



TRAWDEN FOREST
PARISH COUNCIL

**Members of the Council are summoned to the
Parish Council meeting to be held on Monday 1st November 2021, at 7pm
at Trawden Forest Community Centre**

Mrs A Waddington, Trawden Forest Parish Council Clerk and RFO

1. **To receive Apologies**
 2. **To consider and approve the Minutes** of the meeting held on 4th October 2021 (enclosed)
 3. **To receive Declaration of Interest**
Members are to be reminded of the requirements of the member Code of Conduct concerning the Declaration of Interests
 4. **County Councillors Report - for information only** (5 minutes)
Councillors to advise the Clerk of any issues that need raising with the County Councillors prior to the meeting.
 5. **Borough Councillors Update - for information only** (10 minutes)
 - Cllr S Cockburn-Price to update the Parish Council on the current situation.
 - Councillors to advise the Clerk of any issues that need raising with the Borough Councillor prior to the meeting.
 6. **Colne Area Committee – for information only** (5 minutes)
 7. **Community Centre Trustees Update – for information only.**
 8. **To adjourn the meeting for public participation for their Issues** – 5 minutes per item. Members of the public are permitted to attend. If you would like to attend, please contact the Clerk before 12 noon on the day of the meeting. If you have not pre-booked with the Clerk, you may not be permitted entry due to limits on the number of people permitted in the building at any one time.
Members of the public may make representation during this period and raise issues of local concern, however, please note that the Council cannot make any decision on any matter raised which has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than Parish Council members or officials.
- Chairman to reconvene the meeting.
9. **Trawden in Bloom.** (3 minutes)
 - Remaining budget £1674. Unable to claim £19.27 as some receipts do not state Trawden Forest Parish Council.

- 10. Land to the rear of the Bus Terminus (5 minutes)**
It as been brought to the Clerks attention that the footpath that runs around the perimeter of the land to the rear of the bus terminus is dangerous. The flag stones are lifting due to the tree roots. Councillors to consider the attached report and decide whether they should be removed.
- 11. Chairmanship training (10 minutes)**
Cllr MacDonald attended the Chairmanship training in October. Councillors to consider the attached suggestions brought from the meeting.
- 12. Allotments and Garages. (5 minutes)**
- Brief update on the creation of the Allotments Association.
- 13. Ball Grove Park.**
- The Solicitor has commissioned the surveys with the Canals and Rivers Trust.
 - The Clerk has also asked for clarification on any business rates that would be payable for the car parks. Waiting response.
- 14. Map of interesting places. Ongoing**
- 15. Friends of Trawden Playground (7 minutes)**
Please see report attached. Councillors to consider any outstanding items/ requests on this report.
- 16. Tree Survey**
Cllr's Hodgson and D Storey have identified the trees where work is required. 3 quotes requested – none received as yet.
- 17. Queens Platinum Jubilee (5 minutes)**
- In order to apply for the Climate Emergency Funding, a Safeguarding Policy must be included.
 - The Clerk has met with the Tree Officer from Pendle Borough Council who suggests that 12 Hornbeam or Silver Birch trees are purchased to plant for the Queens Platinum Jubilee Avenue at Ball Grove. A root barrier will need to be installed between the tree and wall in order not to cause any structural damage to the wall.
- 18. Adoption of Policies (5 minutes)**
- In order for the Parish Council to apply for the Climate Emergency Funding, it must have a Safeguarding Policy. Councillors to consider adopting the attached Safeguarding Policy.
 - In order for the Clerk to continue with her CiLCA qualification, the Council must have a Training and Development Policy. Councillors to consider adopting the attached Policy.
- 19. Resident Complaint regarding tree on Tram Tracks (8 minutes)**
Councillors to consider the attached correspondence regarding a tree on the Tram Tracks after a complaint has been received by a resident and whether the Parish Council will trim the tree and hedge in question.
- 20. Grot Spots (5 minutes)**
A walk around of the village took place on 23rd October. Attached report for information.
- 21. Proposal from Bowling club (5 minutes)**
Councillors to consider the attached letter and proposal from the Bowling Club.
- 22. Activities for older children (10 minutes)**
Cllr Holmes asked for this to be added to the agenda for discussion.

23. Public Spaces Protection Order

(8 minutes)

Councillors to consider the attached Public Spaces Protection Order consultation and give feedback for the Clerk to submit to Pendle Borough Council.

24. Planning Applications:

Planning Application 21/0686/LBC 25 Colne Road Trawden Colne Lancashire BB8 8NX Listed Building Consent: Rebuild wall to rear, replace roof, install double door, two windows and single door.

Comments sent: The Parish Council are concerned about the use of uPVC on a listed building, but are pleased to see that the sash windows are being replaced with like-for-like in wood as we would expect.

Planning Application 21/0831/HHO Slack Booth House Hollin Hall Trawden Colne Lancashire BB8 8SS.

Full: Erection of detached single garage with linked single storey extension. Comments sent: The siting of the garage is much more sensible than the original application, and it is good to see that it is linked to the property. Use of uPVC is a concern as we are in a conservation area.

25. **Correspondence** – Thank you received from Church for the increased funding towards the Church Clock upkeep. Letters of thanks received from Mountain Rescue and The Air Ambulance.

26. Finance

To approve, or otherwise the following payments:

Lengthsman's hours -	£397.50
Trawden in Bloom Expenditure	
Andrew Crawshaw for grass cutting contract -	£160
Mercer Print – fixing name stickers	£190 + VAT paid
Farnworth Rose – Search Fees for Ball Grove Canal and Rivers Trust	£600 paid

Next meeting on 6th December 2021. Commencing at **7.00pm**.