



TRAWDEN FOREST  
PARISH COUNCIL

**You are summoned to attend the  
ANNUAL PARISH COUNCIL MEETING  
on Monday 17<sup>th</sup> May 2021  
6.45pm at Trawden Forest Community Centre – following the Annual Parish  
Meeting**

**Mrs A Waddington – Parish Clerk and RFO**

1. To elect a Chairman of the Parish Council.  
(Brief adjournment to receive the Chairman's Declaration of Office)
2. To elect a Vice-chair of the Council  
(Brief adjournment to receive the Vice Chairman's Declaration of Office)
3. To accept Apologies for Absence (Chairman)
4. To record Declarations of Interest from members
5. To accept the Minutes of the last Annual Parish Council Meeting in May 2019
6. To briefly adjourn the meeting to receive any questions from members of the public present at the meeting.  
*Chairman to reconvene the meeting.*
7. Appointment of the Representative to Attend Meetings of The Colne and District Committee meetings
8. Appointment of Representatives regarding The Parish Council Allotment site
9. Appointment of Representatives regarding the Transfer of Ball Grove Park
10. To consider the presented Audit of The Accounts. Annual account sheet attached.