



Trawden Forest Neighbourhood Plan

Steering Group Meeting Minutes– 15th July 2026

Members present: Cllr Adrian Foulkes, Cllr Barry Hodgson (first 30 minutes), Clerk Adele Smith, Barbara Savage - Trawden Wildlife Group, Borough Cllr Sarah Cockburn-Price

1. Progress Report and any requests for Information from O'Neill Homer
Feedback from Pendle Borough Council for screening the Draft Plan Policies is still to be received.
No update is required from O'Neill Homer yet. They produced all of the maps for the consultation for the call for sites and character areas.
2. Progress Report for TPC
Website - The website has been updated with new sub-pages for Character Areas, so far. Adrian has been populating the page with specific information for each area. Each individual map has been uploaded and marked with the area number and description.
Garden Festival Public Consultation – The online and paper consultation closed on Wednesday. A lot of people attended the sessions for information. Many did not understand the concept of the Plan and thought that the sites had already been determined. Emphasis was put on protecting the village including green spaces and car parking and it was explained that all sites will be scored and this will determine those sites that should be considered for development. The response to all questionnaires is to be collated and those who showed an interest in being kept up to date will be added to circulation lists. All responses will be sent to O'Neill Homer.
3. Character Area Map Discussion
Adrian and Ele Jolley are populating the map for Wycoller.
All maps will be populated with the same map layers.
4. Conservation Area Discussion
Adele and Adrian have met with Pendle Borough Council's Planning Manager, Neil Watson and two representatives from Growth Lancashire and had a good conversation about how the review should take place. A lot of the discussion was around the Character Areas and Growth Lancashire feel that this would be a good way to undertake the review. Adele has sent the maps to them so that they can look at the best way to lay out any document. Neil Watson advised that, any quote above £10,000 would need to go out for tender for three quotes. Colne and District Committee will fund up to £5,000 towards the review. The review will run in-line with the production and completion of the NHP.
5. Call for Sites
The Call for Sites has been extended to 15th July. There are a couple of late submissions that have/will be sent onto O'Neill Homer. These will be added to the maps in due course and scored along with the other sites put forward.

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5.1 Manage the Character of Development

Barbara advised that Joanne has done work on the mpas supplied. The Green Spaces Forms will be completed in due course.

The Parish Council agreed that the parcel of land at Harambee Surgery will be registered. Adele to do this.

6. Any Other Business

Future meeting dates. ONH have requested dates for meetings for the future. The proposed dates are: 12th August, 16th September, 14th October, 18th November, 9th December, 13th January 2027.

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