

# TRAWDEN FOREST PARISH COUNCIL

## Minutes of the Annual Parish Council Meeting held on Monday 15<sup>th</sup> May 2023

**Meeting started 6.45pm**

**Present**

Chairman Barry Hodgson  
Councillor Melva Burton

Clerk Adele Waddington  
Councillor Malcolm Pate

Councillor Ann Holmes

**To elect a Chairman of the Parish Council**

Cllr Hodgson is willing to stand again, to be Chair of the Parish Council, and hopes that Cllr MacDonald will be well enough, during the year to take over.

It was resolved that Cllr Hodgson continue to be Chair of the Parish Council.

**To elect a Vice-chair of the Council**

It is hoped that Cllr MacDonald will stand for this again this year. To be discussed when Cllr MacDonald attends her next meeting.

**To accept Apologies for Absence**

Councillor Emma Jane MacDonald, Councillor Andrea Beswick, Councillor David Barritt, Councillor Eleanor Jolley, Councillor Mark Watts

**To record Declarations of Interest from members**

None

**Questions from members of the public**

None present.

**Appointment of the Representative to Attend Meetings of The Colne and District Committee meetings**

Chairperson Hodgson is still willing to attend any meetings where there is any outstanding issue for the Trawden Parish. If he is not able to attend, the Clerk will put out a request to see if any other Councillors are able to attend.

**Appointment of Representatives onto the Planning Committee**

It was resolved that Chairperson Hodgson, Cllr Barritt and Cllr MacDonald would continue on the Planning Committee. Terms of reference approved and re-adopted.

**Appointment of Representatives for Trawden in Bloom**

It was resolved that Cllr Barritt continue to be the liaison on the Trawden in Bloom Committee. Terms of reference approved and re-adopted.

**Appointment of Representatives to HR Committee**

It was resolved that Chairperson Hodgson, Cllr Beswick, Cllr Holmes and Cllr MacDonald would continue on the HR Committee.

**Appointment of Representatives regarding the Transfer of Ball Grove Park**

It was resolved that Chairperson Hodgson, Cllr Pate and the Clerk would represent the Parish Council where necessary and assist with the management of the Park once transferred.

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**Appointment of Representatives for School Governor**

It was resolved that Cllr Jolley continue to be the Parish Council representative as School Governor.

**Appointment of Representatives regarding the Recreation Ground acquisition**

It was resolved that Chairperson Hodgson, Cllr Holmes and the Clerk would act as representatives for the acquisition of the Recreation Ground.

**Appointment of Representatives regarding The Parish Council Allotment site**

It was resolved that the Allotments Association will continue to do the day-to-day running of the Allotments site. The Clerk will still be responsible for the invoicing and collection of tenancy fees.

**Bank Account Signatories**

It was resolved that the current signatories; Chairperson Hodgson, Cllr Burton, Cllr MacDonald and the Clerk continue.

**General Power of Competence**

Trawden Forest Parish Council resolves from 15<sup>th</sup> May 2023 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence

**Vacancy**

It was resolved that the Clerk would advertise for the vacant seat, for the Trawden area of the Parish following the recent election.

**To consider the presented Audit of The Accounts.**

It was resolved that the Statement of Accounts (Section 1) contained in the Annual Return for the year ended 31/03/23, presents fairly the financial position of the council and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31/03/23. Total =£169,094 were seen by all members of the Parish Council. £112,033 has been spent, and there was £148,105 income.

All councillors were issued with the Year End budget sheet for their records.

**Meeting Closed 7.00pm**

**APCM2023/2**

A handwritten signature in black ink, appearing to read 'J. B. Hodgson', written in a cursive style.