



Committee Meeting Minutes

Date:- Monday 8th December 2025

Start Time:- 1912hrs

Venue:- 16 Lambeth Street

Apologies

James Robinson (Vice Chair)

Attendees

Nick Elliott (Chair)

Gill Thomas-Sides (Secretary)

Karen Pashley (Treasurer)

Dave Storey

Clare Storey

Chair intro & review

NE welcomed all to the meeting. He explained that there has been no real formality as to when these meetings have been held but done so on a need basis. As there are now a few things to discuss, it was necessary to do so.

Public participation

NE reiterated that anyone is welcome to attend the meeting, both public and tenants or to ask for any issues to be raised. Prior notice of this meeting has been given via the Facebook page, email and WhatsApp. There have been no points raised and no other persons have attended the meeting.

Those present discussed using an alternative venue in future such as the community centre to accommodate more attendees.

Tenancy agreement & Improvement Notices

The tenancy agreement was discussed and it was agreed that there was a review needed of the wording as some didn't apply, and other parts were ambiguous. It was agreed that NE and GT-S would get together and make any changes/amendments before the start of the next financial year.

DS & NE have surveyed the plots and identified a number of plots that fall in the following two groups.

Group 1 - Require clarification from the tenant as to its use and any concerns that have been noticed.

Group 2 – Are to be issued with an improvement notice as per the tenancy agreement.

Those identified will be contacted early in the New Year to advise which group they are in and provided with further information.

Working parties

NE raised working parties as there are several jobs that need to be done which require assistance by volunteers. KP suggested that there be specific date/time shared so that people knew what was happening when so they could help if available. Keep an eye out on social media for details.

NE is happy to manage the community compost.

Tenants winter pruning

This relates to the fruit trees on plots. Summer pruning reduces growth for the next year, winter pruning encourages growth for the next year. A reminder that any fruit trees should be no more than 3 metres and now is the time to prune any perimeter hedges/bushes ready for when foliage grows back.

NYE get together

The NYE get together will be a very relaxed and informal vibe with the idea of a BBQ being set up. As with any event at this time of year, a pitch inspection will be done earlier in the day to determine if it is viable. Also, it will be an early evening/teatime start so that people can come and go as and when convenient. More details to follow.

Progress report on manure station

This matter has been chased up by NE with the council. KP raised the possible interaction between manure and pesticides. NE has reassured the group that he has asked the suppliers if they use such products and they have said not but tests will be done to ensure that it does not cause any issues of herbicide carryover. Whilst writing the minutes there has been an email to say that Environmental Health don't have any objections which is good news!

Treasurers update

KP reports that the current bank account is with Lloyds and that they are charging £4.25 a month for the account. This is dwindling the little funds that are held which will stand at £50. It has been agreed that this account t be closed and another sought to safeguard against fees. KP has agreed to do this. She also gave an update that herself and Martyn will soon be leaving the area and as such the post of treasurer will become vacant. This post will be advertised. All present thanked KP for her contribution whilst holding the post.

AOB

DS wanted to remind tenants that they can get 10% discount at LBS and Lanlee's. When creating an account/purchasing advise them of your holding a plot to get the discount (** you may be required to produce a copy of your tenancy agreement as proof.)

GT-S was tasked earlier in the year with researching the benefits of joining the National Allotment Society. A document with overview is attached. NE states that it was agreed by the Parish Council that the fees of joining would be paid by them. Currently we have 43 tenants which at £3.50 per member per year would equate to £150.50 The committee agreed that it would be in the interest of all tenants for TFAA to join the Society. This is to be progressed in time for April.

Meeting closed at 2053hrs. Next meeting to be end of February 2026 (Time/Date & location TBC)