it is causing issues.

### **Residents Issues**

Nick Elliot and John McNamara attended the meeting to talk about their plans on forming an Allotment Association at Cotton Tree Allotments. The Councillors thought that this was a great idea, and Adele will find some information and guidance and pass it onto them.

### **Matters Arising**

#### **Parish Council Vacancy**

Andrea Beswick attended the October meeting to observe and see whether she would be interested in filling the vacancy for the Cotton Tree, Winewall and Wycoller areas. She has written a letter which Cllr Hodgson

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read out. Cllr Hodgson proposed that she be co-opted onto the Parish Council. Seconded by Cllr Reyner, put to vote – all in favour. Adele to ensure Andrea has all the relevant forms and information to complete and send into Pendle Borough Council. Andrea was welcomed to the table.

### **Lengthsman/Grass Cutting Contract**

Andrew is due to have a knee replacement soon. He has done all the jobs he has been asked to do. If there is anything whilst he is convalescing, he has someone who can do these on his behalf.

### **NWIB**

Trawden in Bloom attended the prize giving presentation at Southport and were awarded a Gold Award. Cllr Hodgson congratulated the team on their efforts throughout the last year. Cllr Robinson thanked the Parish Council for paying for their tickets. Adele also received a thank you card from the members who attended.

### **Colne and District Committee meeting**

There is nothing concerning Trawden on the agenda for the next meeting.

### **Local List**

Adele needs to arrange a meeting regarding the Local List. Monday evening is best for those who are interested. Adele to ask Gillian Greenwood if she would attend the meetings

### **Allotments/Garages**

Plot 20 has asked for a reduction in the size of their plot. Cllrs D&C Storey to arrange the split and buy fence posts if required. The two plots will need to be measured so that they are correctly invoiced in April. Cllr D Storey advised that the bonfire went well and there was a good attendance. He asked whether there was a possibility of having a generator and lights for next year as the ground is very uneven. Cllr Hodgson has this equipment and will lend it to them for next year.

**Garages** – Adele wrote to the solicitor regarding plot AV4, stating that the solicitor counter-signed the agreement, then advised that the garage was being used solely for storage, I asked that the garage be vacated by 30<sup>th</sup> November. They have agreed to this. Adele to write to the next person on the waiting list and give them details of the Solicitor in the hope that an agreement of cost can be made. If not, the current tenant must remove the structure before 30<sup>th</sup> November.

### **Recreation Ground/Ball Grove**

Cllr Cockburn-Price and Adele Waddington attended a meeting regarding the possible change of barrier at Ball Grove to an electric barrier. Pendle Council have put in a capital bid to Colne and District Committee meeting asking for a contribution of £2000. Cllr Cockburn-Price advised that each Borough Councillors has preliminary agreed to give £333, totalling £1000. Pendle Council have asked for a £500 contribution from the 2 home owners, the Parish Council and Friends of Ball Grove. Cllr Hodgson proposed we pay the £500 but there must be an agreement in place with the home owners that they must be responsible for any maintenance or damage to the barrier after installation.

Adele Waddington has received an email from Pendle Council advising that they will be reducing their parks maintenance budget in 2020/21 and are asking the Parish Council to contribute 100% of the maintenance costs. Cllr Hodgson proposed that we should pay 75% until all the queries are answered in full. There are still outstanding questions regarding Ball Grove that still need to be clarified. Seconded by Cllr McBeth. Put to vote – all in favour.

### **Unregistered land**

Jim in Wycoller will register Well Head on our behalf. All documents passed over.

### **Assets of Community Value**

Adele has completed the forms for the Assets of Community value and has sent these off to Pendle Council. These are Trawden Arms, Cotton Tree Inn, Trawden Church, White Lee Head Club and Library/shop building. Cllr MacDonald suggested adding Harambee Surgery and its land. Adele to find out who is the registered owner of the land.

### **Swim Passes**

Adele has asked school whether they are able to send out a questionnaire for parents to complete asking if the passes have been used, whether they think they are value for money etc. They are developing a Survey Monkey and will be sending this out soon. We can then collate the results and have the parents view of the swim passes.

### **Replacement Waste Bins**

Pendle Borough Council advised that the multi-choice waste/recycling bins have been taken out of Colne due to cross contamination. The vast majority of the rubbish ended up in land fill. TFCC would welcome one outside the shop and Community Centre but who would manage these. After a discussion, the Councillors decided that this is not a viable option at this time.

### **Parish Matters**

Cllr Hodgson and Adele Waddington attended the Events Safety Advisory Group meeting regarding the cycle race. Plans have been put in place with Colne Town Council, the race organisers and Lancashire County Council. The race next year will take place in the school holidays, so there will not be the same issues as there was this year. LCC have also advised that they will cut back the grass on the back road from Nelson and Colne to Trawden so the vehicles have a wider road surface to use. Cllr Hodgson also advised that we will suggest people do not park on Church Street, if possible so this will alleviate the issues of passing places.

Cllr MacDonald raised concerns of double parking on the gritting routes. Adele has had some A3 posters made asking people to think about where they park. Cllr Hodgson to mount these on boards and erect along Hollin Hall and Colne Road.

Adele has received an email from Pendle Council regarding contributing to the works to the parapet wall to the rear of 10-13 Winewall Road and 3-11 Holme Street. The Capital Programme may agree £1000 but are asking for match funding. Cllr Robinson raised concerns that this could open the flood gates for further requests of funding for repairs on private land. Cllr Reyner proposed that the Councillors defer a decision until further information is found out about the wall. This was seconded by Cllr McBeth, put to vote – all in favour. When the playground inspection was received and there are a few repairs that need to be carried out. Marlyn Engineering have quoted for these - £160 + VAT. Cllr C Storey proposed that this work should be carried out. Seconded by Cllr Barritt, put to vote – all in favour.

Advice received that the Remembrance Day road closure documents have been approved by the Police and LCC.

### **Planning Applications**

APPLICATION: **19/0754/OUT** PROPOSAL: Outline: Erection of one dwelling (All Matters Reserved). AT: Lodge Holme Skipton Road Trawden. FOR: Mr Dave Shepherd

The Councillors have asked that it be checked whether the proposed site is in a floodzone.

There would need to be ample parking for the property. It does not state the number of bedrooms and the standards that have been set out in the Neighbourhood Plan should be adhered to. There should also be no loss of parking for Lodge Holme House.

Any property should be in-keeping with its surroundings within the Conservation Area, have wooden windows and doors.

The visibility on the egress from the site onto Skipton Road is already an issue. Can these issues be resolved?

APPLICATION: **19/0729/VAR** PROPOSAL: Variation of Condition: Variation of Condition 2 (plans) of Planning Permission 19/0291/HHO. AT: 11 Back Lane Trawden Colne FOR: Mrs Sarah Cordingley

There are already flat roof extensions to the rear of Back Lane and the Councillors feel that this alteration would be of no detriment to the row of cottages. The Councillors have no objections.

**19/0640/FUL** David Walker – Proposed detached double domestic garage on the land to the rear of Oak Cottage including change of use to include land within domestic curtilage of property. At : Oak Cottage, Bright Terrace, Trawden For : David Walker

The Councillors feel that the design of the proposed structure will be of no detriment to the area. It will move vehicles off the lane and to the rear of the property. The Councillors have no objections to these proposals.

**19/0821/FUL** Full: Change of use of land from agricultural to domestic use and erection of a detached garage.  
At: 25 White Lee Avenue Trawden Colne Lancashire BB8 8TD  
The Parish Councillors feel that this structure is excessively large for a domestic garage. They feel that this is the suburbanisation of the green fringe of Trawden and is outside the settlement boundary.

The Tram Tracks are a quiet, unspoilt important area and are to be included in the emerging local list. The potential extra traffic using the tram tracks is a concern and the track is unsuitable for large vehicles accessing the site on a regular basis with a large construction vehicle or large caravan. There are queries over the access to this parcel of land also, as the current access is an agricultural access and the Council are seeking advice over the change of use to a domestic access. The structure would also be very visible from public footpaths and would be in a very prominent location within the field. If any sort of structure would be approved, it must be suitably screened

### **Correspondence**

Notification of the Health and Scrutiny Panel meeting which is to be held on 16<sup>th</sup> October 2019.  
Advice of a Child Sexual Exploitation event for the community which is taking place on Wednesday 13<sup>th</sup> November, 9.30am-12.30pm at Walshaw House, Regent Street, Nelson.  
Invitation to attend the Climate Change meeting on 14<sup>th</sup> November 2019 at Nelson Town Hall at 7pm  
Thank you letter received from Trawden Church for the donation of flags. Passed on Cllr Cockburn-Price too.  
Email received from Philip Mousdale asking for the Parish Council to confirm that it will give 100% of the fees for Ball Grove for 2020/21.  
Letter received from Mr & Mrs Greenwood regarding reducing the size of their allotment  
Letter received from Pendle Council regarding the Review of Polling District and Polling Places. Any suggestions of alternatives should be sent to Pendle Council.  
Winter Bulletin received  
Opportunity to bid for funding to reduce knife crime and violence from the Police and Crime Commissioner  
Official 'Order' received from Pendle Council regarding the Remembrance Day Parade  
Information received regarding funding available for Pocket Parks  
Framework Newsletter received from Pendle Borough Council. Sent out to all Councillors.  
Next meeting of the Friends of Ball Grove group is to be held on 12<sup>th</sup> November. Agenda received.  
Letter received from Trawden School asking for a donation towards their stage

### **Finance**

All Councillors were issued with the agreed budget figures for 2019/20 and have been asked to think of anything that we should be budgeting for next year. Put any figures in for next year that you think we should be using.  
Trawden Forest School Council have asked the Parish Council for a donation towards their new stage that they are currently fundraising for. The total cost of the stage is £5500. Cllr Crompton proposed (before the meeting) £500, this was seconded by Cllr Robinson. Put to vote – all in favour.  
Bank transfer of £330 to A Crawshaw for Lengthsman Services in October  
Bank transfer of £500 to Trawden School for their stage  
Bank transfer of £24 to Mercer Print for the gritting posters  
Cheque to Royal British Legion for £25 for the Poppy Wreath  
Cheque for £26.50 received from Trawden Church for contribution towards plants for the Peace Garden

### **Trawden in Bloom Expenditure**

Bank transfer of £160.72 reimbursed to B Robinson for £126.96 at Springwood Nurseries, £17.00 at B&Q, £6.76 at Aldi and £10.00 at Colne Market. Invoice for £187.20 to be paid to Gledstone Gardens. Bank transfer of £28.00 to E Berridge for plants for the new planter at the Community Centre

**Meeting closed 10.30pm – next meeting Monday 2<sup>nd</sup> December 7pm. Meeting dates 2020 : TBC**

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