

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 2<sup>nd</sup> September 2019**

**Meeting started 7.00pm**

### **Present**

Chairperson Barry Hodgson      Vice Chairperson Paul Reyner      Clerk Adele Waddington  
Councillor Ruth Crompton      Councillor David Storey      Councillor Clare Storey  
Councillor Emma Jane MacDonald

### **Apologies**

Councillor Beverley Robinson, Councillor David Barritt, County Councillor Jennifer Purcell, Borough Councillor Sarah Cockburn-Price

**Also present:** Borough Councillor Margaret Foxley, Councillor David Whipp (left 7.40pm), Les Cromey – Friends of Ball Grove

### **Minutes**

The minutes of the meeting of 3<sup>rd</sup> June 2019 were approved. Proposed by Cllr Reyner, seconded by Cllr C Storey

### **Declaration of Interest**

Parish Council were reminded of the requirement of the member Code of Conduct concerning the declaration of interests.

### **Wycoller Repairs**

Cllr Hodgson advised Cllr Whipp that the issues with Wycoller are still ongoing. Aron Cross lost his case in court but is intending to appeal. A 'humps in the road' sign has been erected in Wycoller now. Cllr Hodgson confirmed that Pendle Borough Council mended the cobbles in the ford.

### **Trough at Gladstone Terrace**

Gareth Aspey from Pendle Borough Council is planning a site visit w/c 8/7/19 to try and establish the current state of affairs with the trough. They are aware that the problem still exists. No updates.

### **Borough Councillors Update**

Cllr Purcell was in Preston last month and was due to ask about the white lines at the junctions of Burnley Road and Colne Road, and Colne Road and Lanehouse Lane. Adele has been advised that these cannot be renewed. Waiting feedback.

### **Community Centre Update**

Cllr D Storey has been asked whether it is possible to erect a notice board at Cotton Tree and Winewall for publicity of Community Centre events etc. Cllr Storey was asked to go back to the person who had raised this and asked for locations and costs.

### **Residents Issues**

Mr & Mrs Ryan attended the meeting concerned with the traffic speeding through the village. Mrs Ryan had a close encounter with a motorist whilst walking her dog and feels that drivers do not respect the village. She's also concerned that, with speeding vehicles and children playing, there is soon to be accident. Cllr Hodgson explained that the responsibility of the highways lies with Lancashire County Council and that we have tried for many years to get traffic calming measures. Cllr Reyner explained that, due to the size and contours of the road, it is very difficult to meet the requirements of the Council's traffic calming measure requirements. Adele added that, as there are many places for children to cross the road, and again, due to the contours of the road, a zebra crossing or similar cannot be placed on the road. Cllr Hodgson acknowledged the problem and the Councillors are aware that people use Trawden as a short cut to avoid Colne, especially in a morning and evening. Adele to contact the Lancashire Road Safety Partnership and ask whether they could possibly monitor traffic at the times concerned, but travelling through Trawden towards Burnley Road, rather than leaving.

### **Matters Arising**

#### **Lengthsman**

Ian Salter has advised that he is finishing his mowing contracts in October this year. The Councillors asked that

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Adele put the job out to tender and the quotes will be looked at, at the October meeting.

### **NWIB**

Cllr Robinson was unable to attend the meeting, but the new planter box for CNC Support has been installed ready for filling on the wall at Skipton Road.

### **Colne and District Committee meeting**

Cllr Reyner attended the last meeting and the planning application for Thornlea garage was approved. Cllr Reyner confirmed that the tram tracks and the verges belong to the Parish Council and that we are concerned about damage to the tracks during construction.

Regarding the proposed property adjacent to 17 White Lee Avenue; there were concerns regarding daylight and that this is a very narrow plot. There is a site visit on 4<sup>th</sup> September before the next CADC meeting.

There is an appeal lodged for the building at Hall Meadows. The owner of this building has passed away.

Adele to see if she can find out what happens now.

Cllr Hodgson sees that there has still been no movement with the dwelling at Cowfield Farm. Cllr Cockburn-Price has chased this with the enforcement team. Adele to see if there was a response.

### **Neighbourhood Plan**

Cllr Robinson has spoken to Gillian Greenwood and Gillian has suggested that stiles should be added to the emerging Local list. There are 2 pulper examples near Ravens Rock in Wycoller. She also mentioned Crocket Barn near to Wanless that used to be inhabited. Cllr Hodgson also suggested adding Spring Garden Villas, Rayghyll, Brooke House, the Old Urban District Council memorial stone, Inghamite Graveyard, Inghamite Chapel stone and gate at Cotton Tree, St Ursulas at newall and the Quaker graveyard at Cemetery Lodge. Adele to pass these onto John Dransfield.

### **Allotments/Garages**

Allotments are almost all tenanted. The problematic shed on plot 18 has been cleared at a cost of £100. The old tenant has been invoiced for this amount.

The tenant of plot 1 has rescinded their tenancy due to health issues. This will be offered to the next person on the waiting list.

Tenants of plots 19 and 42 haven't made much progress. Adele to write to them.

Garages – Adele has written to 3 tenants who have apparently been using their garages for business use. She has received replies from all 3 advising that they are not being used for commercial purposes. Until there is any firm evidence, this cannot be pursued any further.

### **Recreation Ground/Ball Grove**

The meeting notes for Ball Grove have been sent out to all Councillors and Adele is still waiting for information requested at the meeting. The additional cost to insure the whole of Ball grove is around £500; this does not include liability insurance for covering volunteers on their work days. Les Cromey has concerns if the Parish Council take ownership. He advised that there are issues with the barrier at the top car park. This is bent often and needs repair. Volunteers open and close this gate. The bottom road has been filled but the people from the White House and Spring Grove Barn have done this at their own cost. Les is unsure whether this is an agreement that they have in place with Pendle Council.

Les advised that there is no legal reason that the gate near to the playground should be locked, but it was put there to stop travellers accessing the site. The issues with the gate are on-going and the Councillors wondered whether there was an alternative access for Spring Grove Barn.

Les asked that, if the ownership was passed over, whether it would be possible for a storage area to be allocated to FoBG for their tools. Les asked whether there would be a possibility of any tools being donated from Pendle Council for the use of the volunteers. This will be asked.

Les advised that the FoBG group may be able to donate half of the cost of the application for the Green Flag as it is very important to them.

### **Parking Issues/Yellow Lines**

Adele has created the posters and given them to Cllr Reyner. He has issued a few to those who may cause issues with their parking. Posters concerning zig-zag lines have been issued to school for their use outside the gates.

### **Footpath Queries**

Tom Partridge has sent an email advising that they are quoting for 2 x 4m lengths on handrail at Old Chelsea. Tom has also asked the Parish Council to contribute £375 to footpath improvements at Boulsworth Drive. This will be determined at the next meeting.

### **Unregistered land**

Adele confirmed that the area at Wellhead is not registered. The Councillors agreed that the Parish Council should register this piece of land. Adele to follow up.

### **Assets of Community Value**

Adele has downloaded the information from Pendle Borough Council regarding the process for registering assets of community value and it was proposed by Cllr Reyner that this list be registered. Seconded Cllr Crompton. Put to vote – all in favour.

### **Swim Passes**

It is proving very difficult to ascertain whether the pupils at Trawden School are using the swim passes. Adele has been in contact with Naomi from Colne but has a suggestion that, maybe when the children go swimming in the holidays, the Council only pays for the number that have been recorded rather than for all pupils for the whole year. Adele to send the letter to Alison Goode at Pendle Leisure.

### **Christmas Tree for Cotton Tree**

Adele has priced up a root-balled Christmas tree which is approx. £1200. It has been suggested that we buy a pot grown tree, and Adele has managed to source a 10' tall one for around £400. Cllr Crompton proposed that we should purchase this instead when the time is right. Seconded by Cllr C Storey. Put to vote – all in favour. Cllr C Storey reminded the Councillors that she has agreed with someone that they will supply a set of light free of charge. The battery box has been received.

### **Cycle Race Parking**

Cllr MacDonald asked that this item be put on the agenda following the chaos whilst the roads were closed through Colne for the cycle race. She suggested that people do not park on Church Street to ensure the traffic can manoeuvre both ways. It was suggested that people park maybe on the Community Centre car park or on Murgatroyd's garage if they agree. Adele to send the concerns to Sandra Farnell to be discussed at the Events Safety Advisory Group.

### **Formal Complaint about a Parish Councillor**

Adele has received information regarding a formal complaint against Cllr McBeth. The allegations were discussed at length but the Parish Council concluded that, as Pendle Borough Council is the lead on the code of conduct for Councillors, they will leave the responsibility of the allegations to them. The Parish Council will do their utmost to distance themselves from the actions and comments of Cllr McBeth. This will be in the form of a press release.

### **Parish Matters**

Cllr MacDonald has a video of the rain running down Burnley Road when there was heavy rain recently. Adele to forward this onto Lancashire County Council so they are aware of the issues with the drains again. Cllr MacDonald advised that the grids on the bridge in Colne Road need clearing. Adele to ask that they all be looked at on the bridge.

Cllr Hodgson advised that Lancashire County Council have cut some of the grass edges on Burnley Road and the grass cutting have blocked the drains on the church corner. Adele to ask the Lengthsman to ensure they are kept clear.

Cllr Crompton advised that some of the chicken wire on the footbridges on Ball Grove was dangerous. Les

Cromey advised that the Friends of Ball Grove are aware of this and it is being dealt with.

Cllr Robinson sent a message to advise that the grid at Hill Top has been tended to, but it is still blocked. Adele to report again and ask that they dig out if required.

### **Planning Applications**

Advice received that the erection of the timber shed in the rear garden at Far Wanless Farm has been approved.

Advice received that the demolition of garage and erection of single storey side extension and roof lift to rear of Moorland Cottage have been approved

Advice received that the new rear single storey extension to the rear of 11 Back Lane has been approved  
**19/0430/FUL** | Full: Erection of a detached dwelling house with garage. | 17 White Lee Avenue Trawden Colne Lancashire BB8 8TD. The Parish Council object to the proposed development. They are concerned that it appears to be very close to the neighbouring property (No 17). There are 3 parking spaces noted (including garage) but in the Neighbourhood Plan we recommend 4 for the number of bedrooms proposed. We believe that there are already parking issues on White Lee Avenue. The height of the property's roof height is almost double that of the house. It should be in keeping with the existing properties to either side of the development and be no higher than these. The application states that it will have UPVC windows - the windows and doors should be wooden as we are in a conservation area. Some of the site falls within a flood zone

**19/0395/FUL** PROPOSAL: Full: Erection of an agricultural storage building. AT: 3 Meadow Bottom Cottages Hollin Hall Trawden FOR: Mr Frank G. Broughton. The Parish Councillors have no objections to this proposal as long as it meets with the agricultural needs of the owner.

**19/0485/VAR** PROPOSAL: Full: Variation of Condition: Vary Condition 11 of Planning Permission 13/11/0538P to allow UPVC windows. AT: Building To The South West Of Chelsea Mews Church Street Trawden  
The Councillors feel that, as this development is within the Conservation area, the windows should be wood as in the original application.

**19/0513/LBC** PROPOSAL: Listed Building Consent: Replacement front door. AT: Far Wanless Farm Hollin Hall Trawden. FOR: Mr Dominic Pumfrey. The Councillors are encouraged to see that a more age appropriate new door is being installed on this property.

**19/0419/HHO** PROPOSAL: Full: Erection of a single storey rear extension. AT: 2-3 Park Cottages Hollin Hall Trawden FOR: Mrs Anita Demaria The Parish Council have no objections to a single storey rear extension on this property; other properties at Park Cottages already have extensions. It must be in-keeping with its surroundings and sit well within the conservation area.

**Notice under Article 6** notification received regarding development at Thornlea - In response to the Notice Under Article 6, the Councillors have no objections to the homeowners using the existing access from the Parish Council's land adjacent to Thornlea, onto their own land, but must not encroach onto any existing formed grass area that the Parish Council own. The Councillors would need the rest of the current tarmac parking area reinstated to grass and any damage to the tram tracks must be repaired to the required standard of the chairman.

**19/0557/HHO** Full: Demolish existing garage and erect new detached garage with roof garden. Oakleigh Church Street Trawden Colne Lancashire BB8 8RZ. The Parish Council have no objections to the proposals in this application, but although there are concerns re GRP roller shutter - it would be preferable to have a roller shutter door to ensure there is still sufficient space to turn around on site rather than an overhead door that impedes this. Also the block are cement - it would look better in stone. We cannot see details of the trees they propose to remove.

**Notification** that the planning application for the stables conversion at the Old Vicarage has been approved.

**Notification** that the alterations to the Community Centre, car park, and creation of adjoining road has been approved with conditions.

**19/0434/FUL** PROPOSAL: Full: Change of use of part of field to provide track to private parking area to rear of 11 Back Lane. AT: Land In Part Of Field No 21/698/0064 Back Lane Trawden. FOR: Mr John Cordingley. No issues with this again.

**19/0615/CEU** PROPOSAL: Certificate of Lawfulness (Section 191 Existing Development): Retain solar panels to front roofslope. AT: 22 Lachman Road Trawden Colne FOR: Mr Terence Lane. The Parish Council have no objections to the retention of the solar panels at this property

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**19/0624/CEU PROPOSAL:** Certificate of Lawfulness (Section 191 - Existing Development): Use as a single dwelling house (Use Class C3). AT: Brooke House Colne Road Trawden FOR: Mrs Jacqueline Allen  
The Parish Council have no objections to the change of use of this residential property

**19/0619/HHO PROPOSAL:** Full: Erection of first floor rear extension. AT: 38 Cotton Tree Lane Colne Lancashire FOR: Mr & Mrs Beswick. The Parish Council have no objections to the proposals for this property. They appear to be in-keeping with the property and we support the addition of an off-street parking space.

**19/0409/HHO PROPOSAL:** Full: Erection of a rear and side boundary wall and detached open sided gazebo. AT: 1 Rye Croft Trawden Colne FOR: Mrs Danniella Smith. The Parish Council have no objections to the proposals for this property.

### **Correspondence**

Invitation to take part in the Police and Crime Commissioner's survey. Sent out to all Councillors.

Notification of the Anti Knife Crime Funding opportunities

Notification of a meeting of the Council to be held on Thursday 11<sup>th</sup> July 2019 at Nelson Town Hall.

Notification of a meeting of the Accounts and Audit Committee to be held on 30<sup>th</sup> July 2019 at Nelson Town Hall.

Events Safety Advisory Group (ESAG) minutes received

Notification of a meeting of the Policy and Resources Committee 25.07.2019

Notification of a meeting of the Licensing Committee on Tuesday 6<sup>th</sup> August

Agenda for the Community Safety Partnership meeting received for the meeting on 8<sup>th</sup> August

Invitation to contribute to the new Council ward boundaries for Pendle. Sent out to all Councillors

Reminder of the cut off for the Registration of Historic Rights of Way Cut-Off Date 2026

Notification of the Policy and Resources Committee which is to be held on 22<sup>nd</sup> August 2019.

Email received from Tom Partridge regarding the maintenance required on the footpath to the rear of Boulsworth Drive. Footpath 79

September bus service changes received. Posted on the website and Facebook page of the changes to the times of the Trawden Service.

Invitation to join the Big Soup Share from the Royal Horticultural Society. Forwarded to Cllr Robinson.

Invitation to comment on the proposed new boundary wards from Pendle Borough Council received. Sent to all Councillors to comment directly

Letter received from Police advising they cannot guarantee the attendance of Officers at the Remembrance Day Services and that if any additional support is required, to contact the Lancashire Volunteer Partnership.

Cllr Reyner has completed the Traffic Management Plan and submitted it to Pendle Council for approval. Cllr Crompton gave a vote of thanks to Cllr Reyner for doing this.

Notification of fly tipping in Wycoller. CCTV to be viewed

Annual Playground inspection report received for Lanehouse Lane

### **Finance**

Bank transfer of £712.50 to A Crawshaw for Lengthsman Services in July

Bank transfer of £576 to Ian Salter for grass cutting services in July

Bank transfer of £150 to Marlyn Engineering for battery box and planter brackets

Bank transfer of £73.20 to Plantscape for new Planter

Bank transfer of £570 to A Crawshaw for Lengthsman Services in August

Bank transfer of £384 to Ian Salter for grass cutting services in August

Bank transfer of £100 to CWS Groundworks for allotment clearance

Bank transfer of £956.99 to CWS Groundworks for Boulsworth Drive Planter base

Bank transfer of £1100 to S Wilcock for Library Planter base

Bank transfer of £69.60 to Pendle Borough Council for playground inspection

Bank transfer of £51.90 to A Crawshaw for materials

Bank transfer of £4100 to Shuttleworth Joiners for new planters at Boulsworth Drive and Library

Bank transfer of £45.60 to Marlyn Engineering for planter brackets

**Meeting closed 10.35pm – next meeting Monday 7<sup>th</sup> October 7pm. Meeting dates 2019: 4<sup>th</sup> November, 2<sup>nd</sup> December**

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