

Meeting to discuss 'The Green Flag Award feedback report' 2026.

Date- 03.09.2026. 10.00-12.00.

Present-

Friends of Ball Grove (FofBG) Gillian Laycock, Martin Ackroyd, Les Cromeey

Pendle Council representative- Chris McKee

Trawden Parish council- Adele Smith (Parish Clerk), Suzi Folley (Admin support).

Minutes of meeting-

1.1 Adele confirmed she was in possession of the finalised green flag feedback report.

The report and action plan were circulated for discussion.

Matters Arising from Desk Assessment-

2. 1 Health, Safety & security action- to consider the provision of a drinking fountain/ bottle filler.
Current provision- Ladies toilet only, Push-button water flow.

Action-Agenda item on Parish Council meeting

2.2 Inclusive toilet provision- ongoing.

3.1 Maintenance of equipment buildings and landscape-No Action

4.1 Litter, Cleanliness, Vandalism - Need clarification as to whether waste collected from bins goes directly into landfill.

Action- Management plan to be amended accordingly.

5.1 Environmental management -There is currently no finance available for the installation of solar panels. There may be potential provision with the current building work.

Action- Management plan to be amended accordingly.

6.1 Biodiversity landscape and heritage- Ball Grove tree inspection (Bowland Tree Consultancy) was undertaken March 25. The next inspection is planned for Autumn 27.
Monthly Park inspections are undertaken; a visual tree status is included.

All e-mail queries regarding tree issues are responded to in a timely fashion.

Action- Management plan to be amended accordingly.

7. Community involvement-

7.1 Confirm invitation of the anglers at the FofBG meetings, Adele agreed to forward the full name of Shane for future meeting invitations.

7.2 Fof BG page on the Parish council website to be updated to include- local litter picking photo, dates of meetings, minutes, local activities etc Suzi nominated to update FofBG Facebook page. Adele has been added as a website administrator.

Action- Management plan to be amended accordingly.

8. Marketing and communication- no action

9- Overall management- no action

1 - Matters Arising from Field Assessment-

1- Welcoming place- Unclear of -reference stated in report sign at NW Spring grove approach.

Adele to contact Green flag judge for clarification.

1.1 Disabled access provision ongoing; to be reviewed with toilet building work.

The provision of improving the path at the rear of the cafe has been raised with the footpath officer

Action- Management plan to be amended accordingly.

2- Healthy, safe and secure

2.1 The lifting of the rubber surfaces in the playground area were discussed. It was decided to remove the concrete edges and allow surrounding grass to infill.

2.2 The bare ground beneath the goal posts is to be monitored.

2.3 The dog bins are to be left in situ until deterioration requires removal.

Action- Adele to request additional dog & litter bin emptying at school holiday periods.

-FoBG to monitor & identify which dog bins 'are the most popular'.

3- Well Maintained & Clean.

3.1 The outdoor toilet facility renovations are ongoing.

3.2 Temporary signage of 'new unisex toilet coming soon' placed in situ today.

3.3 Tree stakes & ties have been removed from silver birch trees. A further 6 trees in a wet area are being monitored by FoBG; their stakes to be removed on a volunteer day organised by Chris McKee.

Action- Management plan to be amended accordingly.

4- Environmental Management.

4.1 FoBG to place wood chip around the orchard trees to improve growth.

4.2 The Parish council to source and replace the perished cherry tree.

Action- Management plan to be amended accordingly.

5- Biodiversity landscape and heritage.

5.1 The meeting attendees feel the current provision of meadow lands within the park is sufficient.

Action- Management plan to be amended accordingly.

6- Community involvement.

6.1 The FoBG were encouraged to be proactive in clarifying the division in allocation of woodland/park monies and prioritising their financial direction.

6.2 The FoBG have agreed to providing half the cost of the new park bench and half of the wild flower meadow.