



Minutes of the Meeting held on Monday 4th September 2023

Meeting started 7.00pm

Present

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor Eleanor Jolley

Councillor Mark Watts

Councillor Malcolm Pate

Also in attendance: Borough Councillor Sarah Cockburn-Price, County Councillor Jenny Purcell.

Apologies accepted from: Councillor Emma Jane MacDonald, Councillor David Barritt, Councillor Andrea Beswick.

Minutes - It was resolved that the Minutes of the Meeting held on the 7th August 2023 be signed by the Chairman as a true and accurate record.

Declaration of Interest –None

Resignation of Councillor – Councillors were upset that Melva Burton has resigned from the Parish Council, as she is moving out of the area. Councillors thanked her for valuable input and commitment during her second term, on the Parish Council.

County Councillors Report

Cllr Purcell hasn't received a response from Lancashire County Council regarding outstanding issues.

It was reported that some of the worst potholes, on Winewall Lane, have recently been repaired.

The wall at Spring Garden Villas, that is owned by Lancashire County Council, has not been repaired.

The Clerk to report to Cllr Purcell: collapsed drain on Burnley Road, a caravan that is parked on the highway, without lights, on Hollin Hall (across from Floats Mill) and that the horse trough at Gladstone Terrace is leaking onto the highway again.

The Clerk to write to the Director of Place at Pendle Borough Council regarding the planned meeting with the engineers about proposed double yellow lines on Hollin Hall. This is on hold until an engineer is available. The remedial works for the footpath from Holme Crescent to Skipton Road is also on hold.

Borough Councillors Update/ Colne and District Committee

Cllr S Cockburn-Price reported that she will chase the enforcement team for any information regarding the reported dog fouling route from Floats Mill to Far Wanless and back through fields to the Tram Tracks.

Cllr S Cockburn-Price has reported to LBS that the downspout is leaking again. This is being looked at.

Community Centre Trustees update - Cllr Pate reported that furniture is still being looked into.

Residents Issues - None present

Trawden in Bloom

- Budget figures noted.
- Cllr Barritt submitted minutes from the meeting. Noted by Councillors. Councillors were full of praise for the team who carry out the floral decorations in the Parish, voluntarily.

Clerks update - It was resolved that the Clerks expenses and additional 4.5 hours, be paid.

Cotton Tree Allotments

Councillors thanked the Allotment Association for their continued hard work at Cotton Tree and felt that a lot of progress has been made since their creation.

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Lanehouse Lane Playground

- Councillors noted that Leo Brightley has painted the swing sets and benches.
- Thanks to Josh – a local resident – for completing the safety surfacing patching, in his own time, free of charge.
- Councillors provisionally approved the information received from Kompan. It is liable to change following the consultation, and comparative costs from other companies.
- Councillors approved the consultation document drawn up by the Clerk. It was resolved that this will be circulated by the end of the week, so that responses can be presented at the next meeting.

Ball Grove

- The Clerk has received confirmation from the Solicitor that the transfer document has been received. The Clerk to collect and check against the document submitted. This will need ratification at the next Parish Council meeting.
- It was resolved that Friends of Ball Grove can undertake grass cutting to the Queen's Jubilee Avenue at Ball Grove.
- There has recently been an on-site meeting with Pendle Borough Council Parks Department, Friends of Ball Grove, the Clerk and Cllr Hodgson. It was a very positive meeting and an up-to-date schedule of ground maintenance is to be issued.

Dog Fouling Campaign - Cllr S Cockburn-Price to chase any outcomes on this.

Christmas Lights Switch On

It was resolved that the event would take place at 6.30pm on Tuesday 5th December 2023 and follow the same format as 2022. Selection boxes for the children from the school choir to be purchased. The Clerk to complete proposal form to document responsibilities of all involved. Budget resolved at £200.

Local Delivery Scheme - It was resolved that the Parish Council would apply for this grant as the Lengthsman already carries out some of these works.

Trawden Forest Neighbourhood Plan

It was resolved that the Parish Council would look to update the current Plan with Environmental and Design Code Policies. The Clerk to apply for the Locality Grant and Design Code grant. She will contact the original team from the project and see if they are interested in looking at updates. Suggestions of consultants will be sought and brought to the next meeting.

Grot Spot Walk - It was resolved that this would take place on Saturday 7th October at 10am; meeting at Harambee Surgery.

Email addresses - Carry forward to next agenda.

Councillors grant of extended leave – It was resolved that Cllr MacDonald be granted extended leave, due to current circumstances.

Jam Pan Plaque – Cllr Jolley has suggested amendments. Need to be sent to Clerk to see if this will fit onto the plaque.

Planning Applications

APPLICATION: 23/0578/VAR PROPOSAL: Variation of Condition: Vary Condition 3 (Materials) of Planning Permission 23/0100/HHO. AT: 35-37 New Row Winewall Colne. Response: Councillors feel that uPVC is not an appropriate material within the Conservation area and feel that the doors and windows should be wooden, as per the original application.

- Councillors noted the response to the Local Plan (4th edition). Cllr Pate apologised for not attending the meeting.

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- It was resolved that the Local Green Spaces proposed in the response to the Local Plan be submitted. Councillors agreed to help with completion of the forms required for submission.

Correspondence - None

Finance

It was resolved that the following payments be made:

Clerk's expenses - Mileage	£7.20
Clerk's additional hours	4.5hrs
Lengthsman hours	£544
Grass Cutting Contract x 1	£175
Trawden Forest Community Centre – Office Electricity (paid)	£1.96
PKF Littlejohn – External Auditor (+ VAT)	£420

Councillors noted the credit of the grounds maintenance invoice from Pendle Borough Council.

Councillors noted the increase in cost for the website.

It was resolved that John Whiteside carry out the works on the tree at the bus terminus for £300.

Part 2

It was resolved that the issue raised, by the HR Committee be approved and the Clerk to receive the appropriate raise for gaining the CiLCA qualification, and progress to point 33 on the pay scale.

It was resolved that the Parish Council would write to the owner of the problem area.

Meeting closed 9.40pm

Next meeting Monday 2nd October 2023 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

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