

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 4<sup>th</sup> October 2021**

**Meeting started 7pm**

### **Present**

Chairman Barry Hodgson	Councillor Beverley Robinson	Clerk Adele Waddington
Councillor Andrea Beswick	Councillor David Storey	Councillor Clare Storey
Councillor Ann Holmes	Councillor Melva Burton	Councillor Ruth Crompton

Councillor Emma Jane MacDonald – attended in person

**Also in attendance:** Borough Councillor Sarah Cockburn-Price, Bob Glozier

**Apologies:** Councillor David Barritt

### **Minutes**

It was resolved that the Minutes of the Meetings held on the 6<sup>th</sup> September should be signed by the Chairman as a true and accurate record.

### **Declaration of Interest**

None.

**County Councillors** – Cllr Purcell attended the meeting briefly and advised that there is nothing to report. She requested that information from the complaint received regarding traffic around Church Street be forwarded to her.

### **Borough Councillors Update**

Cllr S Cockburn-Price advised that the Conservation Officer has now left Pendle Borough Council and the Tree Officer/Conservation Officer is also leaving very soon. This will leave the Council without a Conservation Officer. Rose Rouse is the new Chief Executive of Pendle Council and she met with both Cllr s and D Cockburn-Price. Rose has lots of good ideas to streamline service without losing service to its residents.

Cllr S Cockburn-Price is still pursuing the option of having Boulsworth as an Area of Outstanding Natural Beauty. Neil Watson feels that the SSSI covers the requirements, but these are 2 different things. The SSSI applies to the biodiversity of the area rather than focussing on the area as a beautiful natural landscape.

There is a long journey ahead but there are hopes that the area can be assessed.

Cllr S Cockburn-Price has been in correspondence with a resident of Cotton Tree regarding a large tree. Pendle Council have advised that, as it is not a hazard, it will not be pruned for the sake of light. The Clerk has also had correspondence from the lady regarding a tree on an allotment. The allotment tenant is to do any essential work to the tree in question.

The project with the Speed Indication Devices is still ongoing.

The Clerk and Cllr S Cockburn-Price have been having conversations regarding the development at the bottom of Dean Street. Cllr S Cockburn-Price has brought to the Planning Departments attention that there is no communal green space, and as per the planning policy, the developer is required to contribute to a community scheme. A sum of £1200 is to be requested from the developer which will be allocated to the upgrade of the Lanehouse Lane Playground. Hopefully, a total of £24,000 will be granted to the Friends of Trawden Playground group. Thanks were given to Cllr S Cockburn-Price. Cllr Crompton advised that school have large concerns about this development.

Cllr S Cockburn-Price advised that school have applied for some of the new Climate Emergency Funding.

Cllr S Cockburn-Price advised that Colne Youth action group would be doing something in the Community Centre very soon. Probably a Tuesday evening.

### **Community Centre Trustees update**

Bob Glozier attended the meeting requesting support for the new structures proposed by the Trustees. It was resolved that the Parish Council would fund their office and ensure that there is a clause in any agreements stating that, if there was any issues and the building had to be removed, ownership would be retained by the Parish Council. This is the same building that the Clerk presented to the Council earlier in the year. Cllr Crompton asked about insurance. The Clerk to see how much this would be to insure.

**Residents Issues** – No residents present.

### **Lengthsman**

It was resolved that the hours are approved for payment.

It was resolved that the bushes on the Tram Tracks at Briarmede be included in the bush cutting.

It was resolved that the Lengthsman will undertake the ROSPA training when offered locally.

### **NWIB**

The team are looking at going peat-free which is not easy. Cllr Robinson has done a lot of research into this and the group have plans going forward.

Thanks were given to Cllr S Cockburn-Price for the funding of the tools.

Cllr Robinson advised that the artwork for the stickers and upstands have been approved and ordered.

### **Allotments/Garages**

It was resolved that Cllr D Storey would purchase a lock for the gate at the maintenance area.

The shed on the maintenance area is to be moved and it is to be used for the Allotment Association meetings.

### **Ball Grove**

The Clerk is waiting for a response to the business rates query on the car parks at Ball Grove. Cllr S Cockburn-Price advised that, if a Leisure Trust was set up, then if business rates did apply, it would be at 20% not 49%.

The boulders near to the new bird-beak fencing will be installed this week.

The complaint around the resident speeding has been passed to Pendle Borough Council.

It was resolved that the Clerk would give the go-ahead to the Solicitor to carry out the Canals and River trust searches on Ball Grove.

**Map of Interesting Places** - The Clerk has contacted Rebekah who advises that she is using the software Adobe Illustrator to design the map and I will provide the artwork in the original .ai format as well as .pdf.

**Colne and District Committee meeting** – covered by Cllr S Cockburn-Price

**Friends of Trawden Playground** – The group have received 2 quotes, a further one to follow. The fun day raised £1000. Cllr Hodgson advised that we need scaled drawings, who is insured for the construction of the play equipment and groundworks. The Parish council will insure the playground, but we need to know what the manufacturers warranty on the equipment is. The Parish Council also require the construction of the playground to be officially signed off before it can re-open. The group will be able to put in the planning application as the Parish Council will have given consent to the final plans by this time. The queries raised by the group by email to the Clerk will be addressed by the Parish Council representatives at their next meeting.

**Financial Position** – It was resolved that the Parish Council was in a good financial position. Cllr S Cockburn-Price asked for consideration for further funding for Colne Youth Action Group when the budget is looked at.

**Tree Survey** – It was resolved that Cllr's Hodgson and D Storey will identify the trees that require work. Cllr MacDonald has received a concern regarding a tree at the bottom of the tram tracks. The Clerk has already consulted the Tree Risk Appraisal recently carried out and this tree has not been identified as an issue. Further clarification will be sought from the Tree Officer at Pendle Council as to the best way forward.

**Queens Platinum Jubilee** - It was resolved that the Parish Council will undertake the planting of trees at Ball Grove and it will be called 'The Queens Platinum Jubilee Avenue'. The Clerk to apply to the Climate Action Fund and speak to Pendle Council about permission for planting the trees and the species that should be planted. It was resolved that a Jubilee Plum tree be planted in the centre of the village. Location to yet be determined.

**Grot Spots** - It was resolved that the walk will take place on Saturday 23<sup>rd</sup> October at 11am.

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**Creation of Sub-committees** – It was resolved that the Parish Council will continue as it is, but hopes that the information sent out by the clerk should be read and digested before the meeting, and members should have a clear idea of what they would propose for the agenda items to reduce time. Timings must also be adhered to. The Clerk puts in a lot of work to all the documents before the meeting.

### **Proposed Woodland at Foster Leap**

Matt Taylor joined the meeting via Zoom. He is a Farm Advisor and Forestry expert. His company are working with the owners at Foster Leap, Wycoller to create a woodland. A lot of survey work has been carried out and consultations with Natural England, Lancashire County Council and Historic England have taken place – they are happy with the proposals. Pictures will be taken and shared with the Parish Council for publicity. There is to be around 40 acres planted with willow, scrub and alder initially, then 3-4 years later, silver birch, small leaf line, aspen, hornbeam and native broadleaf will be planted. It is being funded by the Forestry Commission and Woodland trust as part of the Northern Forest. It will be accessible for locals to help with planting if they would like to. It was resolved that the Clerk would respond to Matt advising that this is a great project and we hope the scheme goes well.

### **Planning Applications**

21/0740/HHO. Meadow Barn Hollin Hall Trawden Colne Lancashire BB8 8PY. Full: Erection of glazed lean to structure.

The Parish Council have no objections to the proposals in this application

21/0735/HHO. Hollin Hall Barn Hollin Hall Trawden Colne Lancashire BB8 8SS. Demolition of existing conservatory and erection of two storey rear extension with rooms in the roofspace.

The Parish council are commenting on the original plans for this proposal dated September.

The proposed extension has cream uPVC windows and doors - these should be wood as we are in a conservation area.

The proposals increase the bedrooms from 3 to 5 and therefore additional parking will be required. As per Policy - 3 parking spaces should be available.

There is no heritage statement included with the plan.

21/0781/FUL. Field Number 3565 Lane Top Winewall Lancashire. Full: Erection of a multi-purpose agricultural building (167 sqm).

The Parish council feel that the proposed structure would be better located towards the bottom of the field and access would be by using the existing track. Councillors feel that it would be out of keeping with the area to place it in the proposed position.

21/0780/HHO. Stone House Dean Street Trawden Colne Lancashire BB8 8RN. Full: Erection of single storey side extension to form garage.

The Parish council are concerned that the dimensions quoted on the plans are not to the required minimum, and therefore the garage will not be used for parking a vehicle. It is too narrow for the structure to be classed as a garage.

The site cannot lose a parking space - some vehicles already park on Dean Street

21/0633/FUL. 25 White Lee Avenue Trawden Colne Lancashire BB8 8TD. Full: Erection of a holiday let bungalow (Use class C3) with balcony to east elevation.

This site had planning permission for a garage for the property at 25 White Lee Avenue.

On the conditions that the Council gave with this permission, it stated: 'The building hereby approved shall only be used for domestic purposes ancillary to the enjoyment of 25 White Lee Avenue.' Reason - for highway safety.

The site egress would be onto the single track, recently listed, historic tram track that the Parish Council owns. The sight lines are very poor on the egress from this site and the track is very narrow. There are no passing places and this track is very often used by pedestrians. The track is not lit and the Council are concerned that visitors to this business site who do not know the area would not be aware of the dangers of using this access. The Parish Council have not been approached to give their opinion on the creation of a new access. The verges on the tram tracks belong to the Parish council and the Council would need to decide whether they would grant permission for an additional/extended access to this site.

The Council are also concerned that, due to the angle of the egress, vehicles would run on the verge at the

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opposite side of any access. The Parish Council pays the lengthsman to ensure these verges are kept tidy and this would harm the verge.

This proposed development is also out of the settlement boundary as shown in the Trawden Forest Neighbourhood Plan.

### Correspondence

A further letter has been received from the Bowling Club. This will be included in the next agenda. Concerns raised by residents of church Street regarding the amount and type of traffic travelling through the village. These concerns have been forwarded on to Cllr Purcell and progress will be reported back. Confirmation of the Remembrance Day plans have been received and approved. Ryan Waine Plumbing and Heating have agreed to purchase new lights for the Christmas Tree at the Community Centre. It was proposed that he should switch them on if this can be done.

### Finance

It was resolved that the following payments be made:

Lengthsman's hours - September	£345
Andrew Crawshaw for grass cutting contract - September	£320
Farnworth Rose – Search Fees for Ball Grove	£600 paid
Lancashire Association of Local council's Chairmanship Course Cllr MacDonald	£25 paid
PKF Littlejohn Auditors	£528
Reimbursement to B Robinson – TIB Tools	£38.70
Farnworth Rose – Search Fees Canals and Rivers trust	£600
Mandeleigh Plants	£344.10

### Councillors Issues

Cllr Holmes asked that activities for older children be added to the November agenda.

Meeting closed 9.50pm – next meeting Monday 1<sup>st</sup> November at 7pm.

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