

## Notes for August Meeting

July notes approved by Cllr MacDonald, Cllr Barritt, Cllr Beswick, Cllr Robinson, Cllr Hodgson, Cllr D Storey, Cllr C Storey, Cllr Reyner, Cllr Crompton

### Lengthsman

The Lengthsman has completed 41.5hrs in July which included some bush cutting as they have grown considerably. This will continue through to the end of the season.

Cllrs D & C Storey – keep up the good work. Many people have noticed the improvements made.

Cllr Reyner – Andrew is doing a marvellous job. He has made big improvements.

### NWIB

There are 6 new planter sponsors this year. They will be added to the ones on the wall at Skipton Road. I have checked the space on the wall, and there is enough space for all 6. Order to be placed and the invoices for the new sponsors will be sent out soon. Marlyn Engineering will make the brackets and fix to the wall.

Cllr Macdonald: excellent news – thank you

Cllr Robinson - Thank you Adele, for sorting out the new containers on the wall. I have had a request for a further container which will put the total up to 24! It's going to be known as the wall of flowers!

We are going to be involved in the Great British September Clean-up on 26th Sept beginning from the shop at 10.00.

I have okayed it with Steven for the litter pickers and bags to be left in the library. People will be able to follow the one-way system through the building, with litter bags left by the litter bin next to the bus shelter. Because of the problems with Covid and social distancing, there will not be a get-together. People will work as discrete families, pairs or individually in designated areas. For this reason, people need to contact me beforehand to show their interest and I will be able to give them an area for which they will be responsible.

Cllrs D & C Storey – this is great news.

Cllr Reyner – Well done to the team. The village is looking great.

### Neighbourhood Plan Local List

The whole list has been submitted to Pendle Council. I'm waiting on Rosemary Lyons to look at the documents and feedback on them.

### Allotments

The waiting list is growing every week. We currently have 25 people on it.

We've had 1 justified complaint about fires so I've sent out a message to all tenants to advise that their tenancy agreement will be revoked if we receive any further complaints about fires. Cllr Hodgson and I have had a conversation, as he has received a letter asking the Parish Council to reconsider its position on allowing fires. They have advised that they are asking for the burning times to be reconsidered and move to a prohibition of all fires. I have spoken to Cllr D Storey about this and he will speak to other tenants and ask their opinion on having a skip, where green only waste can be collected for a limited time in Spring, and after that, waste must be removed by tenants and taken to the recycling centre. Potentially the cost of hiring a skip would be added to the cost of the allotment rent. The person who lit the fire realised that it was very smoky and put it out within a few minutes.

Cllrs D&C Storey – all seems to be going well at the moment.

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Cllr Macdonald: In general the 'new' times for fires have been well received. If only 1 instance then I think fires should still be allowed. However the skip does give plot owners the option. Wood ash can be beneficial to the earth

Cllr Robinson - Special thank you to Councillors David and Clare Storey for their hard work and commitment to the allotments. It is so good to be receiving positive comments instead of the historic complaints! It was pleasing to learn that allotment holders immediately complied with request to extinguish their fire. Good idea about discussing the cost of an annual spring skip with the tenants. It will need to be confirmed whether the cost would be included in the rent or whether the cost is just incurred by those who use it.

Cllr Reyner – thank to your Cllrs D&C Storey for their continued hard work.

#### Ball Grove

Pendle Borough Council has now re-opened Ball Grove Playground as they are satisfied that they meet all necessary criteria.

Cllrs D&C Storey – we have been recently and it appears to be well thought out. People generally seem to be respecting the social distancing. There was no issues when we have been.

#### Remembrance Day Arrangements

Still waiting for confirmation that the Order has been approved and raised.

#### New CCTV

Up and running. Police and Pendle Council informed. Post put on Facebook and the website to advise people it is there. The Information Commissioners Office requires a fee to register the system, as we are a business and are using the system for crime prevention. The fee is £40 for the year.

Cllr Macdonald: A reasonable figure. It is already helping to identify criminals. It appears to be well supported in the village

Cllrs D&C Storey – Agree to pay for this. Glad that it is helping with local enquiries.

Cllr Reyner – well worth it.

#### Map of interesting places

Cllr McBeth – could you please let me have a progress report on this project? This is the 5<sup>th</sup> month that I have asked for this and have received no response.

#### Colne Road collapse

This has been added to the 'work list' and has been inspected on 16<sup>th</sup> June. Still waiting for repairs to be undertaken.

#### Bus Shelter

Ordered – due for delivery 27<sup>th</sup> July to CBE who will then install.

#### Model Code of Conduct

Thank you to everyone who responded to the query on this. I have fed-back your comments to NALC.

#### Vegetation from gardens

I've created a standard letter. Please forward any addresses to me so that I can send to relevant people. I have also attached this so that if you see something whilst you are out, you can post a note through the door. Please let me know if you do this so that I can keep a record of who has been leafleted. Cllr Macdonald: Many thanks. Could we possibly add that the overhang is causing issues, otherwise it seems were just being pedantic???? Clerk response – yes of course. That seems reasonable.

**25/2020**

Sorry I don't have a printer so will have to come through you. I don't mind having some that I could post through if that helps? Clerk response – just let me know when you need some and I'll print them off for you.

The tree in dog bottom would benefit from a trim – I think the lengthsman did this last time? Clerk - actioned

Cllr Robinson Thanks Adele, you have done well creating the leaflet. I presume, after all the correspondence we have had, you will have already sent one to Chapel Close. Clerk response – I haven't as the property that looks after this area is vacant.

Cllr D&C Storey – the leaflets are great. Thank you Adele

#### Defibrillator Signage

We have differing opinions on this. I think this would be beneficial to discuss at the next face to face meeting.

Cllr Robinson Is there a disagreement about having signs or where they should be situated? Not quite sure. Clerk response – there's a query whether these signs would be beneficial as access is only granted when the ambulance service gives the code for the box.

Perhaps we need an online vote as the general consensus us not to have face-to-face meetings

#### Boundary/parish stones

I think that this would be beneficial to discuss with Karl at an actual meeting. I've advised him that I will let him know when the next face to face meeting will be and invite him.

Cllr Robinson It would be good if Karl could speak to us but since we are not proposing to meet face-to-face, that would seem impossible, at the moment. Maybe he could do a short resume, on how he thinks the PC can assist.

#### Parking problems

I have been discussing the leaflets with PC Lunney and to see if there is anything that I can put together for parking on pavements as this is not against the law. Please see attached the leaflets that have already been created, and as soon as I have something for pavements, I will forward it onto you.

Cllr Macdonald: Many thanks. Its obviously a hot topic

<https://www.pendletoday.co.uk/news/politics/plan-curb-lancashires-pavement-parking-problem-2926776>

Cllr Robinson The leaflet on parking is concise and perfectly easy to understand; the diagrams reinforce the message. Sorry, Adele, I cannot open your leaflet about overhanging branches

Cllr D&C Storey – the leaflets are great. Thank you Adele

#### Trees to the perimeter of the play ground

I have written to both sets of residents who advise that they will deal with the foliage and keep it under control.

Mr MacDonald at the Old Vicarage advised that there used to be a fence which was removed by Pendle Council and he has deliberately ensured that the trees grow bushy to protect his garden.

Cllr Macdonald: Could we get them to reinstate the fence or is this us now? Clerk response – it is our responsibility, but with potential plans for a wheel park, I have asked whether it could be incorporated into this design.

#### Guidance on face-to-face meetings

Further guidance received that, unless it is absolutely necessary, face to face meeting should not be held.

Cllr Macdonald: Thanks

Cllr Robinson I prefer not to start the face to face meetings, especially because of the recent

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reinstated lockdown.

Clerk response – can we review this after the local lockdown?

#### Parish Matters

Cllr's Hodgson and Robinson and the Clerk attended a meeting at the Community Centre, with representatives from the Trustees, Cllr Cockburn-Price and the Police to try and come to a satisfactory outcome for the vandalism and abuse that members of the public and volunteers at the shop have been receiving from children playing there, especially on their bikes. It was agreed that bikes would not be allowed onto the area and that the Trustees and Police would put out a message to all that bikes are banned from the area completely. Any anti social behaviour must also be reported via 101 so that the Police can monitor the situation closely and act as appropriate. The information has been included on as many 'Trawden' pages as we, as a group, have access to.

Since the above, the Clerk has met with a resident who is interested in forming a group to try and get a pump track, or similar, in the Parish. I have given her some names, and some advice about how to go about this. I have asked that a proposal is put together from the group and put to the Parish Council. I have also advised that planning permission and potentially change of use of the land would be required and that it could potentially be a long process. They are now prepared for that.

Cllr Macdonald: excellent

Cllr Beswick - Hope the community centre bikes/groups teens improve - thanks to all concerned in assisting.

Cllr Robinson The meeting and the outcome was very well reported on FB. There were reports from Sarah Coburn-Price and Adele, which were shared many times. There have been far fewer children in the carparks recently, to my knowledge, but I wonder if that is why we have begun to have the street vandalism!

Clerk response – I've checked and there have been no further complaints about this group

I have also written to Lancashire County Council with a proposal to see if we would be able to use either the land at the top of the school, outside of the playground, or some of the school field for a multi use games area. I've received a response from Leader of the Council, Cllr Driver to advise that he would support this and we are also supported by Cllr Purcell. I've sent the information to Lisa at school, and she's really interested in this. This will be on-going for quite some time, but we may be able to apply for sports funding for the project.

Cllr Macdonald: that is encouraging

Cllr MacDonald has been approached by a resident who is concerned over the selling of the mill to the rear of Church Street. They have asked whether the Council know who has bought it. We do not know who has purchased it or what their plans are. Does anyone have anything to add?

Cllr C Storey – I don't know what to say about this. We cannot predict what this building would be used for, but must be mindful of access.

I have received the attached from Barry Harper with reference to accessing the land on which his new garage will be cited off the tram tracks. There is already agricultural access onto this land, but his proposals are attached for Councillors to comment on before any work is carried out. Please bear in mind that once the agreement is made, this will be in place whilst the structure is on the site. Please respond with your comments.

Cllr Macdonald: If I am understanding this correctly. The separate email shows a grass paving system. If this is going to be on the verge by the side of the tram tracks I think this is a reasonable compromise

**27/2020**

Cllr Robinson Access to White Lee - the planning permission had already been granted so I cannot see a problem with this access being stabilised.

Cllrs D&C Storey – as long as it is safe and not detrimental to the surrounding area, we feel that any improvements for safety and his access are agreeable. It must blend in with the existing verge.

Cllr Hodgson is sanitising the playground twice a week. There is a board to display the last time the whole area was sanitised. I have seen that the play ground is being well used since its reopening.

Cllr Macdonald Thanks to Barry

Cllr Robinson You and Barry have done a great job alerting people to the possible dangers. They cannot help but be sure that TPC is doing everything possible to ensure their safety.

Cllr Beswick - Playground- not practical to sanitise every week in my opinion- signs there to encourage own use and hand wash when get home is adequate.

## Finance

Trawden in Bloom

Parish Council

We annually give donations to the following causes. Could you please let me know whether you approve these again this year? The Friendship Group haven't met so far this year, but are planning on starting a small group, invited to sessions.

£125 donation to Mountain Rescue

£125 donation to Air Ambulance

£100 donation towards upkeep of Church clock

£300 donation to Friendship Group

£100 donation to Trawden Community Centre

£40 Information Commissioners Office for CCTV registration

£622.50 for Lengthsman hours completed in July

£320 for the grass cutting contract

Cllr Robinson, Cllr Hodgson, Cllr Beswick, Cllr D Storey, Cllr C Storey, Cllr Barritt, Cllr MacDonald approved

Request for a donation to the British Red Cross to help with supply and distribution of food parcels and support

Cllr Macdonald: approved. Are you saying BRC have asked for donations? Whilst I agree a small donation, I would prefer something more local. Maggie at the commercial works with homeless and those in need, think the citadel do things as well? Perhaps Cllr SC-P knows of something if all in agreement?

## Planning

APPLICATION: 20/0353/HHO. PROPOSAL: Full: Alter ground floor window and door openings.

AT: 3 Bough Gap Barn Keighley Road Trawden. FOR: Mr Jonathan Huggett

**Response sent:** The Parish Council have no objections to the proposed alterations. It is comforting to see that the replacement openings will be made of wood.

APPLICATION: 20/0143/FUL PROPOSAL: Full: Erection of garage. AT: Lower Naze End Farm Hollin Hall Trawden. FOR: Mr Andrew Smith

**Response sent:** Existing work - there appears to be a lot of work done prior to permission. If the new first floor storey wasn't being added, would the other changes ever been applied for? PBC guidelines

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are: Land owners and developers have to comply with planning legislation and not carry out any development until they have the necessary planning permission.

Extension work - (points taken from the Conservation area design & development Guidance SPD)

The following points we feel are contradicting local policy:

1.53 Extensions to buildings should not dominate the existing building in their position, size or scale, and should be well designed and detailed, in matching or sympathetic materials.

- The new proposal has substantially increased the footprint of the building.
- It is altering the shape and the front is mainly glass - which is not in keeping with the traditional stone in the main building.
- It also appears that the existing house and extension will be linked by glass.
- Due to the lie of the land, this is primarily a first floor extension which dominates the south elevation
- Horizontal windows are proposed in some aspects , these are not in keeping with the existing window shapes

1.54 side extensions should usually be well set back from the front of the building, and should normally reflect the roof form of the main building;

- This garage extends out from the front of the building
- The roof of the extension no longer follows the roofline

4.62 Where new garage buildings are proposed to serve period houses they are better designed as detached buildings or 'outhouses' rather than as extensions to houses. Garage extensions do not sit well with older buildings as they are not a traditional building type. A detached garage should normally be a simple stone building with a pitched roof in natural slate. Garage doors should ideally be a timber vertical boarded type, or similar, preferably side-hung double doors. Where a double garage is proposed, two single doors will normally look better than one wide double door.

Prefabricated or panel construction garages with flat or almost flat roofs will not normally be appropriate in conservation areas.

- The garage is to be at right angle to the house, with some stone work visible.
- The flat roof of this is to be used as a terrace

APPLICATION: 19/0924/FUL PROPOSAL: Full: Conversion of existing barn into 2 No. Residential dwellings (Use Class C3). AT: Little Thorn Edge Farm Wycoller Road Trawden FOR: Mr Airey

**Response sent:** The Councillors feel that the design is better than the original as it has less glass and fewer window and door openings.

Landscaping must be sympathetic to the surrounding area.

The roof should be slate as we are in a conservation area.

As per the Trawden Forest Parish Council Neighbourhood Plan, there should be external electric vehicle charging points as standard.

**Outstanding Enforcements:** Shed at Hall Meadows should have been removed within 2 months of the appeal being dismissed by the inspector. The owner has been written to and been advised that they have 28 days to adhere to the appeal decision notice.

Work has started on this, and the height and length have already been reduced.

Re: Alleged untidy land. Location: Nichol House Farm Colne Road Trawden. Case Ref: PLE/20/0551

Re: Alleged unauthorised erection of kennel building. Location: Highfield Burnley Road Trawden Case Ref: PLE/20/0537

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**Appeals:**

20/0001/AP/REFUSE | Full: Erection of a detached dwelling house with garage. | 17 White Lee Avenue Trawden Colne Lancashire BB8 8TD

On 16<sup>th</sup> July, the Inspector produced the report and decided that planning permission should be granted on this site.

**Other News.**

Cllr Macdonald: Thanks to the clerk and Cllr Hodgson for the continued work you do during this unprecedented time

Cllr Robinson Can I just say how hard Adele and Barry have worked. Though we have been unable to meet regularly, our Council has been well informed on happenings and we have been able to make decisions in light of the information. I know it is not ideal that we only confer by email but I feel we are still able to play our parts effectively.

Cllr Beswick - Thank you for carrying on your good work Adele

Cllr C Storey – Thank you Cllr Hodgson and Adele for the continued hard work that you are both doing.

**30/2020**