



Minutes of the Meeting held on Monday 3rd February 2025

Present

Clerk Adele Waddington

Councillor Andrea Beswick

Councillor Philippa Osborne

Councillor Eleanor Jolley

Chairman Barry Hodgson

Councillor Jonathan Wiggins

Councillor Mark Watts

Councillor David Barritt

Councillor Lester Spencer

Councillor Ann Holmes

Also in attendance: County Councillor Jenny Purcell, Borough Councillor Sarah Cockburn-Price

Apologies accepted from: None.

Councillors noted that Malcolm Pate had resigned from the Parish Council, with immediate effect from 29th January 2025. Councillors asked the Clerk to write to Malcolm to thank him for his service as a Councillor.

Minutes - It was resolved that the Minutes of the Meeting held on the 13th January 2025 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None

County Councillors Report

Cllr Purcell advised that Officers are investigating all outstanding issues.

Cllr Hodgson has met with a representative from Lancashire County Council (LCC) to look at the water flow issues on Burnley Road, during heavy rain. The Clerk has provided information of land owners so that LCC can pursue the areas where works are required.

Following concerns raised by residents around grit bins, the Clerk has contacted with LCC who have investigated the bins not listed on the Love Clean Streets app, and has received a response. The one on Rock Lane at the bottom of Hilldene is not owned by LCC so will not be filled. Rock Lane is a gritting route so LCC would not support a bin in this location. Stunstead Road is a private road so it is residents' responsibility to fill this bin. In the meantime, Cllr Hodgson has recently done a survey of grit bins on the highway. The Clerk will cross-reference this with the map received from LCC and raise any discrepancies. The grit bin located at the bottom of Dean Street was originally at the top, but was moved. It will be routinely filled by LCC. Pendle Borough Council are not responsible for filling any of the grit bins in the Parish.

The Clerk has contact Lancashire County Council regarding the two outstanding projects; double yellow lines and the proposed 20mph area. Matt Townsend is investigating the progress of these and will respond in due course.

Borough Councillors Update/ Colne and District Committee

Cllr S Cockburn-Price gave an update on the recent social media posts regarding the leadership challenge within Pendle Borough Council.

Cllr S Cockburn-Price advised that Pendle Borough Council are investigating empty and blighted houses in Pendle. There are only a small number in Trawden, currently.

Councillors noted the extract from the Colne and District Committee meeting that they felt that double yellow lines were a priority for introduction to the village and that, in the Traffic Liaison meeting, it was felt that any introduction of a 20mph requires more data.

Community Centre Trustees update

The Chairman read out the update received from the Chair of Trustees which included that there is no update on the Post Office situation; the shop AGM on 24th January gave a good insight into the success of the shop over the last year; the charity AGM is taking place at 6.30pm on 7th March. All welcome to attend; the library

system will be being rolled out in the next few weeks. Residents will be invited to register on the system. Once it is in place, there will be access to better information about who is using the library and the types of books are being borrowed; the new fuel store has been ordered and we hope it will be installed in June.

Residents Issues - No residents attended the meeting

Trawden in Bloom

- Budget figures noted.
- Councillors thanked Cllr Barritt for purchasing the correct gas to heat the polytunnel so plants can be kept over-winter and reused.

Ball Grove

- Councillors noted that the 'No Parking' sign has been installed. Cllr Beswick witnessed that the café tenant was parked by the building on Sunday afternoon. Councillors asked the Clerk to write to her again.
- The new dog fouling bin is due to be installed very soon. On checking the Colne and District Committee meeting minutes, £82.84 has been approved as contribution to the replacement bin.
- Councillors noted that the Clerks has applied for the Green Flag Award 2025.
- It was resolved that Areas of Responsibility document is accurate and that it should be included in the new Management Plan.
- Councillors noted that the revised Management Plan is delayed and should now be available for consideration at the April meeting.
- It was resolved that the Parish Council will purchase 2 tonnes of stone for filling the potholes on the access track.
- It was resolved that the Parish Council will purchase of another 2 tonnes of stone to repair the path from Ball Grove Drive down onto the Park.
- It was resolved that the defibrillator to fixed to the side of the building, next to the green access doors. The Clerk to ask Ben Marshall to install.
- It was resolved that the Clerk approach Bowland Tree Consultants and ask them to carry out the tree survey on the Parish Council owned part of the Park.
- It was resolved that the biodiversity grant from Lancashire County Council will be used to re-do the wildflower area. The Clerk to confirm this with Pendle Borough Council who will carry out the work. Councillors asked the Clerk to write to the resident to reiterate that the concrete area remains the property of the Parish Council.
- Councillors noted the Risk Assessment and completed form for use of the Park for Party in the Park, planned for June 2025. The queries raised regarding disposing of the waste and food vendors will be raised with the organiser.
- It was resolved that the Clerk would decide whether she should attend the Friends of Ball Grove meetings along with a representative of the sub-committee and adjust her working hours accordingly or be paid for additional hours.

Updating the Neighbourhood Plan

Cllr Osborne to confirm to the Clerk when she is available for the Zoom calls to happen with the two proposed consultants, so that a decision on who will be undertaking this work can be decided.

Gritting Policy - It was resolved that the new Gritting Policy be adopted.

Grant Application - It was resolved that the Parish Council would support Trawden Man Shed with their application for a grant.

Planning Applications

APPLICATION: 25/0033/HHO. PROPOSAL: Full: Erection of an aluminium greenhouse within the curtilage of the listed building. AT: Thistleholme Wycoller Road Trawden. Resolved: Councillors have no objections to the

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proposals within this application.

Councillors noted that the Tree Conservation Officer granted permission for the conifer in the Poetry Garden to be removed. This has now been removed.

Councillors to ratify the response sent by the Planning Committee, or otherwise for:

Application: 25/0013/LBC Thistleholme Wycoller Road Trawden Lancashire BB8 8SY Listed Building Consent: Erection of a stud partition wall across the lounge with 2 no. additional internal doors. Resolved: Councillors have no objections to the proposals within this application, but added that they felt that a heritage officer look at the finer details of this application to ensure that the listed building status is kept.

Correspondence - Revised Town and Parish Charter from Lancashire County Council distributed to all Councillors.

Councillors noted the items below:

- **Recreation Ground** - The next meeting regarding management of the Recreation Ground due to take place on 10th February 2025 will be cancelled as no transfer documents have yet been received from the Solicitor.
- **Tree Inspection Works Required** – Councillors noted that works commenced on 14th January 2025 and expect to be completed by mid-February.
- **RoPSA Playground Inspections** – Councillors noted that the course is taking place on 10th & 11th February and the clerk and Lengthsman will be attending.
- **2025/6 Budget** – Councillors noted that the completed documents have been received by Pendle Borough Council.
- **Policy on using peat-free compost** – Councillors noted that the Climate Emergency Team will write a policy and share with the Parish Council for amendment and implementation in due course.

Finance

- It was resolved that the following payments be made:

Clerk's expenses - Mileage	£11
Andrew Crawshaw, Lengthsman Hours – 21hrs	£357
British Gas – Gas at Ball Grove (paid DD)	£123.69
Community Centre Trust – Office electricity charges (paid)	£29.42
Lanlee – gas and refill agreement for Trawden in Bloom (paid inc VAT))	£177.94
Green Flag Application (+ VAT)	£375

Meeting closed 8.15pm

Next meeting Monday 3rd March 2025 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

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