

# **TRAWDEN FOREST PARISH COUNCIL**

## **Minutes of the Meeting held on Monday the 6<sup>th</sup> June 2022**

**Meeting started 7pm**

### **Present**

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor David Storey

Councillor Clare Storey

Councillor Ann Holmes

Councillor Melva Burton

Councillor Ruth Crompton

Councillor Mark Watts

**Also in attendance:** Borough Councillor Sarah Cockburn-Price

**Apologies accepted from:** Councillor David Barritt, Councillor Emma Jane MacDonald, Councillor Andrea Beswick

**Minutes** - It was resolved that the Minutes of the Meetings held on the 9<sup>th</sup> May 2022 be signed by the Chairman as a true and accurate record.

**Declaration of Interest** - None.

**County Councillors** The Clerk to see if the wall at Gladstone Terrace has been inspected.

### **Borough Councillors Update**

Cllr S Cockburn-Price advised that the agricultural building on Rock Lane has been refused.

Cllr S Cockburn-Price will check with Pendle Borough Council finance department to see if the quarterly payments, for precept, will be hindered by a shortfall in collection of funds by them.

Colne Youth Action Group is still running the Youth Club with some older ones now attending.

Lancashire Wildlife Trust are offering some sessions, over summer, in Wycoller.

There are work experience opportunities for young people, but need to be at least 14 years old.

Cllr S Cockburn-Price advised that Pendle Borough Council will extend the lease of the Bowling Green, direct with them and not transfer to the Parish Council.

**Purchase of Speed Indicator Devices** - The Parish Council met prior to the meeting and Cllr Hodgson confirmed to Cllr S Cockburn-Price that the Parish Council is not in a position to take on the burden associated with the devices. Cllr S Cockburn-Price feels that there is no satisfactory way forward, and the funding may need to be returned.

**Colne Area Committee** –Cllr Burton indicated that she would be interested in attending a meeting, sometime soon, to see the process of it.

**Community Centre Trustees update** – Steven Wilcock is stepping down as Chair to the Trustees.

**Residents Issues** – No residents attended the meeting.

### **Trawden in Bloom**

- It was resolved that the Parish Council would not fund a replacement, Summer House. Cllr Hodgson feels that repairs to the floor would suffice. It was resolved that these repairs be carried out.

### **Lengthsman**

The Clerk will report back to the Council at the next meeting regarding repairs to the roundabout.

### **Allotments/Garages**

- It was resolved that the Clerk will get costs for the garage removal, and write to the owner advising them that they would be liable, should the Council need to remove the structure.
- The Councillors approved the letter presented by the Allotments Association. The Parish Council will still invoice tenants.
- It was resolved that the Council would re-look at the Scribe package once the Allotment Association was up and running.

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### **Potential Defibrillator at Recreation Ground and at Cockhill Club**

It was resolved that the Council would purchase one x G5 defibrator for outside the White Lee Head Club and a CR2 for the Recreation Ground. This will automatically switch from adult to paediatric if required. 2 x Safelincs Cabinets to also be purchased to house the equipment. Cllr Hodgson to speak to an electrician to get costs for installation.

### **Bus Service**

The Clerk has given Mr Andrew Stephenson MP, an update as requested, regarding the bus service. It appears to have improved slightly.

### **Clerks update**

It was resolved that the Clerks additional hours and expenses accrued, be paid.

### **Grot Spot Walk**

It was resolved that the Wycoller Grot Spot walk would be on Saturday 11<sup>th</sup> June 2022, meeting at 10am at the car park.

### **Policies**

It was resolved that the Training and development, Safeguarding, CCTV, Volunteer and GDPR policies be adopted; and the amended Risk Management Register also be adopted, with the changes suggested.

### **Road to the rear of Cotton Tree Lane**

Cllr Hodgson will get the stone required, and he and Cllr Storey, plus any volunteers will carry out the work.

### **Tram Track Access**

Cllr Burton and the Clerk met with the utilities company in May and notes from that visit have been circulated to all councillors. It was resolved that the services take the route as per the diagram submitted.

### **Trawden named as the best place to live in the North West**

It was resolved that a black and white, circular plaque be purchased for the 2 boundary planters at Trawden Road and Mire Ridge. The Clerk to arrange.

### **Ball Grove**

It was resolved that the clerk would ask Trevor Dawson Agents to carry out the appraisal on the building at Ball grove. If they are unable to do this, maybe try Reeds Rains.  
Councillors noted the minutes submitted from friends of Ball Grove.

### **Recreation Ground**

Cllr s Cockburn-Price advised that Pendle Borough Council agreed, at the Policy and Resources Committee meeting to transfer ownership of the ground to the Parish Council. The Clerk to ask for a list of user groups and contacts, and invite them to a meeting to try and establish a Management Committee for the running of the Recreation Ground.

### **Proposed extinguishment of footpath**

It was resolved that, due to lack of use, the Councillors had no objections to the extinguishment of points A-B of path 13-7-FP25.

### **Parking problems at the entrance to Ball grove and surrounding area**

It was suggested that cameras be installed, where the barrier used to be, in order to identify the people who are parking next to the playground.

With reference to the residents parking issues, it was resolved that the Clerk would contact LBS and see if they would be willing to 'rent out' spaces, to those interested, for a small fee.

## Planning Applications

### Consultations already responded to for Planning Applications received in May 2022

APPLICATION: 22/0313/HHO PROPOSAL: New roof lights to replace existing roof lights. AT: 49 Winewall Lane Winewall Colne

Response: The Councillors feel that this is not a simple replacement. The replacement rooflights are much larger than existing. One goes from 490x655 to 1660x2520 which is more than double as contravenes LDFDP guidance 4.24.

The proposed would dominate the roof plane and no longer respect the character of the building in the conservation area; it is not sympathetic to the original design of the building.

The larger window is to be replaced with a balcony window. As the lower section opens, integrated banister railings are raised on both sides. This means the Rooflight projects above the plane of the roof, contravening LDFDP guidance 4.24

5.20 of the LDFCA states that special care should be taken when altering a roof within a conservation area. Lane Top, Well head and New Row are designated an area of Townscape character with the TFNP. According to The Heritage Statement "The property is situated within the historic village of Winewall, Trawden and is part of the historic residential conversion of New Lane Inghamite Chapel built in 1752." The Chapel is detailed in the Pendle Local List of Heritage Assets as being one of the earliest Inghamite churches and one of only 2 surviving. Therefore, it is of the utmost importance that its original design be as closely followed as possible. LDFDP 4.25 notes "Materials such as aluminium and plastic, particularly uPVC requires a high energy input in their manufacture and thus where practical should be avoided"

APPLICATION: 22/0283/HHO PROPOSAL: Erection of a single storey rear extension. AT: 5 Becks Close Trawden Colne. Response: 1. Roof shape - should not be flat - (see LDF for Pendle Design principles) and should be in style with the original house (LDF for Pendle design principles LDF for Pendle Conservation guidance).

4.1.4 - Flat roof extensions will not normally be appropriate as they represent poor design

2. Shade - Needs to be sited to avoid overshadowing (see 5.6 LDF for Pendle design principles)

5.6 - Rear extensions should be designed to avoid causing overshadowing, loss of outlook or loss of privacy to the neighbours, or appear unduly dominant to neighbours.

3. Material - whilst Timber weather board is in keeping with a rural feel, this does not match the main house (see LDF for Pendle design principles and of LDF for Pendle conservation guidance).

4.1.5 - In most cases materials such as stone, bricks, roof tiles and window frames should be the same as on the main house. When considering materials, it is important to match the type, size and coursing of the material on the host building.

4.1.25 - Materials such as aluminium and plastic, particularly uPVC require a high energy input in their manufacture and thus where practical should be avoided

5.5 - Extensions should be constructed in both materials and style to match the original dwelling.

4. Material for doors - Heritage statement says "Aluminium power coated (charcoal grey) glazed frame B1-folding doors" whilst the applications says "Plastic"

APPLICATION: 22/0221/FUL PROPOSAL: Full: Erection of two outbuildings and boundary fencing to the rear of community centre. AT: Trawden Forest Community Library And Shop, Church Street, Trawden. Response: The Parish Council has no objections to the proposals within this application.

APPLICATION: 22/0295/VAR PROPOSAL: Full: Variation of Condition: Variation of Condition 2 of Planning Permission 21/0596/FUL to vary Layout/Elevation Drawing. AT: Greenbank House Hollin Hall Trawden.

Response: The Parish Council are concerned that, although the change in roofing materials and pitch will sit much better within the conservation area, this will encourage a change to the building being used for accommodation. This has been commented on by some of our residents, and appears to be an obvious gradual change. There is no overall height stipulated on any documents - we would hope that this would be clarified before decision.

APPLICATION: 22/0242/VAR PROPOSAL: Variation of Condition: Major: Remove condition 18 (affordable housing) of Planning Permission 20/0865/FUL. AT: Land To The West Of Brookside Garage Dean Street Trawden. Response: Pendle Borough Council seeks an Affordable Housing contribution in accordance with

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Policy LIV 4 of the Pendle Local Plan Part 1 Core Strategy, adopted in December 2015. The developer should have known this and factored into their proposal prior to submission. The cost of buying property is ever increasing (with Trawden in particular). Affordable housing is needed to ensure those currently living in the village can buy their first homes.

As per Policy 3 para 4.3.4, It is important that as many affordable homes are delivered as possible in the parish, in line with the Policy LIV4 as quoted above.

Comments for planning applications discussed at the meeting:

Application 22/0350/FUL Full: Erection of six new dwellings with associated works, including new car park and access. Land Adjacent To 37 Hollin Hall Trawden Lancashire Response: The Parish Council have no objections to the proposals within this application. This site was designated within our Neighbourhood Plan. The proposed additional parking spaces will be an asset to a very congested road within the village, where we are constantly receiving complaints about the road being blocked by parked cars.

Planning Application 22/0307/FUL Full: Change of Use of Nos 8-9 into two separate dwellings, including external alterations. 8 Bright Street Winewall Colne Lancashire BB8 8DF Response: The Parish Council have no objections to the proposals within this application.

Planning Application 22/0209/FUL Full: Formation of external terrace area to serve existing Community Centre and external works associated with existing planning permission 19/0388/FUL. Trawden Community Centre Church Street Trawden Colne Lancashire BB8 8RZ Response: The Parish Council have no objections to the proposals within this application

### Correspondence

Councillors noted the information from the Footpaths Officer.

Cllr Crompton submitted a letter, to the Chairman, advising that, as from July 2022, she will be stepping down as a Councillor. She has been on the Parish Council for 21 years and will be sadly missed.

### Finance

It was resolved that the following payments be made:

Lengthsman Hours	£607.50
Grass cutting contract	£480
Lengthsman Expenses – weed killer	£252
Lengthsman Expenses, wood, paint, grass seed	£91.49
Clerks Expenses	£14.40
Clerks additional hours x 6.25	
Mandeleigh Plants	£1156.75
Birro's Queen's Platinum Jubilee Poem for Poetry Garden	£150
Enhanced Countryside Access Service Option	£2588.40

It was resolved that Cllr Watts would check the quarterly Bank Statements, inline with the Financial Regulations Policy.

**Meeting closed 9.00pm – next meeting Monday 4<sup>th</sup> July at 7pm.**

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