



**Members of the Council are summoned to the
Parish Council meeting to be held on Monday 6th June 2022, at 7pm
at Trawden Forest Community Centre**

Mrs A Waddington, Trawden Forest Parish Council Clerk and RFO

1. **To approve Apologies**
2. **To consider and approve the Minutes** of the meeting held on 9th May 2022 (enclosed)
3. **To receive Declaration of Interest**
Members are to be reminded of the requirements of the member Code of Conduct concerning the Declaration of Interests
4. **County Councillors Report - for information only (5 minutes)**
 - The wall at Gladstone Terrace is not owned by either Lancashire County, or Pendle Borough Council. Neil Watson arranged inspection to see if it is a concern.
 - Councillors to advise the Clerk of any issues that need raising with the County Councillors prior to the meeting.
5. **Borough Councillors Update - for information only (5 minutes)**
 - Cllr S Cockburn-Price to update the Parish Council on the current events.
 - Councillors to advise the Clerk of any issues that need raising with the Borough Councillor prior to the meeting.
 - The Clerk has written to Royal Mail to ask that they reconsider their decision to install a new post box in the centre of the village.
6. **Purchase of Speed Indicator Devices (5 minutes)**
The Parish Council will meet prior to the June Parish Council meeting and report back
7. **Colne Area Committee – for information only (5 minutes)**
8. **Community Centre Trustees Update – for information only.**
9. **To adjourn the meeting for public participation for their Issues – 5 minutes per item.** Members of the public are permitted to attend. If you would like to attend, please contact the Clerk before 12 noon on the day of the meeting. If you have not pre-booked with the Clerk, you may not be permitted entry due to limits on the number of people permitted in the building at any one time.

Members of the public may make representation during this period and raise issues of local concern, however, please note that the Council cannot make any decision on any matter raised which has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than Parish Council members or officials. Chairman to reconvene the meeting.

- 10. Trawden in Bloom. (5 minutes)**
- The Clerk has ordered the planters and the Lengthsman will install these once they arrive.
 - Councillors to consider the attached request from Trawden in Bloom for a new Summer House for the Peace Garden.
- 11. Lengthsman**
The Lengthsman is investigating the repairs to the roundabout at Lanehouse Lane Playground
- 12. Allotments and Garages. (8 minutes)**
- Cllr D Storey to advise whether the asbestos garage has been removed. Councillors to consider the proposals from the last meeting, for the council to remove the structure and invoice the owner for its removal.
 - Councillors to consider the attached proposal from the proposed, new Allotments Association. Clerk to send any proposed amendments to the group.
 - Councillors to consider adding the new allotments package to our Scribe account. Details attached.
- 13. Potential Defibrillator at Recreation Ground and at Cockhill Club (5 minutes)**
Councillors to consider the attached reports for supplying 2 defibrillators at the above locations.
- 14. Bus service (5 minutes)**
Response received from Andrew Stephenson MP about the letter sent. See attached.
- 15. Clerks update (3 minutes)**
The Clerk has accrued £14.40 in expenses and 6.25 hrs in additional working hours.
Councillors to consider paying the Clerk for the above.
- 16. Grot Spot Walk (5 minutes)**
- Reminder that the Wycoller Grot Spot is to take place on Saturday 11th June, 10am at the car park.
- 17. Policies (5 minutes)**
Councillors to consider the Training & Development Policy, GDPR, Safeguarding, CCTV and Volunteer Policies. Councillors to also reconsider the amendments to the Risk Management Register as proposed in May.
- 18. Road to the rear of Cotton Tree Lane (3 minutes)**
Cllr's Hodgson and D Storey to update members on the progress.
- 19. Tram Track Access (5 minutes)**
Notes from the meeting with the Clerk and Cllr Burton regarding installation of Services to the Holiday let sent out to Councillors on 24th May 2022.
Councillors to consider the proposed route and detail, as attached, for the installation of the services.
- 20. Trawden named as the best place to live in the North West**
The Clerk to arrange plaques as agreed at May meeting.
- 21. Ball Grove (4 minutes)**
- The Clerk has been in contact with Petty's, who carried out a building appraisal on whole building, at Ball Grove, in December. The report still has not been received. The Clerk asked

for this to be submitted prior to the Parish Council meeting, but they are unable to do so. Councillors to consider contacting an alternative agent to carry out the appraisal.

- Councillors to note the attached minutes of the AGM of Friends of Ball Grove.

22. Recreation Ground (3 minutes)

Councillors to note the attached report received from Philip Mousdale at Pendle Borough Council regarding the proposed transfer of the Recreation Ground to the Parish Council.

23. Proposed extinguishment of footpath (3 minutes)

Councillors to consider the attached request for extinguish footpath 13-7-FP 25 at Hillsboro, Hall Road, Trawden.

24. Parking problems at the entrance to Ball Grove, and around this area (5 minutes)

The Friends of Ball Grove Chairman is receiving emails, sometimes on a daily basis, from a resident who is complaining about parking on the access road to Ball Grove, and on the side streets around this area. Councillors to consider the proposal from Cllr S Cockburn-Price and the Clerk, that the Parish Council approach LBS and ask that they consider renting parking spaces out to residents to try and alleviate the problem.

25. Planning Applications:

APPLICATION: 22/0209/FUL PROPOSAL: Full: Formation of external terrace area to serve existing Community Centre and external works associated with existing planning permission 19/0388/FUL. AT: Trawden Community Centre, Church Street, Trawden

APPLICATION: 22/0307/FUL PROPOSAL: Full: Change of Use of Nos 8-9 into two separate dwellings, including external alterations. AT: 8 Bright Street Winewall Colne.

APPLICATION: 22/0350/FUL PROPOSAL: Full: Erection of six new dwellings with associated works, including new car park and access. AT: Land Adjacent To 37 Hollin Hall Trawden

26. Correspondence

Councillors to note the annual attached Footpaths repair report for all works carried out in line with our Countryside Footpaths payment option.

27. Finance

To approve, or otherwise the following payments:

Lengthsman Hours	£607.50
Grass cutting contract	£480
Lengthsman Expenses – weed killer	£252.00
Lengthsman Expenses, wood, paint, grass seed	£91.49
Clerks Expenses	£14.40
Clerks additional hours x 6.25	
Mandeleigh Plants	£1156.75
Reimbursement to B Robinson for compost	£7.18
Birro's Queen's Platinum Jubilee Poem for Poetry Garden	£150
Enhanced Countryside Access Service Option	£2588.40

- Councillors to note the information received from Pendle Borough Council regarding the payment of precepts in future years, as attached.
- Councillors to appoint a member to independently check the accounts, every quarter, as per section 2.2 of the Financial Regulations Policy. This cannot be any bank signatory.

Next meeting 4th July 2022. Commencing at **7.00pm**