

Item 22

Quote 1

Good morning Adele,

Many thanks for considering us for this work.

Please find details of our prices below.

**Tree Safety Surveys, Works Schedules & Reports**

- The trees will be surveyed visually from ground level by a **qualified and experienced arboriculturist**.
  - Our thorough reports will detail; species by *English and Botanical name, height, stem diameter, spread, observations, physiological & structural condition, life expectancy, a Safety Retention Category and re-inspection advice*.
  - Specific comments and recommendations for required works will be included for each surveyed tree or group.
  - colour coded **CAD Site Plans** with tree positions, reference numbers and canopy size will be provided.
  - We guarantee that the Local Authority will accept our report as valid and suitable for a TPO application (if required).
  - The final reports will be provided in PDF and CAD format. Bound copies are also available upon request.
1. Land to the rear of the Bus Terminus, Lane House Lane, Trawden, BB8 8SN - **£500.00 + VAT** including mileage disbursements.
  2. Land to the south of the Old Post Office, Trawden Road, Colne, BB8 7BU - **£500.00 + VAT** including mileage disbursements.
  3. Cotton Tree Allotments, Rear of Cotton Lane, BB8 7BJ - **£800.00 + VAT** including mileage disbursements.
  4. Old Tram Tracks from Church Street to Lane House Lane, BB8 8RU to BB8 8JN - **£600.00 + VAT** including mileage disbursements.

Please note these prices are based on the assumption that we will be instructed on a site-by-site basis, if this is not the case, and we were instructed for all 4 sites at once, then I would reduce the total fee by **£240.00 + VAT** as we could save on mileage.

If instructed please provide invoicing instructions.

I look forward to hearing from you and hope we can be of assistance.

Quote 2

Further to your recent enquiry we are pleased to provide a fee proposal to carry out an updated arboricultural risk assessment survey of trees within the identified ownership boundaries of the following sites, as detailed on the plans provided:

1. Behind bus terminal;
2. Next to Cotton Tree Post Office (large);
3. Next to Cotton Tree Post Office (small);
4. Allotments at Cotton Tree:
5. Bannister Close:
6. Length of tram tracks from Church Street to Lane House; and
7. Skipton Road next to Victorian toilet.

For the purpose of our appraisal, we use the Quantified Tree Risk Assessment (QTRA) system which takes a probabilistic risk management approach to tree safety assessment. This involves a structured approach whereby we first take an overview of the tree(s) in relation to the 'targets' (i.e. people, property and usage), and then carry out an appropriately detailed assessment of the tree(s).

The Quotation:

In this respect we confirm that the scope of our work will follow the methodology set out below and defined in the enclosed 'Schedule of Operations and Definitions':

- a. Visit the identified sites and carry out a visual 'Target Appraisal' of the areas around the trees in order to inform 'b' and 'c', below;
- b. Carry out an 'Individual Tree Survey' (see item 'C' at page 3) at each site;
- c. Produce a tabulated 'Schedule' of the surveyed trees, setting out the relevant data captured, and identifying appropriate management recommendations required to reduce any identified risks to an acceptable level;
- d. Plot the surveyed trees on a Google Earth base plan in order to produce a 'Tree Survey Plan' for each of the sites ; and
- e. Provide the above documents, and any other associated documents, as a combined file via email in electronic PDF format.

Tasks	Time	Rate	Amount
QTRA	6:00	65.00	390.00

Report preparation and office administration hours-

QTRA	5:00	65.00	325.00
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Costs	Quantity	Rate	Amount
Mileage	40.00	0.55	22.00

Subtotal	737.00
VAT	147.40
Total	884.40