



## **Trawden Forest Neighbourhood Plan**

### **Steering Group Meeting Minutes– 16<sup>th</sup> September 2026**

Members present: Cllr Adrian Foulkes, Cllr Barry Hodgson, Cllr Eleanor Jolley Clerk Adele Smith, Charlotte Tattersall, Louise Stubbs – O'Neill Homer Consultants, Michael Sunderland, Philip Taylor, Borough Cllr Sarah Cockburn-Price  
Apologies received from: Cllr Andrea Beswick, Cllr Philippa Osborne, Chris Wilding, Karen Saunders, Joanne Webber, Barbara Savage.

1. Progress Report and any requests for Information from O'Neill Homer  
Louise reported that some of the remaining sites from the Call For Sites still need looking at for size. None of the sites submitted gave a complete, overall development proposal. Some of the sites needed to be reduced in size as they were very large and where this has happened, the natural boundaries (ie stone walls) have been used as a dividing line. The latest map and spreadsheet is not the final, definitive size of each site still on the map. Currently there are too many sites that are too large.  
The Strategic Environmental Assessment criteria are needed back from Pendle Borough Council before the project can move on. Louise has already chased this; Adele to follow up. We also need the scoping framework from them.  
Adrian confirmed that the group are happy with the proposed policies in the draft plan but this needs to be finalised and ratified by the Parish Council in due course.  
Scoring of all the sites will come after the Strategic Environmental Assessment has taken place.
2. Progress Report for TPC  
Website – Adrian is uploading data and maps onto the website as and when they have been agreed. All questions from residents should be directed to the website as this is where all new information will be located. Policy documents will not be published until they have been agreed by the Parish Council, and the Plan is further into the approval state. No decisions regarding sites or final policies have yet been approved.
3. Character Area Map Discussion  
Cllr Jolley is progressing the Wycoller information. She has spoken to a number of Wycoller residents and asks for their input. They are identifying the aspects of interest in the village and the heritage assets.
4. Conservation Area Discussion  
The Parish Council have agreed to move forward with the review of the Conservation Area with Growth Lancashire.
  - It was decided that first, completed draft should be in-line with the Neighbourhood Plan and be ready for submission in January/February 2027.It was decided that Growth Lancashire should start working on the developed areas first and send it in draft form for comment.

NHP2026/11

Just a reminder that Colne Area Committee have agreed to part-fund this review with £5k allocated to the project.

5.           Manage the Character of Development  
Work has started on the Green Spaces forms, and these will be submitted in due course.  
The group noted that the Clerk has contacted the Solicitor to register the land at Well Head and Harambee Surgery.
6.           Any Other Business – None

Future meeting dates. 14<sup>th</sup> October, 18<sup>th</sup> November, 9<sup>th</sup> December, 13<sup>th</sup> January 2027.

NHP2026/12