



## **Minutes of the Meeting held on Monday 2<sup>nd</sup> June 2025**

### **Present**

Clerk Adele Waddington

Councillor Jonathan Wiggins

Councillor Barry Hodgson

Chair Ann Holmes

Councillor Andrea Beswick

Councillor Eleanor Jolley

Councillor Lester Spencer

Councillor Adrian Foulkes

**Also in attendance:** Borough Councillor Sarah Cockburn-Price

**Apologies accepted from:** Councillor David Barritt, Councillor Philippa Osborne,

**Minutes** - It was resolved that the Annual Parish Council and ordinary Parish Council Minutes of the Meetings held on the 12<sup>th</sup> May 2025 be signed by the Chairman as a true and accurate record.

**Declaration of Interest** – None

### **County Councillors Report**

- Neither of the new County Councillors attended the meeting, although the Clerk has received an email from Cllr McCollum to state that he will chase up the outstanding items. He also stated the Wycoller needs to be investigated, in detail, and advised that he is pushing for asset transfer to the Parish Council. This hasn't been put forward to the Council so will be added to the July agenda.
- Cllr Whipp advised, via email, that he is aware of the proposal for a 20mph zone through the village and will follow this up, along with the closed Aisled Barn in Wycoller.
- Councillors noted that the Clerk has chased with Lancashire County Council regarding the issue with Network Plus wanting to close the road, who state that no agreements are in place. Anything put forward will be sent out to the Parish Council for consultation before any decision is made.

### **Borough Councillors Update/ Colne and District Committee**

- Cllr S Cockburn-Price advised that Cllr D Whipp has taken the role of Leader of Pendle Borough Council.
- The interviews for the new Chief Executive at Pendle Borough Council are currently taking place.
- The application for a double extension to a property on Sydney Terrace has been withdrawn.
- The Enforcement Officer has investigated a complain of 'over manicuring' land at Parson Lee Farm and did not find any issues.

### **Community Centre Trustees update**

Councillors noted the report sent by the Chair of Trustees which included that the new fuel store programme for installation is that it will be completed by 3<sup>rd</sup> June; the BBC will be filming for Volunteer week on Monday 2<sup>nd</sup> June; there haven't been any further ASB incidents with either group of youths. The Trustees received some helpful advice from the police after reporting and the PCSO has said some drive byes will be done; the Trustees have worked with the Lancashire Records Office on the 'Keeping Lancashire in the Picture' project, to get some of Jack Greenwood's photos scanned, these are available on a memory stick.

The trustees noted that Cllr Hodgson had stood down as Chair of the Parish Council at the recent Annual Parish Council meeting. The Trustees would like to thank him for his years of service as Chair and his kind words about the Community Centre, Library and Shop and the contribution made by volunteers to the community of Trawden Forest. They look forward to continuing to work with him as Vice Chair and to working with the new Chair, Cllr Holmes.

**05/2025**

**Residents Issues** – No residents attended the meeting.

#### **Trawden in Bloom**

- It was noted that the compost had been ordered and delivered. Councillors thanked Cllr Spencer for taking this delivery and ensuring it was taken to the team's allotment.
- Councillors noted that all sponsorship invoices have been paid, and the new stickers have been ordered.

#### **Ball Grove**

- Councillors noted that the tree works have been ordered and are scheduled to be completed by the end of May.
- Councillors noted that the Clerk awaits the details from Cllr Jolley regarding the survey of signage at Ball Grove where it needs changing from Pendle Borough Council to Trawden Forest Parish Council.
- Councillors noted that the Clerk has requested that the Chair of Friends of Ball Grove mark a map of where the trees from the applied for community tree pack are to be planted. It was resolved that the Clerk would contact the volunteers following their Annual General Meeting to see if these trees are still required.
- It was resolved that the Clerk would ask the Solicitor for a copy of the lease that they have found between Colne Angling Club and Pendle Borough Council regarding the lake so that it can be compared to a similar lease supplied by Burnley and Pendle Angling Association. The Clerk has authorisation to spend up to £200 to get this copy.
- Councillors noted that the Clerk has written to the resident on the Park regarding the letter received and asked whether they would be interested in renting a designated parking space for an annual cost of £10. A response has been received which will be presented at the July meeting.
- It was resolved that the initial outstanding amount to the designer for the building of £8000, be approved.
- It was resolved that from the options put forward for the design of the building from Newhey Interiors, that option 2 would be selected going forward. This is for overhaul of the ground floor and installation of a full size first floor.
- Cllr Hodgson reported that he had met with the person who locks the barrier on the car park off Keighley Road, and it was suggested that a hole be drilled through the barrier and a locking mechanism will be made and so that it can be opened as necessary.
- Councillors noted that the Clerk has raised an order for repairs to the safety surfacing under the zip wire.
- It was resolved that Cllr's Spencer and Foulkes would inspect the Park on Friday 6<sup>th</sup> June, before the Party in the Park takes place, and Cllr's Spencer and Hodgson will inspect again on Sunday 8<sup>th</sup> June. A report, including photos will be submitted for the Council's records.
- As an urgent request from the organisers of Party in the park, it was resolved that a funfair may attend the Party in the Park. There must be no trailing cables or bouncy castles. The provider has adequate insurance already in place.
- Councillors noted that the Clerk has forwarded the clear request for terms on the renewal of the café lease to the Solicitor and awaits a response.
- It was resolved that the Clerk would ask local contractors to cost up a 2' strip down the slope from the top car park, on the handrail side with a rough surface.
- Councillors noted that, following the post on social media regarding the resident's concrete flags being broken up and used for a potential fire pit, have now been removed and the gate access to the Park will also be removed.

**Land at Trawden Road** - Councillors noted that the Clerk awaits the layout plan from Cllr Watts before submitting the pre-planning application for the site.

**Policy Review** - It was resolved that the policies on GDPR, Retention Policy and Accident Reporting be adopted.

**Grot Spot Walk** - It was resolved that this would take place on 14<sup>th</sup> June at 10am at Ball Grove.

**06/2025**

**Flag Poles at the War Memorial** - It was resolved that Cllr Spencer will do some research into costs and location on the site and report back.

**Report from Footpaths Officer** - Councillors noted the report of works completed in the last financial year, from the Footpaths Officer at Pendle Borough Council. It was resolved that the Clerk to write to him to thank him and his team for their continued support.

**Dog Control Public Spaces Protection Order** – It was resolved that Councillors had no objections to the proposed extension of the Order by Pendle Borough Council.

**Lanehouse Lane Playground** - Councillors noted that the Clerk is receiving complaints from neighbours of the playground that there are young teenagers playing football on the playground. It was resolved that the Clerk contact the complainant and pass on Cllr S Cockburn-Price's contact details so she can follow up with Colne Youth Action Group or the Police, as necessary.

**Speed limit on Keighley Road/Rock Lane** - Councillors considered the proposal from Cllr Foulkes regarding changing the national speed limit to 30mph along Keighley Road/Rock Lane. It was resolved that the Clerk forward this onto the Traffic Liaison Committee for their consideration.

**Application for a Grant** - It was resolved that the application for a grant from Trawden Garden Festival for £340 for signage, be approved.

**Planning Applications – Application no: 25/0327/HHO** at 3 Bough Gap Barn Keighley Road Trawden Lancashire BB8 8NL for Full: Insertion of a new window to North Elevation and a glazed double door to West Elevation of existing outbuilding. Comments to be submitted - If the building is not original and given that the alterations echo or extend the existing openings, they do not have any objection to the application. The proviso is that materials for the windows and doors should comply with the requirements of the original planning permission to maintain a satisfactory appearance in the context of the historic barn conversion. The provision of water and drainage for the shower must be dealt with appropriately and without compromising any historic detail of the barn.

**Correspondence** - none

**Councillors noted the items below:**

- **Updating the Neighbourhood Plan** - Cllr Osborne and the Clerk to make an appointment with Neil from O'Neill Homer to take this project forward. Both consultants have been advised who won the contract. This meeting should take place by mid-June.
- **Recreation Ground** - The queries raised at the April meeting regarding the water pipe and who will deal with bookings have been referred to Pendle Borough Council, via our Solicitor. The Clerk to write to Phillip Spurr at Pendle Borough Council to express the Council's disappointment at lack of progress on this.
- **War Memorial** - The plaque has been cleaned and looks much better.
- **Footpath from Trawden Road to Rosley Street** – Councillors noted that the unmarked footpath that the Clerk requested be added to the definitive map has now been completed.
- **Footpath from Back Lane to Trawden School** – Engineers have confirmed that their plans to carry out the water drainage works on this path should be completed during the school's summer holidays to alleviate any disturbance for parents and pupils.

## **Finance**

It was resolved that Pendle Borough Council will add Lanehouse Lane Playground to the annual playground inspections again at a cost of £72.50. Ball Grove playground will also be included but this may be part of the fees that we currently pay.

**07/2025**

It was resolved that the following payments be made:

Andrew Crawshaw, Lengthsman Hours	£527
Andrew Crawshaw – Grass Cutting Contract	£350
Newhey Interiors – initial payment	£8,000
Blackburn & Blackburn Accountants – Payroll services 2021-2025 (+VAT)	£960
Trawden Garden Festival – Sponsor of Scarecrow	£30
Whistlestop Tour for New Councillors training – L Spencer, A Foulkes (paid)	£70
Zurich Parish Council Insurance (paid)	£1764.43
Vale Gardens compost (+ VAT) paid))	£339.62

**Meeting closed 8.25pm**

Next meeting Monday 7<sup>th</sup> July 2025 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

**08/2025**