



**Members of the Council are summoned to an Extra Ordinary meeting
to be held on Thursday 16th July 2026, at 12noon, at The Parish Council Office**

Mrs A Smith, Trawden Forest Parish Council Clerk and RFO

1. To approve Apologies

2. To receive Declarations of Interest

Members are to be reminded of the requirements of the member Code of Conduct concerning the Declaration of Interests.

3. Ball Grove Additional Toilet Block to Building Renovation

Due to the issues being raised with the planning application for the proposed addition of external toilets within the building renovation, the Clerk asks Councillors to decide whether to continue with the external toilet block or to reconsider this decision and keep the toilets inside the building. See attached drawings. The Clerk has put together a costing list for expenses so far and projected additional expenses should the toilet block be built.

4. Ball Grove Toilet Refurbishment

Councillors are aware that the tender for the refurbishment of the toilet has been distributed. Closing date for receiving bids was 24th June 2026 which was extended at the Parish Council meeting to Monday 13th July 2026 due to only one bid being received. Councillors to decide whether the bid(s) should be opened, accepted and scored or whether the offer should be put out to the wider community for bidding. If so, a closing date needs to be selected. All tenders will be opened by the Clerk with at least one Councillor present, as per the Financial Regulations.

5. Damp issues at the café building

CLlr Spencer to update the Parish Council on any progress made with quotes for the repairs required on the building at Ball Grove to alleviate the damp issues within the café. Councillors to make any decisions, as required following the information from CLlr Spencer.

Next meeting Monday 3rd August 2026, commencing at 7pm.